

**OLD BASING & LYCHPIT PARISH COUNCIL**  
**Action Monitoring Report – Facilities Management Committee**

**ITEM: 6**  
**Month: September 2024**

Date Action Started	Item for Action	Person Actioning	Completion Date	Progress to date	Recommended Action
2022 March  2024 Jan  2024 Mar 2024 May  2024 Sept	LH Heating system	Clerk    KT Clerk		<ul style="list-style-type: none"> <li>• Quote received to repair control panel and faulty pump</li> <li>• repair quote agreed – chased progress</li> <li>• chased quote for pump</li> <li>• Work scheduled for August – awaiting confirmation this took place.</li> <li>• Pump quote still outstanding.</li> <li>• Pump fitted – awaiting further work to the control panel</li> <li>• Still awaiting a response re control panel from Corrigenda.</li> <li>• Cllr Tuck to check contractors used by the Borough Council.</li> <li>• Clerk renewed contract with Corrigenda for 12 months on 28/08/2024.</li> <li>• <b>Clerk to meet with Corrigenda on 26<sup>th</sup> Sept – to enquire about progress with the control panels and to ascertain what can be done to improve the performance of the radiator in the Hall lobby area.</b></li> </ul>	<b>Ongoing</b>
2023 July	CCTV – Lychpit Community Hall <ul style="list-style-type: none"> <li>• Clerk to contact HCC</li> <li>• Clerk to obtain recommendation &amp; quote from Careguard</li> </ul>	Clerk		<ul style="list-style-type: none"> <li>• Discussed with Careguard who suggested it may be possible to use recreation ground equipment once this has been replaced.</li> <li>• Postpone until work completed at recreation ground.</li> <li>• <b>Awaiting information/quote from Careguard.</b></li> </ul>	<b>Ongoing</b>
2023 November  2024 Sept	S.106 Open Spaces Funding Clerk to check with BDBC whether the following projects are suitable: <ul style="list-style-type: none"> <li>• Security Gate</li> <li>• Improvements to the Common</li> </ul>	Clerk		<ul style="list-style-type: none"> <li>• Security Gate and Common Entrance do not qualify for S.106 funding</li> <li>• Awaiting contact from BDBC officer re possible projects</li> <li>• Officer has suggested Crabtree Plantation or B/S Common as possible recipients.</li> <li>• SG enquired as to whether money could be used for new Rights of Way equipment.</li> <li>• Committee agreed to the purchase of new picnic tables for the recreation ground. <b>CLERK TO PURCHASE BEFORE</b></li> </ul>	<b>Ongoing</b>

**OLD BASING & LYCHPIT PARISH COUNCIL**  
**Action Monitoring Report – Facilities Management Committee**

**ITEM: 6**  
**Month: September 2024**

Date Action Started	Item for Action	Person Actioning	Completion Date	Progress to date	Recommended Action
				<b>SPENDING DEADLINE.</b>	
2024 Jan 2024 Mar  2024 May 2024 July	<ul style="list-style-type: none"> <li>Larkstel Contract extend for further 2 years and negotiate any changes - Clerk to arrange meeting with Larkstel</li> </ul>	Clerk		<ul style="list-style-type: none"> <li>Meeting with Larkstel still to be arranged once meeting with Beddington Centre has taken place.</li> <li>Awaiting outcome of Larkstel/Beddington Centre discussion.</li> <li>A reduced fee has been agreed between the BC Chairman/Larkstel and has been agreed by the Committee.</li> <li><b>Larkstel preparing final contract for further two years, to be agreed by Full Parish Council.</b></li> </ul>	<b>CLOSE</b>
2024 Jan 2024 Mar  2024 May 2024 July	Cemetery drainage <ul style="list-style-type: none"> <li>Clerk to arrange survey with CDS to ascertain what action can be taken</li> <li>Drainage system to be implemented</li> </ul>	Clerk		<ul style="list-style-type: none"> <li>CDS Topo &amp; flow map noted.</li> <li>CDS to speak with S Richardson prior to submitting a report on possible drainage solution.</li> <li>Clerk to obtain further quotes based on specification provided by Larkstel.</li> <li><b>Quotes requested and awaited from 2 drainage companies based in Hampshire.</b></li> </ul>	<b>Ongoing</b>
2024 May  2024 August	Replacement Cricket Nets <ul style="list-style-type: none"> <li>Finance Committee to agree CIL Funding</li> <li>Arrange installation date with Slatters</li> </ul>	Clerk		<ul style="list-style-type: none"> <li>Awaiting decision of Finance Committee re CIL funding – work would not take place before October this year.</li> <li>Costs agreed by Finance Cttee.</li> <li><b>Clerk to arrange installation date with Slatters/Cricket Club.</b></li> </ul>	<b>Ongoing</b>
2024 July	Purchase of Land at Broadhurst Grove	Clerk		<ul style="list-style-type: none"> <li><b>Indemnity Insurance Agreed</b></li> <li><b>Solicitors to go ahead and produce final documents.</b></li> </ul>	<b>Ongoing</b>
2024 July 2024 Sept	CCTV Camera to be sited at entrance to recreation ground.	Clerk		<ul style="list-style-type: none"> <li>Careguard to go ahead with installation.</li> <li>Full Parish Council agreed on 03/09/2024.</li> <li><b>Larkstel to meet with Careguard to confirm precise location of pole.</b></li> </ul>	<b>Ongoing</b>