

Meeting: FULL PARISH COUNCIL

Date: 5 March 2019

Location: Pavilion Committee Room

Time: 7.30 pm

Members Present: Cllrs M Oszczyk (Chair), P Bloyce (Vice-Chair), D Whiter, S Durman, R Doust, A Renwick, V Riley-Shaw,

Members Absent: C Fowler, KA Chamberlain, J Robinson

In Attendance: Mrs S Tuck (Clerk), L Orvis (Finance Officer), S Richardson (Grounds & Facilities Manager)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE Apologies were received from Cllrs Fowler, Chamberlain and Robinson.	
2.	CONFIRMATION OF MINUTES Minutes of the Full Parish Council Meeting of 5 February were confirmed as a true copy of the business conducted.	
3.	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.	PUBLIC PARTICIPATION SESSION S Richardson confirmed his attendance to deal with any queries on items 6.3, 11.1 and 13.2.	
5.	SAFER NEIGHBOURHOOD PANEL 5.1 An update by Inspector Richard Lane on Community Policing Priorities and a report by the CSPO on recent campaigns had both been circulated in advance of the meeting and were received and noted. Members were disappointed that no police representative was able to attend. 5.2 No new policing priorities were agreed and members were encouraged to input their recommendations directly on the website. 5.3 Cllr Bloyce reported that the Speedwatch team would undertake 4/5 sessions during March. With only 5 volunteers and 3 required per session it was difficult to increase the frequency.	
6.	MATTERS RELATING TO FINANCE 6.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was received and agreed – no queries were raised.	

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	<p>6.2 The amended invoice log for January reflecting the actual amount paid to Castle Water was received and signed off.</p> <p>6.3 A Grant Application for £300.00 towards a new sand pit from the Bolton US's Pre-School was proposed, seconded and agreed with 1 abstention. Clerk to advise applicant.</p> <p>6.4 The Chairman's decision regarding legal expenditure was ratified.</p> <p>6.5 After a lengthy discussion members were generally in favour of contributing towards the cost but required more information on the cost of the Lime Pits project before making a decision as to whether the total allocation of S106 Open Spaces funds or a proportion should be offered. Clerk to contact Borough Council.</p> <p>6.6 The Finance Officer explained Making Tax Digital (MTD).</p> <p>6.7 The Financial Risk Assessment for 2018/19 was received and ratified.</p>	<p>Clerk</p> <p>Clerk</p>
7.	CHAIRMAN'S COMMUNICATIONS No items.	
8.	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> • HCC Leader Funding – application awaiting submission. • Highways project – DW reported on outcome of meeting with Highways Officer. A formal response is required from the highways officer setting out the options prior to carrying out a residents' survey to ascertain their preference. • Stagecoach re No. 7 & No. 14 buses – no response – Clerk to chase. • Insurance of play equipment – positive response received from brokers – close. • AR raised the issue of the footpath between Crown Lane & Church Lane and queried whether a working party could be set up to arrange clearance. Clerk to speak to Footpaths Officer / RD will check the footpath. <p>All other items closed.</p>	<p>Clerk</p> <p>Clerk/RD</p>
9.	REPORTS FROM DISTRICT & COUNTY COUNCILLORS No Councillors present and no reports received.	
10.	<p>PAVILION BUILD</p> <p>10.1 Cllr Whiter's Progress Report had been circulated in advance. He also recommended extending the new vinyl flooring from the tea room into the changing rooms if not too expensive.</p>	

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Item No	Item	Action
	Phase 1 is within budget but grant funding will be necessary if Phase 2 is to go ahead.	
11.	CORRESPONDENCE RECEIVED	
	11.1 A request to stage the FOOBS Trail Run on 13 October was discussed. Cllr Doust expressed concerns re appropriate insurance and said he would attend the committee's next meeting. Proof of insurance and Risk Assessment for the event will be required to enable the event to proceed.	RD
	11.2.1 Invitation received – no interest.	
	11.2.2 Invitation received – no interest.	
12.	REPORTS FROM COMMUNITY REPRESENTATIVES	
	12.1 OB Village Hall (VRS) – recent jumble sale raised over £500.	
	12.2 Beddington Centre (AR/KAC) – next meeting in April.	
	12.3 Basinga (PB) – no meeting.	
	12.4 BDAPTC (DW/SD) – no meeting.	
	12.5 Transport (RD) – now receiving complaints re Nos. 10 & 13 buses and No. 14 running late. Clerk to write again.	Clerk
	12.6 Carnival (VRS) – no report – request re 50 th anniversary event in 2020 will be on FM agenda.	
	12.7 Incinerator Liaison Panel & ERF (DW/CM) – meeting in June.	
	12.8 Footpaths/Rights of Way (RD) – no report.	
	12.9 Hampshire Road Safety Council (no representative)	
	Cllr Requested Countrywatch is added to this group – AR/JR are on the new committee and will also represent the Parish Council.	Clerk
13.	MISCELLANEOUS MATTERS	
	13.1 The date of the Election Briefing was noted. Councillors wishing to attend to advise the Clerk who will also attend.	
	13.2 Cllr Renwick's report on the recent Workshop Working Party meeting had been circulated in advance of the meeting together with information from Careguard. He will provide the Clerk with a list of the recommendations together with costs.	
	The total expenditure is £7,497.00 (inc VAT) and there are sufficient funds within the Facilities Management budget utilising the contingency to cover this. This cost does not include boarding-in the roof space (estimated at £2,000) which should be done after the smoke system is installed. An additional camera would not be installed until the effectiveness of the new one had been tested. Acceptance of the recommendations and cost was proposed and seconded and all voted in favour .	Grounds & Facilities Mgr
	13.3 Cllr Whiter agreed to assist Cllr Renwick in ascertaining the best course of action to resolve the issue with Castle Water.	AR/DW

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14. MATTERS RELATING TO COMMITTEES

14.1 The Basinga and newsletter drafts had both been circulated in advance of the meeting and were **agreed with no amendments**.

14.2 The draft Minutes of the Planning & Development Committee meeting of 12 February were received.

Cllr Renwick’s request to join the Planning & Development Committee was **agreed**. He is, however, unable to attend the next meeting due to holiday commitments.

15. CONFIDENTIAL ITEMS

The Chairman resolved to close the meeting to the press and public for this item.

15.1 The Clerk’s report on a request for information under the Freedom of Information Act was noted and the draft response agreed. Members also noted the confidentiality requirement under GDPR.

Clerk

Remedial action regarding the NALC update LTN87 on Procurement was also noted and agreed. Clerk to action.

Meeting closed at 9.15pm.

SIGNED:.....

DATED:.....