

Old Basing and Lychpit Parish Council

Budget for period from 1st April 2024 to 31st March 2025

Budget for 2024/25

BUDGET AREA

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase
INCOME				
Facilities Management	81,971	67,627	97,103	18.5%
Miscellaneous	11,939	140,176	16,209	35.8%
	93,910	207,803	113,312	20.7%
Precept	223,105	223,105	243,184	9.00%
TOTAL for Year	317,015	430,908	356,496	12.5%
EXPENDITURE				
Facilities Management	205,318	78,940	209,729	2.1%
Communications and NP	3,639	530	2,626	(27.8%)
General	126,122	74,603	143,104	13.5%
Revenue Expenditure	335,079	154,073	355,459	6.1%
Capital Expenditure	19,000	19,887	0	
TOTAL for Year	354,079	173,960	355,459	0.4%
NET for Year	(37,064)	256,948	1,037	

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INCOME - Facilities Management

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
Club Maintenance Charges:					
Archery: Base charge	686	686	755	10.0%	842
Archery: Exclusive use	1,550	1,550	1,550	0.0%	1,021
Bowls	8,613	8,614	9,474	10.0%	6,558
Cricket	6,798	3,399	7,478	10.0%	5,600
Tennis	840	0	840	0.0%	840
Beddington Centre	3,078	1,714	3,001	(2.5%)	1,590
£20 Non-parishioner levies	1,600	2,199	1,600	0.0%	2,040
Lease Rents:					0
Archery	120	0	120	0.0%	120
Bowls	483	0	483	0.0%	699
Cricket	287	0	287	0.0%	345
Tennis	256	768	256	0.0%	0
Village Hall	200	0	200	0.0%	0
Public lettings:					0
Football	2,000	495	1,300	(35.0%)	0
Room hire	300	213	900	200.0%	1,835
Burial Fees	6,000	4,455	8,000	33.3%	9,500
Allotment Rents	4,000	1,637	4,800	20.0%	5,596
Allotment Deposits	0	0	0	0.0%	900
Parish Funding Grass cutting	22,000	22,059	22,059	0.3%	21,841
Lychpit Hall Lettings	15,000	14,018	22,500	50.0%	25,012
Rental income from Cottage	9,000	5,820	11,500	27.8%	12,881
	82,811	67,627	97,103	17.3%	97,220

NP = Archery=85,Bowls=28,Cricket=19

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INCOME - MISCELLANEOUS

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase
Rights of Way agreements	5	0	5	0.0%
Bank interest	9	992	2,200	
Grant aid - litter wardens	11,925	13,118	14,004	17.4%
Other income	0	4,252	0	
CIL Funding	0			
	11,939	18,362	16,209	

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LYCHPIT HALL - Expenditure & Income

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
EXPENDITURE					
Lease	1,300	650	1,300	0.0%	1,300
Business Rates	2,310	470	1,980	(14.3%)	1,796
Utilities: Gas costs	6,529	1,633	6,750	3.4%	6,225
Utilities: Electricity costs	4,055	1,059	3,950	(2.6%)	3,325
Utilities: Water costs	644	275	676	5.0%	461
Repairs & maintenance	1,650	5,791	3,250	97.0%	2,897
Gas boiler maintenance	1,167	0	3,450	195.7%	2,732
Health & Safety	1,276	346	900	(29.4%)	687
Running costs	1,658	224	650	(60.8%)	508
Waste Disposal (Commercial)	1,018	0	900	(11.5%)	750
Waste Disposal (Sanitary)	307	0	190	(38.0%)	80
Improvements	1,650	0	750	(54.5%)	0
Contract cleaning	2,426	1,024	3,450	42.2%	3,286
Staff relief cover	500	410	850		825
Performing Rights licence renewal	650	0	650	0.0%	552
Premises licence renewal	127	0	133	5.0%	70
Edge Bookings software	600	305	600		0
Contingency	2,000	0	2,000	0.0%	2,000
BT WiFi	396	0	396		0
TOTAL EXPENDITURE	30,261	12,187	32,825		27,494
INCOME					
Lettings: Regulars	12,000	8,369	16,500	37.5%	17,604
Lettings: One off bookings	3,000	5,649	6,000	100.0%	7,408
TOTAL INCOME	15,000	14,018	22,500	50.0%	25,012
Net Income / (Expenditure)	(15,261)	1,831	(10,325)	(32.3%)	(2,482)

Budget for 2024/25

BUDGET AREA
EXPENDITURE - FACILITIES MANAGEMENT

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
Buildings repair & maintenance	3,432	3,866	3,604	5.0%	7,041
Pavilion Business Rates	1,972	884	1,750	(11.3%)	1,647
Utilities:					
Electricity - Pavilion building	6,750	1,458	5,108	(24.3%)	4,257
Electricity - Workshop	1,823	470	1,493	(18.1%)	1,244
Electricity - Pumping station	507	55	235	(53.6%)	196
Water In	6,500	595	5,500	(15.4%)	4,445
Water Out - Sewage charge(72% REBATE)	1,820	0	1,540	(15.4%)	1,729
Services:					
Contract cleaning	9,500	5,745	8,100	(14.7%)	7,180
Alarm System maintenance	2,200	223	1,250	(43.2%)	758
Premises - Security patrols and call out	2,059	1,171	2,162	5.0%	1,924
Waste pump maintenance	1,445	1,288	1,320	(8.7%)	1,139
Auto watering system maintenance	362	0	750	107.2%	700
Walgate servicing	854	735	896	5.0%	735
Sanitary & nappy disposal	457	84	479	5.0%	400
Pavilion clock annual maintenance	328	201	344	5.0%	191
Grounds Maintenance Other	7,370	4,249	7,600	3.1%	13,362
Play equipment maintenance	5,000	1,562	4,000	(20.0%)	11,168
MUGA maintenance	263	195	276	5.0%	615
Allotments	4,333	2,717	6,671	54.0%	13,389
Cemetery (Includes Epitaph sotware)	9,978	4,964	10,911	9.4%	9,584
Cemetery Rates	1,980	1,130	2,321	17.2%	2,171
Tennis Club surrounds	3,061	0	3,227	5.4%	12,042
Health & Safety	2,364	509	750	(68.3%)	434
Legionella Testing	789	0	1,535	94.6%	1,462
Tree surgery	4,951	175	5,199	5.0%	4,300
Landscaping to various areas	4,814	1,263	5,102	6.0%	6,404
Waste disposal	5,225	2,374	5,050	(3.3%)	4,374
The Cottage:					
Legal cost protection plan	1,051	0	350	(66.7%)	250
Lettings Agent's charges	1,311	0	250	(80.9%)	113
Repairs and maintenance	1,800	559	1,000	(44.4%)	5,456
Parish furniture, off site	132	0	139	5.0%	1,215
Contingency	7,000	0	7,000	0.0%	7,000
Summary of Lychpit Hall Expenditure	30,261	12,187	32,825	8.5%	27,494
Contractors costs, New FM Arrangement	73,628	30,281	80,991		69,124
	205,318	78,940	209,729		223,543

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BUDGET AREA

EXPENDITURE - COMMUNICATIONS

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
Website	675	530	709	5.0%	218
GDPR (Secure Email addresses)	0	0	650		440
Parish Events	1,250	0	1,200	(4.0%)	0
GDPR renewal	64	0	67	5.0%	0
Climate Change	0		0		790
	1,989	530	2,626		1,448

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EXPENDITURE - GENERAL

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
Net pay to Parish Clerk & Deputy Clerk	36,433	20,066	43,923	20.6%	37,670
National Insurance & tax payable to HMRC	11,239	6,435	14,016	24.7%	9,384
Pension contributions to HCC	5,774	2,984	8,025	39.0%	5,283
Financial Consultancy	7,500	3,720	8,500	13.3%	8,340
Combined LC insurance	6,800	8,402	8,750	28.7%	7,760
Clerk's expenses	132	22	139	5.0%	5
Councillors' expenses	138	28	145	5.0%	0
Chairman's allowance	22	0	22	0.0%	0
Office equipment maintenance	751	50	789	5.0%	713
Office equipment - new	638	0	669	5.0%	2,610
Software Licences	4,201	732	3,500	(16.7%)	3,176
Office supplies	1,707	736	1,450	(15.0%)	1,081
Telephone	2,159	1,005	2,267	5.0%	1,881
Postage	100	10	100	0.0%	119
Periodicals/Publications	124	0	130	5.0%	0
Audit fee (internal & external)	2,168	1,600	3,800	75.3%	3,678
Street lighting:	1,350	795	1,350	0.0%	1,297
Membership fees (from Mem & Grants sheet)	2,157	1,683	2,493	15.5%	1,816
Grants (from Mem & Grants sheet)	1,000	75	0	(100.0%)	100
Litter wardens	13,647	7,643	16,400	20.2%	13,936
Training	500	318	500	0.0%	128
Sundry items	1,084	434	1,138	5.0%	882
Legal and Professional fees	9,500	2,503	5,000	(47.4%)	4,000
Development Rebuttal	10,000	5,857	5,000	(50.0%)	22,493
Neighbourhood Plan	2,000	306	8,000	300.0%	0
OBLEC	0	461	2,000		2,040
	0				
Additional Admin employee	5,000	0	5,000	0.0%	
	126,122	65,865	143,104		128,392

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MEMBERSHIP FEES & GRANTS

MEMBERSHIP FEES

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
HALC	1,764	1,050	1,853	5.0%	1,610
Society of Local Council Clerks	250	502	500	100.0%	75
Institute of Cemetery and Crematorium Management	96	95	101	5.0%	95
CPRE	37	36	39	5.0%	36

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase	Year end 31/3/23 Actuals
	2,148	1,683	2,493		1,816
GRANTS					
Small grants (not covered by CIL)	1,000	75	0	(100.0%)	100
	1,000	75	0		100

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CAPITAL EXPENDITURE

	Current Budget £	6 months Actuals £	2024/25 Proposed Budget £	% Increase
New play equipment at Belle Vue	19,000	19,006		
Flexiform , Litter Warden waste storage container		881		
	19,000	19,887	0	

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BUDGET AREA	Budget for 2024/25			
	ACTUAL Op/Bal 01/04/24	Budget Alloc 2024/25	Utilised in 2024/25	Actual Cl/Bal 31/03/25
The Cottage	5,029			5,029
The Building Fund	6,167			6,167
Lychpit Hall	19,783			19,783
Recreation areas	11,252			11,252
Environmental contingency	2,113			2,113
Development Rebuttal	5,000			5,000
Neighbourhood Plan	15,000			15,000
OBLEC	1,000			
Disasters and Emergencies fund	2,000			2,000
Cemetery & Garden of Remembrance	13,378			13,378
Office equipment (New pcs and software)	4,253			4,253
Play Equipment Recreation ground	4,037			4,037
Allotments	1,728			1,728
Potential Referendum	6,500			6,500
	97,240	0	0	96,240

Annual Budget for the period 1st April 2024 to 31st March 2025

CLUB GROUND CHARGES

Maintenance Costs

	Archers	Bowls	Cricket	Tennis	Beddington	Village Hall	
Base Line Ground Charges	1,144	14,355	11,330	1,400	2,728		
Add Contractor's inflation	114	1,436	1,133	0	273	0.00	
Charge for 2024/25 before subsidy	1,258	15,791	12,463	1,400	3,001	0.00	
Less subsidy at	(503)	(6,316)	(4,985)	(560)		0.00	(12,365) cost of subsidy
Ground charges to be invoiced	755	9,474	7,478	840	3,001	0.00	
1st Installment due 1/4/2024	378	4,737	3,739	840	1,501	-	
2nd Installment due 1/9/2024	377	4,737	3,739	-	1,500	-	
	755	9,474	7,478	840	3,001	-	

Additional charges not subject to subsidy

** Archery Saturday / Sunday Exclusive use

1,550					350	0.00
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CLUB GROUND RENT

Archers	Bowls	Cricket	Tennis	Beddington	Village Hall
120	483	287	256	0	0

Ground rent due

1st May 2024 1st Nov 2024 1st Jan 2024 1st April 2024

**** Notes**

Archery exclusive use for Saturday and Sunday shoots is based on potential football revenue which is not subsidised
 Water usage by Beddington centre now being charged, metered supply.