

**Meeting:** FULL PARISH COUNCIL

**Date:** 5 February 2019

**Location:** Pavilion Committee Room

**Time:** 7.30 pm

**Members Present:** Cllrs M Oszczyk (Chair), P Bloyce (Vice-Chair), D Whiter, S Durman, R Doust, A Renwick, J Robinson, C Fowler, KA Chamberlain

**Members Absent:** B Waller, V Riley-Shaw, C Millett

**In Attendance:** Mrs S Tuck (Clerk), L Orvis (Finance Officer)

Item No	Item	Action
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies were received from Cllrs Riley-Shaw, Waller and Millett. Letters of resignation were received from Cllrs Waller and Millett. The Chairman wished to record a vote of thanks to both councillors and in particular to Cllr Waller for 26 years of service as a Parish Councillor.</p>	
2.	<p><b>CONFIRMATION OF MINUTES</b></p> <p>Minutes of the Full Parish Council Meeting of 8 January were confirmed as a true copy of the business conducted.</p>	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest.</p>	
4.	<p><b>PUBLIC PARTICIPATION SESSION</b></p> <p>There were no members of the public present.</p>	
5.	<p><b>MATTERS RELATING TO FINANCE</b></p> <p><b>5.1</b> The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs was received but not signed. The payment to Castle Water was queried and the Clerk explained the ongoing issues relating to this supplier. The invoice log will be amended to show the actual amount paid to CW – not the full amount due.</p> <p><b>5.2</b> The Finance Officer presented the Q3 Management Accounts which were received without query.</p> <p><b>5.3</b> The quote for a new boiler at Lychpit Hall was received and ratified with the inclusion of an additional fee for a 2 year maintenance period. Grounds &amp; Facilities Manager to place order.</p> <p><b>5.4</b> The quote for a new item of play equipment was received and ratified subject agreement of the S106 funds to cover the bulk of the cost. Cllr Doust queried ongoing insurance of play equipment. Clerk to check with brokers.</p>	<p><b>Finance Officer</b></p> <p><b>Grounds &amp; Facilities Manager</b></p> <p><b>Clerk</b></p>

Item No	Item	Action
6.	<b>CHAIRMAN'S COMMUNICATIONS</b> The Chairman advised members of a request to use S106 funds for the Lime Pits. This will be an agenda item at the March meeting for a decision.	Clerk
7.	<b>MONTHLY MONITORING REPORT</b> <ul style="list-style-type: none"> <li>HCC Leader Funding – application awaiting submission.</li> <li>Highways project – Cllr still to arrange site visit with Highways Officer – DW &amp; PB volunteered to attend.</li> <li>Lorries using Swing Swang Lane/Gt Binfields Road – To be discussed by Planning Committee.</li> </ul> All other items closed.	VRS PB/DW Deputy Clerk / Planning Committee
8.	<b>REPORTS FROM DISTRICT &amp; COUNTY COUNCILLORS</b> No Councillors present. Cllr Still's sent apologies and advised action regarding a meeting with the Highways Officer (see monitoring report).	
9.	<b>PAVILION BUILD</b> 9.1 Cllr Whiter updated members on progress – doors & windows completed with the exception of 1 window which is on order. He suggested agreements on use of the Pavilion should be reviewed to allow provision for necessary maintenance and other works.	
10.	<b>CORRESPONDENCE RECEIVED</b> 10.1 Further correspondence from a resident regarding inconsiderate parking was received and the resident's actions noted.	
11.	<b>REPORTS FROM COMMUNITY REPRESENTATIVES</b> <ul style="list-style-type: none"> <li>11.1 OB Village Hall (VRS) – not present – no report.</li> <li>11.2 Beddington Centre (AR/KAC) – meeting tonight therefore no representative available to attend.</li> <li>11.3 Basinga (PB) – next meeting in April.</li> <li>11.4 BDAPTC (DW/SD) – no meeting.</li> <li>11.5 Transport (RD) – Changes to No. 7 &amp; 14 bus have been suggested.</li> <li>11.6 Carnival (VRS) – not present – no report.</li> <li>11.7 Incinerator Liaison Panel &amp; ERF (DW/CM) – meeting in June.</li> <li>11.8 Footpaths/Rights of Way (RD) – no report.</li> <li>11.9 Hampshire Road Safety Council (no representative)</li> </ul>	

**OLD BASING & LYCHPIT PARISH COUNCIL  
MINUTES**

Item No	Item	Action
<b>12.</b>	<b>MISCELLANEOUS MATTERS</b>	
	<b>12.1</b> The Safeguarding Policy drafted by Cllr Robinson was received. One amendment was agreed and the policy was ratified. Clerk to amend and publish on website. Clerk to also obtain copies of individual club policies.	<b>Clerk</b>
	<b>12.2</b> Cllr Renwick thanked the Grounds & Facilities Manager for his contribution to the recent security review and outlined the following recommendations: <ul style="list-style-type: none"><li>• Anti-climb paint on roof of fuel store.</li><li>• Replace light switch with a key operated switch.</li><li>• Installation of Smoke Cloke or similar system once roof has been boarded.</li><li>• Installation of brighter spotlights outside workshop.</li><li>• Installation of CCTV camera/ANPR in driveway (possibly time-operated)</li><li>• Installation of metal security fencing around workshop to cover main door and trailer store.</li></ul> There is sufficient contingency funding available to cover the first 5 recommendations and these were agreed subject to cost. The final item (security fencing) is subject to further consideration before a decision is made.	
<b>13.</b>	<b>MATTERS RELATING TO COMMITTEES</b>	
	<b>13.1</b> The preceding Communications Committee meeting was cancelled. Members therefore agreed content for the Spring Newsletter and the Basinga page as drafted.	
	<b>13.2</b> The draft Minutes of the Planning & Development Committee meeting of 11 December 2018 were received.	
<b>14.</b>	<b>CONFIDENTIAL ITEMS</b>	
	No items.	
<b>Meeting closed at 8.56 pm.</b>		

SIGNED:.....

DATED:.....