

# OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

<b>Meeting:</b>	<b>FULL PARISH COUNCIL</b>
<b>Date:</b>	<b>Tuesday 2 July 2019</b>
<b>Location:</b>	Parish Council Meeting Room
<b>Time:</b>	7.30 pm
<b>Members Present:</b>	Cllrs A Renwick (Chair), M Oszczyk, R Doust, J Robinson, P Bloyce, V Riley-Shaw, K-A Chamberlain, D Whiter, C Fowler
<b>Members Absent:</b>	Cllrs R Barker & S Brown
<b>In Attendance:</b>	Mrs S Tuck (Clerk), L Orvis (Finance Officer), 1 resident

Item No	Item	Action
1.	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Cllrs R Barker and S Brown.	
2.	<b>CO-OPTION OF NEW COUNCILLOR</b> A submission was declined due to the resident being unable to attend committee meetings. The resident was advised of the decision after joining the meeting during Item 8.	
3.	<b>CONFIRMATION OF MINUTES</b> Minutes of the Full Parish Council Meeting of 4 June were confirmed as a true copy of the business conducted. Minutes of the Annual Parish Council Meeting held on 14 May were confirmed as a true copy of the business conducted after agreed amendments were made.	
4.	<b>DECLARATIONS OF INTEREST</b> Cllr Riley-Shaw declared an interest in item 13 due to her cricket club connection.	
5.	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present.	
6.	<b>MATTERS RELATING TO FINANCE</b> <b>6.1</b> The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was <b>received and agreed</b> . <b>6.2</b> Allocation of earmarked reserves was agreed with a further review in November. <b>6.3</b> The Finance Officer outlined proposed changes to the Local Government Pension Scheme. Cllr Oszczyk declared an interest and abstained from voting. Members were not in favour of the changes and did not consider them an improvement as far as Parish Councils were concerned. The Chairman had complained to HALC about the short response time and was advised to submit a response, albeit after the deadline. Clerk to respond as agreed. <b>6.4</b> A quote from Xylem for repairs and drainage to the pumping station was received and agreed. The contract which expires next July will be reviewed by the Facilities Management Committee.	Clerk

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<b>7.</b>	<b>CHAIRMAN'S COMMUNICATIONS</b> The Chairman read a notification from Electoral Services relating to a review of polling stations. Members agreed no change was required. Members were advised of the Mayor's Civic Sunday Service on 14 July. The Chairman reported on the institution service for the new vicar.	
<b>8.</b>	<b>MONTHLY MONITORING REPORT</b>	
	<ul style="list-style-type: none"> <li>Highways project – Highways Officer report indicated no physical work will be done to restrict speeding and recommended reminders should be painted on the road. PB to prepare an item for the next Newsletter.</li> </ul>	<b>PB</b>
	<ul style="list-style-type: none"> <li>Stagecoach re No. 7 &amp; No. 14 buses – reminder sent but no response as yet.</li> </ul>	<b>Close</b>
	<ul style="list-style-type: none"> <li>Issue with Castle Water – unsatisfactory response to complaint letter received. AR to prepare further response.</li> </ul>	<b>AR</b>
	<ul style="list-style-type: none"> <li>Crown /Church Lane footpath – Awaiting Highways response.</li> </ul>	
	<ul style="list-style-type: none"> <li>S106 contribution towards Lime Pits Project - £9,000 accepted by the Borough Council and will be deducted from available S106 funds.</li> </ul>	<b>Close</b>
	<ul style="list-style-type: none"> <li>Bank accounts – Mandate changes still to be implemented.</li> </ul>	<b>Clerk</b>
	<ul style="list-style-type: none"> <li>Country Watch – tree – location species still to be decided.</li> </ul>	
	<ul style="list-style-type: none"> <li>Safer Neighbourhood Panel –PCSO has agreed to provide information for next meeting if unable to attend.</li> </ul>	
	<ul style="list-style-type: none"> <li>Computer upgrades –solid state drives purchased. Replacement NAS and change to Office 365 still outstanding.</li> </ul>	<b>MO</b>
<b>9.</b>	<b>REPORTS FROM DISTRICT &amp; COUNTY COUNCILLORS</b> The Chairman read a report from Cllr Gaskell regarding the Ice Rink.	
<b>10.</b>	<b>WORKSHOP SECURITY</b> <b>10.1</b> The Chairman reported on progress and members saw a demonstration video of the Smoke Cloak system in the workshop.	
<b>11.</b>	<b>CORRESPONDENCE RECEIVED</b> <b>11.1</b> An email regarding parking along Milkingpen Lane was received and action taken by the Clerk noted. <b>11.2</b> The Clerk reported on letters and posters received from pupils at St Mary's Junior School following a Field Trip to the River Loddon. Details had been passed on to the HCC Countryside Officer and an article will be included in the next Newsletter.	<b>Clerk</b>
<b>12.</b>	<b>REPORTS FROM COMMUNITY REPRESENTATIVES</b> <b>12.1 OB Village Hall (VRS)</b> – no report. <b>12.2 Beddington Centre (AR/KAC)</b> – bookings at 80-90% capacity. AR impressed with the work of the committee. <b>12.3 Basinga (PB)</b> – no report. <b>12.4 BDAPTC (MO)</b> – MO reported on the Parish Conference which he and the Clerk attended.	

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	<p><b>12.5 Transport (RD)</b> – RD suggested changes to the No. 55 route to include a return to Lychpit. Members agreed the PC should cover the £25.00 cost of a Traffic Concession to implement the change.</p> <p><b>12.6 Carnival (VRS)</b> – Approximately £4,600 raised - less than previous year due to weather conditions.</p> <p><b>12.7 Incinerator Liaison Panel &amp; ERF (DW)</b> – No report.</p> <p><b>12.8 Footpaths/Rights of Way (RD/MO)</b> – Cllr Still to check the footpaths RD.</p> <p><b>12.9 Country Watch (AR/JR)</b> – new members still needed – AR to contact Newnham residents. Members are waiting to see what happens following re-opening of the Local Plan.</p>	AR
<b>13.</b>	<p><b>MISCELLANEOUS MATTERS</b></p> <p><b>13.1</b> The Clerk’s report and proposals relating to safety issues on the recreation ground when archery and cricket were taking place at the same time had been circulated. The 3 requirements outlined were agreed for immediate implementation by the archery club. A review of the SLA was also agreed and AR will discuss with MO, VRS and Phil Smith the possibility of using the adjacent field.</p>	AR
<b>14.</b>	<p><b>MATTERS RELATING TO COMMITTEES</b></p> <p><b>14.1</b> The Chairman reminded members of Standing Orders and the rules relating to public participation at meetings and the presence of non-committee members at committee meetings.</p> <p><b>14.2</b> The Clerk’s recommendation to increase the number of Finance &amp; Resources Committee Meetings to 2 per year was agreed. These will take place in January and October.</p> <p>The Chairman thanked the resident for attending and resolved to close the meeting to the press and public for the following item.</p>	
<b>15.</b>	<p><b>CONFIDENTIAL ITEMS</b></p> <p><b>15.2</b> Prior to item 15.1 being discussed the Clerk updated members on progress with regard to recruitment of the new Assistant Clerk. The Clerk then left the meeting and the Chairman took the minutes.</p> <p><b>15.1</b> In accordance with Standing Order 16.1, and having received the required agreement of four Councillors, the decisions made on 14 May 2019 regarding staff salary scales were rescinded and it was resolved that corrections would be made to bring them into line with the 2018-19 National Salary Award Scales.</p>	
<b>The meeting closed at 9.10 pm.</b>		

SIGNED:.....

DATED:.....