

Agenda Item number: 6.1

Old Basing & Lychpit Parish Council Invoice log for May 2024

Date	Supplier Name	Description of goods supplied or services rendered	Facilities Expenditure	Admin / General Expenditure	Non Recov VAT	Total
01/05/24	Basingstoke and Deane Borough Council	Non Domestic rates for cemetery, Riley Lane	79			79.00
01/05/24	Basingstoke and Deane Borough Council	Non Domestic rates for Lychpit Hall	202			202.00
01/05/24	Basingstoke and Deane Borough Council	Non Domestic rates for Pavilion building, Recreation ground	147			147.00
01/05/24	Sage Software	Accounting software		79.20		79.20
16/05/24	Microsoft	Monthly software fee		30.90		30.90
16/05/24	EE Mobile phone	Monthly emergency mobile phone		14.23		14.23
16/05/24	Pozitive Energy	Electric charges from 01/04/24 to 30/04/24 for Lychpit Hall	155.8			155.80
16/05/24	Pozitive Energy	Electric charges from 01/04/24 to 30/04/24 for Pumping Station	23.24			23.24
16/05/24	Pozitive Energy	Electric charges from 01/04/24 to 30/04/24 for Workshop	128.23			128.23
16/05/24	Pozitive Energy	Electric charges from 01/04/24 to 30/04/24 for Pavilion Building	565.00			565
05/05/24	PHS Group	Sanitary Disposal Lychpit Hall	344.52			344.52
05/05/24	Primrose	2 Pine Raised Trough Planters, for Lychpit courtyard	297.97			297.97
05/05/24	Survey Monkey	Monthly plan fee from May to June		75.00		75.00
07/05/24	British Telecoms	Internet, phone lines and alarm lines from 1/3 to 31/7		560.47		560.47
07/05/24	DYCE Energy	Estimated gas charges from 27/3 to 30/4 for Lychpit Hall	1,327.52			1,327.52
07/05/24	Croma Systems	New lock for Pavilion office main door		102.00		102.00
07/05/24	PJH Window Cleaning Services	Window cleaning at the Pavilion building		25.00		25.00
07/05/24	Fair Account	Internal audit fee for services from Jan24 to March24		245.00		245.00
08/05/24	Stephen Harris	Dismantle and rebuild support porch roof at Groundsmans cottage	1600			1600
08/05/24	Basing Auxiliary Services	Cleaning and caretaking at Lychpit hall for April 24	225.00			225.00
08/05/24	Parish Accounting Services	Financial consultancy including additional Year end reporting		1,400.00		1,400.00
08/05/24	Basingstoke Energy Services Co-operative Ltd	Stage payment for PV and battery storage system	9,868.92			9,868.92
08/05/24	Property Security	Key holding and mobile patrols for April 24		114.00		114.00
08/05/24	Larkstel Ltd	Remove old footpath sign and install new sign	240.00			240.00
08/05/24	Larkstel Ltd	Maintenance of parish council grounds and waste disposal	10,321.82			10,321.82
08/05/24	E S Landscape planning	Local Gap Study		3,404.51		3,404.51
08/05/24	D Silvester	Remove broken electric gate motor and repair including new ram	1,262.40			1,262.40
08/05/24	Croma Systems	Repair side door access for toilet Pavilion building	232.10			232.10
08/05/24	Care Guard Security	Rewire and reconfigure high level LED floodlight, Pavilion building	340.00			340.00
08/05/24	Care Guard Security	Routine service of intruder alarms	226.20			226.20
08/05/24	Hampshire Association of Local Councils	HALC Affiliation Fees for 2024/25		1,411.00		1,411.00
10/05/24	Audio Visual Excellence Ltd	Hire of AV equipment for Annual Parish Assembly		451.56		451.56
14/05/24	Majestic	Wine for Annual Parish Assembly (£161.88 subsequently refunded)		212.82		212.82
17/05/24	Tymoteusz Mrzyglod	Cleaning - Pavilion & Public Toilets	906.20			906.20
17/05/24	Signrite Digital	No Dogs & CCTV signs	176.40			176.40
17/05/24	Hartley Contracting Services	Tankering services - Pumping Station	429.60			429.60
24/05/24	Hampshire County Council	Ground Rent - Lychpit Hall	325.00			325.00
24/05/24	Thames Valley Water Services	Legionella - CWST Inspection & sampling & shower clean & descale	355.20			355.20
24/05/24	Viking	Chair for new staff member & stationery items		211.84		211.84
24/05/24	Larkstel Ltd	Landscaping works - Cemetery Car Park - CIL funding	6040.80			6040.80
31/05/24	Old Basing Archers	Refund for cancelled weekends paid under Exclusive Use arrangement	1085.00			1085.00
31/05/24	Xylem	Annual Service Contract fee	1353.48			1353.48
31/05/24	PJH Window Cleaning Services	Window Cleaning - Lychpit Hall - inside & out (2 visits)	155.00			155.00
31/05/24	Furniture at Work	Office desk for additional staff member	175.20			175.20
31/05/24	Lychpit Hall deposit refund	Various deposit refunds for May 2024	350.00			350.00

45 Invoices paid this month

38,938.60	8,337.53	-	47,276.13
-----------	----------	---	-----------

Wages and salary costs, including pension contributions and national insurance 7,073.45
 Petty cash expenditure 32.94

Total of Direct Debits, BACS and Cheques paid this month

£ 54,382.52

Balances at Bank as at 31/05/2024

Lloyds Bank - Current Account	35,447.49
Lloyds Bank - E Payment Account	20,643.70
Lloyds Bank - 30 day Business	282,624.86
Lloyds Bank - 90 day fixed deposit	101,005.25
Barclays Bank - Current Account	14,046.24
Barclays Bank - 90 day fixed deposit	155,000.00
Unity Trust Bank	86,822.30
Total Cash at Bank	£ 695,589.84
Petty Cash	43.46
Total Cash Balance	£ 695,633.30
CIL Funding cash included in the above bank accounts	£ 343,622.18

RAISED BY:
Clerk:

AUTHORISED BY:
Chairman:

Dated:

Vice Chairman / Authorised Signatory:

Dated: