

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Meeting: FULL PARISH COUNCIL
Date: Tuesday 7 July 2020
Location: Conducted remotely via Zoom
Time: 7.30 pm
Members Participating: Cllrs A Renwick (Chairman), R Barker, P Bloyce, D Whiter, S Brown, R Doust, J Robinson, K Tuck, A Jones,
Members Absent: Cllr M Oszczyk,
In Attendance: Mrs S Tuck (Clerk), L Orvis (Finance Officer),

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE Apologies were received from Cllr M Oszczyk.	
2.	CONFIRMATION OF MINUTES Minutes of the Full Parish Council Meeting of 2 June held via Zoom were confirmed as a true record of the business conducted. Chairman to visit the office to sign the Minutes.	Chairman
3.	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.	CO-OPTION OF COUNCILLORS 4.1 The resignation of Cllr Alan Jones as a Lychpit Councillor and his submission for co-option to fill the Old Basing vacancy were both received and agreed. This leaves 2 vacancies for Lychpit Councillors.	
5.	MATTERS RELATING TO FINANCE 5.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was received and ratified. 5.2 The lease terms for the new Iseki mower were considered and agreed as 1+4 annual payments of £4613.97 + VAT. Councillor Jones joined the meeting at this point. 5.3 The Facilities Management Accounts for Q1 showing the impact of Covid-19 to date were received and noted. 5.4 The Income & Expenditure Balance Sheet and Pie Charts for 2019/20 for publication on the website and in the Autumn Newsletter were agreed.	
6.	PUBLIC PARTICIPATION SESSION An invitation to members of the public to submit queries or issues and join the meeting via Zoom had been published on the Agenda. No submissions received and no members of the public were present.	

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7.	<p>REPORTS FROM DISTRICT & COUNTY COUNCILLORS</p> <p>Cllr Still and Cllr Cubitt had both sent apologies for non-attendance. The Clerk read an update from Cllr Still on the Milkingpen Lane Bridge drainage works obtained from the Highways Officer responsible.</p>	
8.	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> • Issue with Castle Water – CW has confirmed it will review the 40% discount at the end of the year once figures from the new check meter are available. In the meantime the refund will be processed. • Crown/Church Lane Footpath – work on schedule to start in August. • Lychpit footpaths – unsatisfactory repairs - ES to chase progress. • Improvements to showers –quotes delayed due to Covid-19. • Milkingpen Lane Yellow Lines – awaiting public consultation & funding. • Co-option of Councillors – 2 submissions received to date and held pending face to face meetings. 	<p>ES</p> <p>Clerk</p>
9.	<p>CHAIRMAN’S COMMUNICATIONS</p> <p>A Covid-19 meeting will be held on 8 July to discuss re-opening facilities.</p> <p>The Chairman suggested the Conservation Area Appraisal should be discussed at the next Planning Committee meeting with a view to requesting more time to respond.</p>	<p>Assistant Clerk</p>
10.	<p>CORRESPONDENCE RECEIVED</p> <p>None received.</p>	
11.	<p>REPORTS FROM COMMUNITY REPRESENTATIVES</p> <p>11.1 Village Hall - No report.</p> <p>11.2 Beddington Centre – The Centre is seeking a new Chairman if any Councillor is interested.</p> <p>11.3 Basinga – The August edition will be published.</p> <p>11.4 BDAPTC – Virtual meeting to be held on 30 July - PB to attend.</p> <p>11.5 Transport - No report.</p> <p>11.6 Carnival - No report.</p> <p>11.7 ILP/ERF – Operating normally apart from 2 minor breakdowns.</p> <p>11.8 Footpaths/ROW - No report</p> <p>11.9 Crime/Speedwatch - No report.</p>	
12.	<p>MISCELLANEOUS MATTERS</p> <p>No items.</p>	

Item No	Item	Action
13.	MATTERS RELATING TO COMMITTEES	
13.1	The Minutes of the Planning & Development Committee dated 26 May & 9 June were received and ratified and draft Minutes of 23 June received .	
14.	CONFIDENTIAL ITEMS	
	The Chairman resolved to exclude members of the public and press prior to discussion of the following:	
14.2	The Clerk's proposal to increase the Assistant Clerk's hours with effect from September was unanimously agreed and ratified .	
14.2	Renewal of the Finance Officer's contract for a further 2 years on the same terms as previously was agreed and ratified .	
The meeting closed at 8.20 pm		

SIGNED:.....

DATED:.....