

OLD BASING & LYCHPIT PARISH COUNCIL
Monthly Action Monitoring Report - Full Parish Council Meeting

AGENDA ITEM NO: 9
March 2024

Action Date	Item for Action	Person Actioning	Completion Date	Progress to date	Status
2023 Feb 2023 April 2023 Dec Jan Feb	Bake Shop Parking Letter to Chief Constable Start process for yellow lines via County Councillor/HCC Highways Clerk to follow up with owner re Basing House parking Clerk to ask Highways to consider erecting bollards on footpath Clerk to write to Chief Constable and the Bake Shop owner. Cllr Maritan to re-visit the decision regarding bollards.	Clerk Clerk FM		County Councillor contacted re yellow lines. Update received from Bake Shop owner on long-term plans Letter to Chief Constable still outstanding Basing House parking not feasible Owner currently implementing measures to ease parking Responses from HCC and BDBC Planning received – no solution offered Crown Pub has made its car park available to Bake Shop customers to try to ease the problem. No improvement - FM wishes to further investigate the installation of bollards and the Clerk will send a strongly worded letter to the owner and write to the Chief Constable. Letter to Chief Constable drafted – not yet sent. PCSO met Councillors and confirmed that, without parking restrictions, little could be done. Residents subject to anti-social behaviour must report this at the time of the offence.	Ongoing
2023 April 2023 Dec 2024 Jan March	Tennis Club Lease • Clerk to contact solicitor with amendments Clerk to chase progress.	Clerk		<ul style="list-style-type: none"> Final draft with Club Solicitors together with a side letter re floodlights/subsidy as agreed. Tennis Club has requested side letter is dispensed with and is ready to sign the Lease. Final draft now agreed and awaiting signature. Clerk to chase progress. Discussion prior to Christmas with solicitor re the club's solicitor's request to reinstate reference to the subsidy due to the side letter no longer being required. Final draft agreed – currently being engrossed for signature by both parties. 	Ongoing
2023 April 2023 Sept	CLPM Survey – Action Plan <ul style="list-style-type: none"> Obtain planning consents for workshop and Beddington Seek quotes for insulation, solar panels, heat pumps & enviro controls & heating & new workshop door and check against budget! Start installation, checking & monitoring Clerk to forward Ignite cost saving projections to CB DW to determine brief for solar 	DW/ SB	DW/Clerk/ Dep. Clerk	<ul style="list-style-type: none"> Action Plan agreed. SB progressing possible grants for solar panels/heat pumps Planning applications for solar panels & heat pump submitted Loft insulation in Pavilion completed. Cavity Wall insulation in the Cottage completed – Beddington Centre still outstanding. Planning Consent received for solar panels/heat pumps – proposals/quotes to be sought 1 proposal received from BES Tender invitation now placed on Contracts Finder. 	Ongoing

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2024 Jan 2024 Feb	panel/heat pump contractors			<ul style="list-style-type: none"> Following a huge response, Invitation to Tender sent to 7 applicants – closing date for receipt of tenders 29 January. 1 tender received – for solar panels only AGENDA ITEM	
2023 Aug 2024 Jan	Footpath between Little Basing/Olivers Walk <ul style="list-style-type: none"> Clerk to chase resurfacing with HCC 	Clerk		<ul style="list-style-type: none"> Work to be carried out in “this financial year” as advised to LCRA No further progress. A resident (LCRA Secretary) is in direct touch with HCC Officer responsible and receiving ongoing updates – work still scheduled for this financial year. 	Ongoing
2023 Oct 2024 Jan 2024 Feb 2024 Mar	Music Festival <ul style="list-style-type: none"> Clerk to submit letter of objection to BDBC Licensing Team. 	Clerk	6 Oct	<ul style="list-style-type: none"> Highways Officer has agreed to meet PC to discuss TMP on 8th December. PB/MC to attend. Clerk following up with Highways Officer to check what action (if any) the PC can take pending receipt of the TMP and first SAG meeting. Response from Highways Officer received. SAG meeting scheduled for 11 March. Copies of the TMP, TTRO’s and NMP have been requested. 	
2024 Feb	Broadhurst Grove Village Green	Clerk		<ul style="list-style-type: none"> Clerk to contact solicitors to arrange transfer of ownership. AGENDA ITEM	
2024 Feb	Neighbourhood Plan Questionnaire	DW	Jan 17 Mtg.	<ul style="list-style-type: none"> Cllr Whiter to distribute to working group to process responses. 517 responses received and now being processed. 	