

OLD BASING & LYCHPIT PARISH COUNCIL
Monthly Action Monitoring Report - Full Parish Council Meeting

AGENDA ITEM NO: 9
July 2024

Action Date	Item for Action	Person Actioning	Completion Date	Progress to date	Status
2023 Feb 2023 April 2023 Dec Feb 2024 April 2024 May	<p>Bake Shop Parking Letter to Chief Constable Start process for yellow lines via County Councillor/HCC Highways Clerk to follow up with owner re Basing House parking</p> <p>Clerk to ask Highways to consider erecting bollards on footpath</p> <p>Clerk to write to Chief Constable and the Bake Shop owner. Cllr Maritan to re-visit the decision regarding bollards.</p>	Clerk Clerk FM		<p>County Councillor contacted re yellow lines. Update received from Bake Shop owner on long-term plans Letter to Chief Constable still outstanding Basing House parking not feasible Owner currently implementing measures to ease parking Responses from HCC and BDBC Planning received – no solution offered Crown Pub has made its car park available to Bake Shop customers to try to ease the problem. No improvement - FM wishes to further investigate the installation of bollards and the Clerk will send a strongly worded letter to the owner and write to the Chief Constable.</p> <p>PCSO met Councillors and confirmed that, without parking restrictions, little could be done. Residents subject to anti-social behaviour must report this at the time of the offence.</p> <p>County Councillor approached regarding a meeting or to explore other options. Clerk to invite County Councillor to May 2024 FPC Meeting to discuss any progress in person.</p> <p>County Councillor has suggested a representation at the next HCC meeting on 23 May – Cllr Maritan to attend.</p>	Ongoing
2023 April 2023 Dec 2024 Jan 2024 Mar 2024 May 2024 July	<p>Tennis Club Lease</p> <ul style="list-style-type: none"> Clerk to contact solicitor with amendments <p>Clerk to chase progress.</p>	Clerk		<ul style="list-style-type: none"> Final draft with Club Solicitors together with side letter re floodlights/subsidy as agreed. Tennis Club requested dispensing with side letter - now ready to sign the Lease. Final draft agreed and awaiting signature. Clerk to chase progress. Discussion prior to Christmas with solicitor re club’s solicitor’s request to reinstate reference to subsidy. Final draft agreed – currently being engrossed for signature by both parties. Councillors urged those involved to finalise Lease before May 2024 Meeting. Signed on behalf of PC – awaiting copy signed on behalf of Tennis Club. LEASE SIGNED BY BOTH PARTIES – COPY RECEIVED. 	CLOSE
2023 April	<ul style="list-style-type: none"> Installation of Solar Panels & Heat Pumps 	DW/ SB	July 2024	<ul style="list-style-type: none"> WORK COMPLETED - AGENDA ITEM. 	CLOSE
2023 Aug	Footpath between Little Basing/Olivers Walk	Clerk		<ul style="list-style-type: none"> Work to be carried out in “this financial year” as advised to LCRA 	Ongoing

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2024 Jan 2024 Mar 2024 May 2024 June				<ul style="list-style-type: none"> LCRA Secretary is in direct touch with HCC Officer responsible and receiving ongoing updates – work still scheduled for this financial year. HCC only responsible for 150 mtrs of path – B&DBC responsible for the remainder. LCRA intend to correspond with HCC/BDBC in new financial year to ensure work is carried out asap. Correspondence between HCC & LCRA received at May full PC meeting. Meeting arranged between County Councillor, LCRA & OBLPC Councillors on 28 May. No attendance by LCRA. 	
2023 Oct 2024 Jan 2024 Feb 2024 Mar 2024 April 2024 May 2024 June 2024 July	Music Festival <ul style="list-style-type: none"> Clerk to submit letter of objection to BDBC Licensing Team. 	Clerk	6 Oct	<ul style="list-style-type: none"> Highways Officer has agreed to meet PC to discuss TMP on 8th December. PB/MC to attend. Clerk following up with Highways Officer to check what action (if any) the PC can take pending receipt of the TMP and first SAG meeting. Response from Highways Officer received. SAG meeting scheduled for 11 March. Copies of the TMP, TTRO's and NMP have been requested. Highways Officer has confirmed main conditions of SAG Transport Management Plan. Clerk to gather comments of Councillors and concerned residents to send a formal response and ascertain time line of next steps. Responses received from 5 residents. HCC Officer chased for copy of TMP – no response. 	
2024 Feb 2024 Mar 2024 April 2024 May 2024 June 2024 July	Broadhurst Grove Village Green	Clerk		<ul style="list-style-type: none"> Clerk to contact solicitors to arrange transfer of ownership. PC has agreed to use original searches – Clerk to advise solicitors to proceed on this basis. Solicitors instructed to go proceed as above. Restrictions agreed at PC meeting on 7 May – solicitors advised. Search information received from solicitors – no untoward findings. Information just received from Solicitors – to be discussed at next Facilities Management Meeting. 	