

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Meeting: FULL PARISH COUNCIL

Date: Tuesday 4 August 2020

Location: Conducted remotely via Zoom

Time: 7.30 pm

Members Participating: Cllrs A Renwick (Chairman), R Barker, P Bloyce, D Whiter, S Brown, J Robinson, K Tuck, A Jones, R Doust,

Members Absent: Cllr M Oszczyk

In Attendance: Mrs S Tuck (Clerk), L Orvis (Finance Officer), Penny Jubin (Archery Club representative).

Item No	Item	Action
1.	<p>Due to technical issues the meeting did not start until 7.45 pm.</p> <p>APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Cllrs M Oszczyk.</p>	
2.	<p>CONFIRMATION OF MINUTES</p> <p>Minutes of the Full Parish Council Meeting of 7 July held via Zoom were confirmed as a true record of the business conducted.</p> <p>Chairman to visit the office to sign the Minutes.</p>	Chairman
3.	<p>DECLARATIONS OF INTEREST</p> <p>As a former Deputy Co-ordinator for Victim Support, Cllr Doust declared an interest in item 4.5.</p>	
4.	<p>MATTERS RELATING TO FINANCE</p> <p>4.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was received and ratified.</p> <p>4.2 The Q1 Management Accounts for the period April – June 2020, circulated prior to the meeting and the Finance Officer explained the reasons for the addition of the Cashflow Projection to 31 October. No queries were raised and the Accounts were received and ratified.</p> <p>The Finance Officer advised that notice had been received today that the External Audit had been completed and no items of concern had been raised. The rollover of funds in the Barclays Treasury Deposit Account for a further 3 months was agreed.</p> <p>4.3 The Clerk outlined the benefits of purchasing specific software to manage Lychpit Hall/Meeting Room bookings and the Cemetery and Allotments and why this should be purchased now. The Finance Officer confirmed the availability of funds in the current budget and the purchase was agreed subject such funds being available.</p>	

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	<p>4.4 Grant applications from Home Start and Victim Support were received. Due to the limited grant budget available members agreed that grants should be restricted to local organisations and the Clerk will place information to this effect on the website. With only half the remaining grant budget available, both requests were rejected.</p>	
<p>5.</p>	<p>PUBLIC PARTICIPATION SESSION</p> <p>An invitation to members of the public to submit queries or issues and join the meeting via Zoom had been published on the Agenda. The Chairman suspended Standing Orders and invited the Archery Club Representative to address the meeting.</p> <p>Penny Jubin read a statement on behalf of the Club outlining the Club’s history at Old Basing, the detrimental effect of losing Sunday morning shooting requesting this is reinstated and a guarantee that the annual shoots would not be affected.</p> <p>The Chairman acknowledged the points raised, reminding Penny Jubin of the rules regarding public speaking at a meeting and said the matter would be discussed under item 11.1.</p> <p>Standing Orders then resumed.</p>	
<p>6.</p>	<p>REPORTS FROM DISTRICT & COUNTY COUNCILLORS</p> <p>Cllr Still sent apologies for not attending but had submitted a report on Milkingpen Lane drainage works for the Autumn newsletter. She also reported that she is in touch with the Borough Officer and that the Milkingpen Lane Yellow Lines are back on the works programme. Cllr Still will continue to monitor progress.</p>	
<p>7.</p>	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> • Issue with Castle Water – CW has confirmed it will review the 40% discount at the end of the year once figures from the new check meter are available. In the meantime the refund will be processed. Awaiting next water rate demand reflecting the refund. • Crown/Church Lane Footpath – work to start in August. • Lychpit footpaths – unsatisfactory repairs - ES to chase. • Improvements to showers – no response with quotes from the contractors – Grounds Manager to seek alternative quotes. • Milkingpen Lane Yellow Lines – awaiting public consultation & funding – ES monitoring. • Co-option of Councillors – 2 submissions received to date and held pending face to face meetings. 	<p>ES</p> <p>Grounds Mgr</p> <p>ES</p>
<p>8.</p>	<p>CHAIRMAN’S COMMUNICATIONS</p> <p>The Chairman thanked the Finance Officer for his work on the Annual Audit and said the notification from the External Auditors will be formally received at the September meeting.</p>	
<p>9.</p>	<p>CORRESPONDENCE RECEIVED</p> <p>None received.</p>	

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10.	<p>REPORTS FROM COMMUNITY REPRESENTATIVES</p> <p>10.1 Village Hall - No report.</p> <p>10.2 Beddington Centre – no report.</p> <p>10.3 Basinga – August issue published & distributed.</p> <p>10.4 BDAPTC – no report.</p> <p>10.5 Transport – AJ reported that at end July 421 passengers had used the No 55 service commenting this was a remarkable turn-round following lockdown. RD said the service should be commended on its timekeeping.</p> <p>10.6 Carnival - No report.</p> <p>10.7 ILP/ERF – no report.</p> <p>10.8 Footpaths/ROW - No report</p> <p>10.9 Crime/Speedwatch – A general Crime Report for July had been circulated in advance of the meeting. JR reported on a recent meeting with the new Borough Commander who is keen to communicate with the community. He suggested dropping this report and instead provide links to more up to date reports on the Parish Council website.</p> <p>PB reported that Speedwatch was still suspended but that he had been in contact with the new PCSO. He also said he would be contacting a potential new volunteer.</p>	<p>JR/Clerk</p> <p>PB</p>
11.	<p>MISCELLANEOUS MATTERS</p> <p>11.1 At the request of Cllr Doust and the Archery Club the decision of the 4 February meeting to revoke the Club’s “exclusive use” of the shooting area on Sunday mornings was reviewed and the Chairman explained the 6 month rule regarding such a review.</p> <p>Cllr Bloyce stressed the need for football clubs using the facilities to provide documentation relating to the club’s League affiliation, insurance, risk assessment and DBS certification where juniors were involved as stated at the Facilities Management Committee Meeting of 30 June.</p> <p>The Clerk confirmed this had already been requested but will follow up.</p> <p>Cllr Barker suggested adjourning any discussion until after a Facilities Management Meeting had reviewed the whole dilemma regarding allocation of space on the recreation ground.</p> <p>The Chairman proposed the following:</p> <ol style="list-style-type: none"> 1) The Archery Club’s SLA should be sent to those Councillors not on the Facilities Management Committee in order that all Councillors are aware of the terms relating to the Club’s shooting times. 2) A decision regarding Sunday shooting should be postponed until after the football season with a meeting in 2021 to review of how things had gone. <p>All members agreed both proposals.</p>	<p>Clerk</p> <p>Clerk</p>

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	<p>11.2 Apart from the Chairman’s article, copy for the Autumn Community Newsletter had been circulated in advance of the meeting and was agreed.</p>	
<p>12. MATTERS RELATING TO COMMITTEES</p>		
	<p>12.1 The Minutes of the Facilities Management Committee of 30 June and Planning & Development Committee dated 14 July were received and ratified.</p>	
<p>13. CONFIDENTIAL ITEMS</p>	<p>No items.</p>	
<p>The meeting closed at 8.38 pm</p>		

SIGNED:.....

DATED:.....