

Meeting: FACILITIES MANAGEMENT COMMITTEE

Date: 18 June 2019

Location: Pavilion Tea Room

Time: 7.30 pm

Members Present: Councillors V Riley-Shaw M Oszczyk, P Bloyce, A Renwick, R Doust, S Brown

Members Absent:

In Attendance: Mrs S Tuck (Clerk), S Richardson (Grounds & Facilities Manager), 1 Cricket Club representative, 2 Archery Club representatives.

Item No	Item	Action
1.	ELECTION OF CHAIRMAN AND VICE-CHAIRMAN Councillor Riley-Shaw was re-elected as Chairman Councillor Roger Doust was elected as Vice-Chairman.	
2.	APOLOGIES FOR ABSENCE All members present – no apologies for absence.	
3.	REVIEW TERMS OF REFERENCE The Terms of Reference were reviewed and no changes made.	
4.	CONFIRMATION OF MINUTES The Minutes of the meeting on 19 March had been circulated and were agreed as a true record of the business conducted.	
5.	DECLARATIONS OF INTEREST Cllr Riley-Shaw declared an interest in Item 14.4 due to her connections to the Cricket Club.	
6.	PUBLIC PARTICIPATION SESSION The Club representatives did not wish to speak at this stage.	
7.	CHAIRMAN'S COMMUNICATIONS No items.	
8.	MONTHLY MONITORING REPORT Tennis Club – no progress. <ul style="list-style-type: none"> • S106 contributions – funds received & BV benches installed. • S106 funds agreed – roundabout ordered – installation July. • Church Lane/Crown Lane footpath – referred to Highways – Cllr Still to follow up. • Archery Club Lease – no progress. 	Close

Item No	Item	Action
	<ul style="list-style-type: none"> Pavilion & Workshop signs – all fitted. 	Close
9.	LYCHPIT COMMUNITY HALL No items.	
10.	GROUNDS & FACILITIES MANAGER'S REPORT SR reported on the following: <ul style="list-style-type: none"> Problem caused by an unmarked grave in the Garden of Remembrance. The Clerk explained remedial action. A recent fire alarm caused by vaping in the public toilets – appropriate sign to be prepared. 	SR
11.	ALLOTMENTS 11.1 The next inspection will take place w/c 1 July. AR & VRS to attend. 11.2 The first hive is due to be installed. The location will not be publicised to ensure the safety of the bees and public.	Clerk/SR/AR/ VRS
12.	CEMETERY 12.1 The next inspection will take place prior to the allotment inspection. AR & VRS to attend. 12.2 An email was received relating to damage to a headstone. The Parish Council's insurers had been informed and their response is awaited.	Clerk/SR/AR/ VRS
13.	RECREATION GROUNDS 13.1 A proposal was received relating to resurfacing work to the entrance and the path across the recreation ground and to the Riley Lane car park. SR outlined the work and was asked to obtain updated quotes and to speak to Cllr Whiter about drawing up plans for the car park.	SR
14.	CLUBS & ORGANISATIONS 14.1 An email from Loddon Sports complimenting the Parish Council/Grounds Staff on the quality of the football pitch was received and noted. 14.2 Emails from the Bowling Club regarding disturbance from football at the front of the recreation ground and the problem with potholes along the driveway were received and noted. 14.3 Comments and a proposal from the Old Basing Rovers Football Team were received and noted as were the concerns of the Grounds Manager regarding wear and tear on the ground. The Clerk was asked to send a strongly worded email rejecting the proposals.	Clerk
	The Chairman (VRS) left the meeting prior to the following item being discussed and the Vice-chairman (RD) took the chair.	

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Item No	Item	Action
	<p>14.4 Notes of meetings between the Parish Council and the Cricket and Archery Clubs had been circulated in advance. RD commented that he had not seen the most recent note. He then invited the Cricket Club representative to explain the issues being raised. Cllr Renwick attempted to review his notes of the meetings and proposals to resolve the situation. The Clerk advised the Parish Council's main concern related to safety. Despite a lengthy discussion no decisions were reached and no action agreed. RD offered to arrange a meeting with the club representatives to discuss the matter further and closed the meeting.</p>	
15.	MISCELLANEOUS ITEMS No items.	
Meeting closed at 9.10 pm.		

SIGNED:.....

DATED:.....