

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Meeting:	FULL PARISH COUNCIL
Date:	Tuesday 4 February 2020
Location:	Parish Council Meeting Room
Time:	7.30 pm
Members Present:	Cllrs A Renwick (Chairman), R Doust, A Jones, R Barker, P Bloyce V Riley-Shaw, M Oszczyk, D Whiter, J Robinson,
Members Absent:	Cllr S Brown
In Attendance:	Mrs S Tuck (Clerk), S Richardson (Grounds & Facilities Manager), L Orvis (Finance Officer), County Councillor Elaine Still, Borough Councillors Onnalee Cubitt & Mark Ruffell, 1 member of the public,

Item No	Item	Action
1.	COUNCILLOR RESIGNATIONS & APOLOGIES FOR ABSENCE	
1.1	Apologies for absence were received from Cllr S Brown who is on leave.	
2.	CONFIRMATION OF MINUTES	
	Minutes of the Full Parish Council Meeting of 7 January were confirmed as a true record of the business conducted.	
3.	DECLARATIONS OF INTEREST	
	There were no declarations of interest.	
4.	PUBLIC PARTICIPATION SESSION	
	The Chairman suspended Standing Orders and invited those present to address the meeting.	
	The member of the public expressed concern about the erosion of the grass area around the wellhead in Milkingpen Lane caused by parked vehicles and the potential damage to the cherry tree. The Borough Council's Tree Officer had agreed to write to residents but did not feel a TPO was necessary. Cllr Still indicated her support if the Parish Council were to apply for funds to replace the bollards. Cllr Oszczyk queried parking rights of residents in that area and expressed concern that the problem would move elsewhere and suggested the posts at the entrance to Churn Close could be replaced at the same time. Cllr Still said the 2 areas should be treated separately and suggested Cllr Oszczyk contact her direct regarding these.	
	Cllr Ruffell then addressed the meeting regarding his support for the East of Basingstoke natural management plan, commenting that there will be a formal consultation in the future.	
	Cllr Whiter queried the status of the Neighbourhood Plan pending a decision on the 5 year land. Cllr Ruffell indicated the Plan will be fine if the supply is available from elsewhere but if sites in the parish are put forward then the Plan will need to be adjusted accordingly.	Clerk

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	<p>He drew attention to the Shelaa and stressed the need for policies to promote the importance of retaining the local area.</p> <p>He commented that the Borough Council is now liaising with the Canal Society which is a positive move.</p> <p>Cllr Bloyce queried other sites in Basingstoke, in particular Manydown, and Cllr Ruffell confirmed these will go to Development Control early in March.</p> <p>Cllr Whiter asked whether there was any relevance in the Neighbourhood Plan being less than 3 years old and that it included development sites. Cllr Ruffell commented that Hampshire CC had not put this forward within the 5 year local plan and that there had been delays in starting work on identified sites.</p> <p>At this point the Chairman called a halt to the discussions and suggested Cllr Ruffell might wish to attend a future planning committee meeting.</p> <p>Standing Orders were then resumed.</p>	
5.	<p>MATTERS RELATING TO FINANCE</p> <p>5.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was received and ratified.</p> <p>5.2 Information from the Borough Council regarding the 2020/21 Council Tax Base was received and noted.</p> <p>5.3 The Finance Officer presented the Q3 Accounts covering the period October – December 2019 a copy of which had been circulated to members in advance of the meeting. There were no areas of concern and that finances were in line with budgeted projections. No queries were raised and the Accounts were ratified.</p> <p>5.4 The Finance Officer recommended the funds with Lloyds should not be rolled over but should be retained to cover the proposed driveway improvement works. The funds deposited with Barclays could be rolled over as usual. Recommendation agreed.</p>	Clerk
6.	<p>CHAIRMAN'S COMMUNICATIONS</p> <p>The Chairman advised members of Cllr Riley-Shaw's intention to resign from March and move to Cyprus. He commented on her many years on the Village Hall and Carnival Committees in addition to her role as a Parish Councillor and the contribution both she and her husband, Malcolm, had made to the running of the Cricket Club.</p>	
7.	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> Issue with Castle Water – Information has been received from Thames Water - the Chairman and Clerk will speak to Thames Water and CCW to discuss further action. Crown/Church Lane footpath – Grant Funding not available. Cllr Still has offered £1,000 towards costs; PC will 	Clerk / Chairman

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	contribute £1,000. HCC site visit to ascertain whether the footpath meets the criteria for S106 funding has been postponed to February. ES will follow up.	ES
	<ul style="list-style-type: none"> • New Bank Account with Nationwide to be opened with a nominal balance (£5,000) once high expenditure projects have been completed. • Computer upgrades – NAS installed. Decision needed on installing Office 365 – not urgent – remove. • Safety on recreation ground – Archery SLA revised and sent to solicitors for comment together with Tennis Club Lease following recent meeting with solicitors. • Commemorative Benches – form to be drafted – remove. • Electronic Planning Applications – Hyperlinks now included in Agenda – further improvements are being investigated. 	Clerk / FO
	<ul style="list-style-type: none"> • Remove and place on Planning Agenda. • Lychpit footpaths – unsatisfactory repairs - photos already forwarded to Cllr Still and Cllr Cubitt who walked with RD. ES investigating sub-standard repairs. • Improvements to showers – SR exploring various options. • Website Accessibility – clerk to review with VisionICT. • Milkingpen Lane Yellow Lines – Meeting arranged with Cllr Cubitt on 11 February. 	MO/Clerk
	<ul style="list-style-type: none"> • Resident’s complaint re unacceptable parking & road surfaces. Chairman spoke to resident on 15 Jan and again today & will visit tomorrow. • VE Day 75th Anniversary commemorations – awaiting response from RBL. • Speed restrictions in Park Lane. Clerk awaiting contact details from Cllr Still. 	Chairman /Clerk
		Grounds Mgr. Clerk
		Chairman/PB
		Chairman

8. REPORTS FROM DISTRICT & COUNTY COUNCILLORS

Cllr Still referred to the report from Highways on the Milkingpen Lane flooding and confirmed work will go ahead in the next financial year. She will keep the Parish Council updated. Cllr Bloyce requested space is left on one side for pedestrians once work starts.

Newnham Lane flooding was mentioned. HCC had acted quickly to prevent houses being flooded. The cause was in part the result of work on adjacent land and Cllr Still has advised a resident to write to HCC who will then contact the landowner. Cllr Cubitt reported that the BC portfolio holder is contacting the contractor regarding damage to verges by the bin collection lorries.

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	She said the extensive flooding at Hodds Farm extensive should be noted in addition to the various areas along Newnham Lane.	
9.	CORRESPONDENCE RECEIVED	
	There were no items of correspondence.	
10.	REPORTS FROM COMMUNITY REPRESENTATIVES	
	10.1 OB Village Hall (VRS) – Problems with mens toilets – Jumble Sale on Saturday.	
	10.2 Beddington Centre (AR) – no report.	
	10.3 Basinga (PB) – meeting on 22 April.	
	10.4 BDAPTC (AR) – Details of April meeting received and sent to all Councillors. PB attending AR to advise clerk.	Clerk
	10.5 Transport (AJ) – 55 bus – use during January was good.	
	10.6 Carnival (VRS) – no report.	
	10.7 Incinerator Liaison Panel & ERF (DW) – RD attended meeting. Safety valve failure v noisy but no problem caused.	
	10.8 Footpaths/Rights of Way (RD/MO) – no report.	
	10.9 Country Watch (AR/JR) – AR suggested removing from list pending revival of Country Watch. Remove.	
	10.10 Crime Statistics (JR) – Report due in March.	
	10.11 Speedwatch (PB) – Several outings in January. Thanked all those that attended.	
11.	MISCELLANEOUS MATTERS	
	11.1. A note regarding the recent workshop break-in had been circulated in advance of the meeting together with a quote for a more secure outer door. The Grounds Manager explained what had happened. The Chairman asked for members’ agreement to him requesting a meeting with the inspector of police in Basingstoke to ask for more action. Cllr Cubitt suggested writing to Maria Miller MP to request a meeting with her and the police inspector.	
	11.2. The Grounds Manager outlined details of the replacement outer door and the Finance Officer confirmed there were sufficient funds in the current budget to cover the cost. The Clerk had also ascertained that Planning Permission was not required and members unanimously agreed to the door being replaced in accordance with the quote.	Grounds Mgr
	11.3. Following the decision of the January meeting that the MUGA overhead net should be replaced the Grounds Manager presented 3 quotes. An indicative quote from Fieldform was the preferred option and members agreed this should be accepted subject to the actual cost being no more than previously agreed.	
	11.4. The Grounds Manager will obtain a firm quote. All agreed PB voted against.	

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11.5.	The closing date for Tenders for the driveway improvements was 31 January and the following Councillors will join the Grounds Manager to review those received: Chairman & Cllr Whiter.	Grounds Mgr Chairman/DW
11.6.	Three options for weekend use of the recreation ground were discussed and the following all agreed option 3 should be presented to the Archery Club. Clerk to arrange meeting with the Club.	Clerk
11.7.	The revised date for the Annual Parish Meeting is 27 April. Cllr Robinson will check whether a member of the local police is able to attend as guest speaker.	Clerk
11.8.	A schedule of items for the Spring Newsletter had been circulated in advance of the meeting and these plus additional items received were agreed.	
12. MATTERS RELATING TO COMMITTEES		
12.1	The Minutes of the following meetings were received: <ul style="list-style-type: none"> a. Planning & Development Committee of 14 January. Cllr Bloyce mentioned a proposal that the Parish Council should not provide any access points to the east through Parish Council owned land and will provide a proposal for the March meeting. b. Solar Farm Sub-Committee of 17 December (completed Minutes). 	PB
13. CONFIDENTIAL ITEMS		
There were no items for discussion.		
The meeting closed at 9.20 pm.		

SIGNED:.....

DATED:.....