

OLD BASING & LYCHPIT PARISH COUNCIL
Monthly Action Monitoring Report - Full Parish Council Meeting

AGENDA ITEM NO: 10
May 2024

| Action Date | Item for Action | Person Actioning | Completion Date | Progress to date | Status |
|---|---|------------------------------|-------------------------|--|----------------|
| 2023 Feb 2023 April 2023 Dec Feb 2024 April 2024 May | <p>Bake Shop Parking Letter to Chief Constable Start process for yellow lines via County Councillor/HCC Highways Clerk to follow up with owner re Basing House parking</p> <p>Clerk to ask Highways to consider erecting bollards on footpath</p> <p>Clerk to write to Chief Constable and the Bake Shop owner. Cllr Maritan to re-visit the decision regarding bollards.</p> | Clerk Clerk FM | | <p>County Councillor contacted re yellow lines. Update received from Bake Shop owner on long-term plans Letter to Chief Constable still outstanding Basing House parking not feasible Owner currently implementing measures to ease parking Responses from HCC and BDBC Planning received – no solution offered Crown Pub has made its car park available to Bake Shop customers to try to ease the problem. No improvement - FM wishes to further investigate the installation of bollards and the Clerk will send a strongly worded letter to the owner and write to the Chief Constable.</p> <p>PCSO met Councillors and confirmed that, without parking restrictions, little could be done. Residents subject to anti-social behaviour must report this at the time of the offence.</p> <p>County Councillor approached regarding a meeting or to explore other options. Clerk to invite County Councillor to May 2024 FPC Meeting to discuss any progress in person.</p> <p>County Councillor has suggested a representation at the next HCC meeting on 23 May – Cllr Maritan to attend.</p> | Ongoing |
| 2023 April 2023 Dec 2024 Jan 2024 Mar 2024 May | <p>Tennis Club Lease</p> <ul style="list-style-type: none"> Clerk to contact solicitor with amendments <p>Clerk to chase progress.</p> | Clerk | | <ul style="list-style-type: none"> Final draft with Club Solicitors together with a side letter re floodlights/subsidy as agreed. Tennis Club has requested side letter is dispensed with and is ready to sign the Lease. Final draft now agreed and awaiting signature. Clerk to chase progress. Discussion prior to Christmas with solicitor re the club’s solicitor’s request to reinstate reference to the subsidy due to the side letter no longer being required. Final draft agreed – currently being engrossed for signature by both parties. Councillors urged those involved to finalise the Lease before May 2024 FPC Meeting. Signed on behalf of PC – awaiting copy signed on behalf of Tennis Club. | Ongoing |
| 2023 April | <p>CLPM Survey – Action Plan</p> <ul style="list-style-type: none"> Obtain planning consents for workshop and Beddington Seek quotes for insulation, solar panels, | DW/ SB | DW/Clerk/ Dep. Clerk | <ul style="list-style-type: none"> Action Plan agreed. SB progressing possible grants for solar panels/heat pumps Planning applications for solar panels & heat pump | Ongoing |

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| 2023 Sept 2024 Jan 2024 Feb 2024 Mar 2024 April 2024 May | <p>heat pumps & enviro controls & heating & new workshop door and check against budget!</p> <ul style="list-style-type: none"> Start installation, checking & monitoring Clerk to forward Ignite cost saving projections to CB DW to determine brief for solar panel/heat pump contractors | | | <p>submitted</p> <ul style="list-style-type: none"> Loft insulation in Pavilion completed. Cavity Wall insulation in the Cottage completed – Beddington Centre still outstanding. Planning Consent received for solar panels/heat pumps – proposals/quotes to be sought 1 proposal received from BES Tender invitation now placed on Contracts Finder. Following a huge response, Invitation to Tender sent to 7 applicants – closing date for receipt of tenders 29 January. 1 tender received – for solar panels only Tender from BES for solar panels agreed. Further meeting arranged with Hello Renewables prior to decision on quote for heat pumps. BES to start solar panel installation w/c 16 April – completion expected 29 April. Hello Renewables tender – AGENDA ITEM <p>Solar panels installed on workshop roof – awaiting connection to electricity meter.</p> <p>Hello Renewables to start installation of heat pumps on 4th June.</p> | |
| 2023 Aug 2024 Jan 2024 Mar 2024 May | <p>Footpath between Little Basing/Olivers Walk</p> <ul style="list-style-type: none"> Clerk to chase resurfacing with HCC | Clerk | | <ul style="list-style-type: none"> Work to be carried out in “this financial year” as advised to LCRA No further progress. LCRA Secretary is in direct touch with HCC Officer responsible and receiving ongoing updates – work still scheduled for this financial year. HCC only responsible for 150 mtrs of path – B&DBC responsible for the remainder. LCRA intend to correspond with HCC/BDBC in new financial year to ensure work is carried out asap. <p>AGENDA ITEM.</p> | Ongoing |
| 2023 Oct 2024 Jan 2024 Feb 2024 Mar | <p>Music Festival</p> <ul style="list-style-type: none"> Clerk to submit letter of objection to BDBC Licensing Team. | Clerk | 6 Oct | <ul style="list-style-type: none"> Highways Officer has agreed to meet PC to discuss TMP on 8th December. PB/MC to attend. Clerk following up with Highways Officer to check what action (if any) the PC can take pending receipt of the TMP and first SAG meeting. Response from Highways Officer received. | |

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| 2024 April 2024 May | | | | <ul style="list-style-type: none"> • SAG meeting scheduled for 11 March. Copies of the TMP,TTRO's and NMP have been requested. • Highways Officer has confirmed main conditions of SAG Transport Management Plan. Clerk to gather comments of Councillors and concerned residents to send a formal response and ascertain time line of next steps. • Responses received from 5 residents. • HCC Officer chased for copy of TMP. | |
| 2024 Feb 2024 Mar 2024 April 2024 May | Broadhurst Grove Village Green | Clerk | | <ul style="list-style-type: none"> • Clerk to contact solicitors to arrange transfer of ownership. • PC has agreed to use original searches – Clerk to advise solicitors to proceed on this basis. • Solicitors instructed to go proceed as above. <p>AGENDA ITEM</p> | |
| 2024 Feb 2024 May | Neighbourhood Plan Questionnaire | DW | Jan 17 Mtg. | <ul style="list-style-type: none"> • Cllr Whiter to distribute to working group to process responses. • 525 responses received and now being processed. Report to be published in Newsletter and on website as soon as its finalised. • Completed. | Close |