

OLD BASING & LYCHPIT PARISH COUNCIL
Action Monitoring Report – Facilities Management Committee

ITEM: 6
Month: January 2024

Date Action Started	Item for Action	Person Actioning	Completion Date	Progress to date	Recommended Action
2022 March 2024 Jan	LH Heating system	RD / Clerk		<ul style="list-style-type: none"> Quote received to repair control panel and faulty pump repair quote agreed – chased progress chased quote for pump Work scheduled for August – awaiting confirmation this took place. Pump quote still outstanding. Pump fitted – awaiting further work to the control panel 	Ongoing
2023 July	Allotment Plot 45 <ul style="list-style-type: none"> Visit tenant to agree a suitable action Possibly split plot to make it easier for tenant to manage 	RD / Clerk	September December / January	<ul style="list-style-type: none"> Plot clearance agreed subject to checking whether fruit trees can be retained. Landscaping work along Cemetery/allotment boundary to be carried out at the same time. Work completed 	Close
2023 July	CCTV – Lychpit Community Hall <ul style="list-style-type: none"> Clerk to contact HCC Clerk to obtain recommendation & quote from Careguard 	Clerk		<ul style="list-style-type: none"> Discussed with Careguard who suggested it may be possible to use recreation ground equipment once this has been replaced. Postpone until work completed at recreation ground. Awaiting information/quote from Careguard. 	Ongoing
2023 July	Security at the Recreation Ground <ul style="list-style-type: none"> Working Group to review Arrange for existing gate to be locked overnight by PSG until end October & advise clubs Careguard to advise on improvements to existing CCTV cameras and provide quote Larkstel to quote for security gate 	Clerk	End October November	<ul style="list-style-type: none"> Gate installed and installation of electrics/automatic system in progress. Delayed due to electrician being able to access Beddington Centre – Clerk in contact. Work completed. 	Close
2023 November	Clerk to arrange Club Subsidy/NP Levy Review Meeting between PC & FM Chair/Finance Officer/Clerk.	Clerk	Early in 2024	<ul style="list-style-type: none"> Agenda Item. 	
2023 November	S.106 Open Spaces Funding Clerk to check with BDBC whether the following projects are suitable: <ul style="list-style-type: none"> Security Gate 	Clerk			

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2024 Jan	<ul style="list-style-type: none"> Improvements to the Common 			<ul style="list-style-type: none"> Security Gate – not suitable. Improvements to the Common would be suitable – need to identify suitable project. 	
2023 November 2024 Jan	Set up PC Biodiversity Group	KT / SG		<ul style="list-style-type: none"> Loddon Biodiversity Group set up – this a separate group from the OBLEC biodiversity group and whilst supported by the Parish Council is not a PC group. 	Close