

Meeting: FACILITIES MANAGEMENT COMMITTEE
Date: 19 March 2019
Location: Pavilion Tea Room
Time: 7.30 pm
Members Present: Councillors V Riley-Shaw M Oszczyk, P Bloyce, A Renwick, R Doust,
Members Absent: Councillor S Durman
In Attendance: Mrs S Tuck (Clerk), S Richardson (Grounds & Facilities Manager),
 1 OBAGS representative, 1 Archery Club representative.

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE Apologies were received from Cllr Durman.	
2.	CONFIRMATION OF MINUTES Members were advised that the January meeting was inquorate and did not proceed. Agenda items for that meeting requiring a decision were referred to the February full Parish Council. Minutes of the Facilities Management Meeting of 20 November 2018 were therefore confirmed as a true copy of the business conducted.	
3.	DECLARATIONS OF INTEREST Cllr Renwick declared a non-pecuniary interest in an item on the Monitoring Report relating to the Crown Lane/Church Lane footpath.	
4.	PUBLIC PARTICIPATION SESSION The Archery Club representative was attending as an observer. The OBAGS representative expressed interest in item 9.2.	
5.	CHAIRMAN'S COMMUNICATIONS No items.	
6.	MONTHLY MONITORING REPORT Tennis Club – no progress following meeting. <ul style="list-style-type: none"> • S106 contributions – funds agreed and Belle Vue seating ordered. Allotment funding still outstanding. Other projects to be clarified. • Footpath issues – following an inspection of the Church Lane/Crown Lane footpath, RD confirmed this was in a very poor and possibly dangerous state. SR has cleared most of the overgrowth but further work is needed to the surface. AR and MO both offered to contribute £100.00 towards the cost – PB 	

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	<p>expressed concern at setting a precedent and suggested further investigation into ownership of the footpath and grant funding. A Land Registry search will be undertaken if required. Clerk to send details of Footpaths Officer to MO who will write.</p> <ul style="list-style-type: none"> • Footpaths generally - RD commented on the effect of recent weather on footpaths. • Archery Club Lease – no progress. • Wickstead quote for play equipment – ratified by full PC at February Meeting subject to S106 funding being agreed. Still to be ordered. 	Clerk / MO
7.	<p>LYCHPIT COMMUNITY HALL</p> <p>7.1 The new boiler has been installed and system flushed and appears to be working well.</p>	
8.	<p>GROUNDS & FACILITIES MANAGER'S REPORT</p> <p>8.1 No items to report.</p>	
9.	<p>ALLOTMENTS</p> <p>9.1 An increase in the current deposit of £60.00 to £75.00 regardless of plot size was proposed, seconded and agreed. To be implemented from 1 April.</p> <p>9.2 The OBAGS request for a delivery area adjacent to the trading hut was discussed. The approximate cost is expected to be £1,000.00 plus labour. The representative present said OBAGS was prepared to contribute £500.00. ClIr Renwick therefore proposed agreeing the request – proposal seconded and agreed.</p>	
10.	<p>CEMETERY</p> <p>10.1 A request for a memorial tree was agreed. SR confirmed a location and species had been discussed with the relative - planting would take place in the autumn. Clerk to advise relative.</p> <p>10.2 A request for a burial plot adjacent to the car park next to a relative's grave was agreed subject to the headstone being of a similar type to others in that area (i.e. sandstone rather than shiny black or white marble). Recreation Committee Minutes of meeting on 19 January 2005 refer to previous request.</p>	Clerk
11.	<p>CLUBS & ORGANISATIONS</p> <p>11.1 Notes of the Spring Meeting with the Archery, Bowls, Cricket and Tennis Clubs were received. AR expressed concern regarding security of the workshop if the Archery Club's possible new building was attached to the workshop wall. This concern was noted by the Club representative present.</p> <p>11.2 Details of the Bolton US's Family Fun Day were noted.</p>	

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Item No	Item	Action
12.	RECREATION GROUNDS	
	12.1 A request from the WI for a memorial tree to mark its Centenary was agreed. SR has agreed location and species (disease resistant Elm) and will liaise with the WI regarding purchase and planting.	SR
	12.2 A representative from Old Basing Rovers FC had decided not to attend the meeting and an email regarding future plans for the club had been circulated in advance of the meeting together with details of current football use. This was discussed at length and the following was decided:	
	<ul style="list-style-type: none"> • Consideration should be given to the length of time other clubs have used Old Basing. • There is no capacity for more teams. • No team should be offered exclusive use. • To avoid wear and tear on the grounds regular training sessions by any team should only take place on the MUGA at the appropriate fee. If this is ignored the team should not be permitted to use the pitch. Clerk to advise team representative. 	CLERK
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13.	MISCELLANEOUS ITEMS	
	13.1 The proposed new signs for the Pavilion and Workshop were agreed.	
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Meeting closed at 9.00 pm.		
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SIGNED:.....

DATED:.....