

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Meeting: FULL PARISH COUNCIL
Date: Tuesday 7 April 2020
Location: Conducted by E-mail due to Covid-19 crisis
Time: n/a
Members Participating: Cllrs A Renwick (Chairman), R Barker, P Bloyce, M Oszczyk,
D Whiter, Cllr S Brown, R Doust, J Robinson, A Jones
Members Absent:
In Attendance: Mrs S Tuck (Clerk)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE No apologies received.	
2.	CONFIRMATION OF MINUTES Minutes of the Full Parish Council Meeting of 3 March were confirmed as a true record of the business conducted.	
3.	DECLARATIONS OF INTEREST No declarations of interest.	
4.	CO-OPTION OF COUNCILLOR A submission for co-option by Old Basing resident, Kate Tuck, was received and fully supported by Councillors.	
5.	MATTERS RELATING TO FINANCE 5.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was received and ratified. 5.2 The deletion of Cllr Riley-Shaw's name as a signatory on the Lloyds account was noted. Cllr Brown put his name forward as a new signatory.	Clerk
6.	PUBLIC PARTICIPATION SESSION Members of the public were invited on the published Agenda to submit queries or issues by email. No submissions received.	
7.	REPORTS FROM DISTRICT & COUNTY COUNCILLORS No reports received.	
8.	MONTHLY MONITORING REPORT <ul style="list-style-type: none">Issue with Castle Water – Following Thames Water's site visit TW are asking CW to issue a refund of the overpayment.Crown/Church Lane footpath – Funding allocated - work to go ahead – no date set as yet.Lychpit footpaths – unsatisfactory repairs - photos already	Clerk / Chairman

Item No	Item	Action
	<p>forwarded to Cllr Still and Cllr Cubitt. ES investigating sub-standard repairs – no further progress.</p> <ul style="list-style-type: none"> • Improvements to showers – awaiting quotes – delayed due to Covid-19 crisis. • Milkingpen Lane Yellow Lines –Clerk/Chairman to follow up with Borough Councillors on 11 March - not progressed due to Covid-19. MO suggested inviting Borough Councillors to provide an update on when and if the work will go ahead. • VE Day 75th Anniversary commemorations – meeting with RBL scheduled for 18 March cancelled due to Covid-19. • Speed restrictions in Park Lane – information received from Highways and forwarded to resident. SB queried whether 30mph signs on the carriageway have been considered. • Business Debit Card for Clerk & Grounds & Facilities Manager – 2 cards received. Unable to set a limit on DR cards – suggest including restrictions in revised Finance Regulations. • Driveway Resurfacing – Letter of Authorisation sent to Purbeck – awaiting start date. 	<p>ES</p> <p>Clerk/ Chairman</p>
9.	CHAIRMAN'S COMMUNICATIONS	
	The Chairman wished to thank all staff, the Finance Officer and Councillors for their work and dedication in the current crisis.	
10.	CORRESPONDENCE RECEIVED	
	10.1 An email from a resident had been circulated to all members for comment together with a response drafted by the Chairman. DW commented that recent one-off additional charges should also be mentioned. The draft was agreed – Clerk to forward to resident.	Clerk
11.	REPORTS FROM COMMUNITY REPRESENTATIVES	
	11.1 OB Village Hall – no representative.	
	11.2 Beddington Centre (AR) – no report.	
	11.3 Basinga (PB) – meeting on 22 April cancelled – consideration being given to expanding on-line use.	
	11.4 BDAPTC (AR) – meeting on 2 April cancelled.	
	11.5 Transport (AJ) – The Community Bus continues to operate but, due to reduced use, operates just 1 trip per day.	
	11.6 Carnival – no representative – 2020 Carnival cancelled.	
	11.7 Incinerator Liaison Panel & ERF (DW) – next meeting in May.	
	11.8 Footpaths/Rights of Way (RD/MO) – no report.	
	11.9 Crime Statistics (JR) – no report.	
	11.10 Speedwatch (PB) – no sessions during April.	

Item No	Item	Action
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12. MISCELLANEOUS MATTERS

- 12.1.** The Covid-19 Working Group Action Plans dated 11 & 18 March and Clerk’s Email detailing further actions were all **agreed and ratified.**
- 12.2.** The Assistant Clerk’s attendance on a Cemetery Management Course currently scheduled for July was **agreed.**
- 12.3.** All agreed the Annual Parish Award should be postponed with the presentation taking place at the Community Partnership Evening in December. The Clerk’s suggestion to extend the nomination period until November was also agreed. The Chairman and Cllr Whiter proposed two nominees who will be added to the list.

Clerk

13. MATTERS RELATING TO COMMITTEES

- 13.1** The Minutes of the following Committee Meetings were **received and ratified:**
 Planning & Development Committee (approved Minutes) dated 10 March & draft Minutes of 24 March.
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SIGNED:.....

DATED:.....