

# OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

**Meeting:** FULL PARISH COUNCIL  
**Date:** Tuesday 6 August 2019  
**Location:** Parish Council Meeting Room  
**Time:** 7.30 pm  
**Members Present:** Cllrs A Renwick (Chair), R Doust, J Robinson, P Bloyce, V Riley-Shaw, K-A Chamberlain, R Barker & S Brown  
**Members Absent:** Cllrs M Oszczyk, D Whiter, C Fowler,  
**In Attendance:** Mrs S Tuck (Clerk), L Orvis (Finance Officer), Cllr Elaine Still

Item No	Item	Action
1.	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Cllrs M Oszczyk, D Whiter & C Fowler.	
2.	<b>CONFIRMATION OF MINUTES</b> Minutes of the Full Parish Council Meeting of 2 July were confirmed as a true copy of the business conducted.	
3.	<b>DECLARATIONS OF INTEREST</b> There were no declarations of interest at this point.	
4.	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present.	
5.	<b>MATTERS RELATING TO FINANCE</b> 5.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was <b>received and agreed</b> . 5.2 The Q1 Accounts (April – June 2019) were reviewed and <b>ratified</b> . 5.3 Expenditure for the purchase of office equipment as listed on the Agenda was <b>agreed</b> .	Clerk
6.	<b>CHAIRMAN'S COMMUNICATIONS</b> No items.	
7.	<b>MONTHLY MONITORING REPORT</b> <ul style="list-style-type: none"> <li>• Highways project – PB has prepared an item for the Newsletter - close.</li> <li>• Issue with Castle Water –No response received to 2<sup>nd</sup> complaint letter – AR to draft letter to move to stage 3 of complaints procedure.</li> <li>• Crown/Church Lane footpath – see CC report for information.</li> <li>• Bank accounts – No progress.</li> <li>• Country Watch tree – no progress.</li> <li>• Safer Neighbourhood Panel – JR to report at next meeting – close.</li> <li>• Computer upgrades – progressing.</li> <li>• Pensions Changes – response submitted and acknowledged - close.</li> </ul>	AR          JR MO

Item No	Item	Action
	<ul style="list-style-type: none"> <li>Country Watch – meeting on 14 August.</li> <li>Safety on Recreation Ground – PC requirements being implemented – close.</li> </ul>	
<b>8.</b>	<p><b>REPORTS FROM DISTRICT &amp; COUNTY COUNCILLORS</b></p> <p>Cllr Still reported on the following:</p> <p>Footpath 33 (Church Lane/Crown Lane) – Highways to re-inspect to ascertain whether Operation Resilience Funding would be successful but suggested the PC consider Rural Communities Funding. Cllr Still will ask Highways for an indicative quote for the work to enable this to be considered.</p> <p>Footpath 20 (Riverbank from Bartons Mill to Basing Road) – Countryside Officer is waiting for PC to consider installation of dog dips prior to carrying out work to the riverbank. The Clerk said she had advised the Countryside Team to go ahead as the PC was unlikely to agree to install and maintain dog dips.</p> <p>Footpath 8 (Newnham Lane/Piggy Dam) – HCC will be replacing the bridge.</p> <p>The Chairman thanked Cllr Still for attending.</p>	
<b>9.</b>	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>No items.</p>	
<b>10.</b>	<p><b>REPORTS FROM COMMUNITY REPRESENTATIVES</b></p> <p><b>10.1 OB Village Hall (VRS)</b> – no report.</p> <p><b>10.2 Beddington Centre (AR/KAC)</b> – no report.</p> <p><b>10.3 Basinga (PB)</b> – recent changes are an improvement – meeting next month.</p> <p><b>10.4 BDAPTC (MO)</b> – no report.</p> <p><b>10.5 Transport (RD)</b> – a correction to information on the No. 55 bus will appear in the next Basinga. The requested route change will be implemented immediately for a 3 month trial period.</p> <p><b>10.6 Carnival (VRS)</b> – no report.</p> <p><b>10.7 Incinerator Liaison Panel &amp; ERF (DW)</b> – No report.</p> <p><b>10.8 Footpaths/Rights of Way (RD/MO)</b> – no report.</p> <p><b>10.9 Country Watch (AR/JR)</b> – no report.</p>	
<b>11.</b>	<p><b>MISCELLANEOUS MATTERS</b></p> <p><b>11.1</b> The Clerk reported on requests relating to the Cemetery and Garden of Remembrance and the following was <b>agreed</b>:</p> <ul style="list-style-type: none"> <li>A name can only appear on a plaque or headstone if a full interment has taken place or ashes are buried or scattered on the plot for each person named.</li> <li>One simple flower spike container will, in future, be permitted above a plaque in the Garden of Remembrance. No other containers or items will be permitted.</li> </ul> <p>The Cemetery Rules &amp; Regulations will be amended accordingly.</p>	<b>Clerk</b>

Item No	Item	Action
	<b>11.2</b> A schedule of content for the Autumn Newsletter had been circulated and was <b>agreed</b> .	
<b>12.</b>	<b>MATTERS RELATING TO COMMITTEES</b>	
	<b>12.1</b> The Minutes of the Planning & Development Committee Meeting of 9 July were <b>ratified</b> .	
<b>13.</b>	<b>CONFIDENTIAL ITEMS</b>	
	The Chairman resolved to close the meeting to the press and public for following items. Cllr Barker declared an interest in item 13.1 and left the meeting.	
	<b>13.1</b> The Chairman said 2 meetings had taken place to discuss the future management of the grounds & facilities. Cllr Robinson explained the concerns and conclusions of the working party and the Chairman briefly outlined the proposal that will be put to the October meeting.	
	<b>13.2</b> The Clerk updated members on progress regarding recruitment of a new Assistant Clerk.	
	<b>13.3</b> A confidential NALC report had been circulated and it was agreed the Parish Council should take its lead from the Borough Council. The Chairman’s proposal to purchase a Union Flag was <b>agreed</b> .	<b>Clerk</b>
	<b>The meeting closed at 8.52 pm.</b>	

SIGNED:.....

DATED:.....