

**OLD BASING & LYCHPIT PARISH COUNCIL**  
**MINUTES of the FACILITIES MANAGEMENT COMMITTEE MEETING**  
**Held on TUESDAY 16<sup>th</sup> October 2018 in the Pavilion, Old Basing**

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**MEMBERS PRESENT:** Councillors V Riley-Shaw, S Durman, M Oszczyk, R Doust, Peter Bloyce, Alan Renwick.

**MEMBERS ABSENT:** Councillors C Millett,

**IN ATTENDANCE:** Mrs H Mountford, S Richardson (Grounds & Facilities Manager), L Orvis (Finance Officer),

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**1. APOLOGIES FOR ABSENCE**

Apologies received from Cllr Millett.

**2. CONFIRMATION OF MINUTES**

The Minutes of the meeting held on 21<sup>st</sup> August 2018 had been circulated and were **agreed** as a true record of the business conducted.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. PUBLIC PARTICIPATION SESSION**

Two members from the football club came to say that they have found another football pitch and will not be playing at Old basing recreation ground anymore. They thanked Stephen and Sandra for their help and would like to keep the door open should circumstances change. They have left a shed and defib pads, which they installed and wondered if one of the other clubs would like to take the shed over.

**5. CHAIRMAN'S COMMUNICATIONS;**

None raised

**6. MONTHLY MONITORING REPORT**

It was suggested that someone should take over from Cllr. Millett to look into issues with the footpath between Church Lane and Crown Lane. Clerk To speak to a Hampshire County representative to see what can be done.

S106 monies; Need to decide and spend some money soon and this should be an agenda item.

All other issues either agenda items or unchanged.

**7 LYCHPIT COMMUNITY HALL**

No items.

**8 GROUNDS & FACILITIES MANAGER'S REPORT**

8.1 A letter was received form a parishioner regarding the accident at the Recreation Ground, where a car went into the ditch beside the parking spaces. It was raised in the letter that more protection should be made to ensure this doesn't happen again, however, councillors did not think this was necessary. No further action envisaged.

8.2 A successful fun run stage at the Recreation ground. Cllr Doust said we should check this race is licensed before agreeing again.

8.3 Lychpit hall water levels low causing a Legionella risk, so a contractor to come out and sort this out.

9 ALLOTMENTS

No items.

10 CEMETERY

No items.

11 CLUBS & ORGANISATIONS

11.1 Archery Club; After discussion it was agreed that a meeting should be agreed with the archery club regarding the lease and other matters such as insurance.

11.2 A report was received from Mainwaring Ditch regarding the tennis courts and noted.

11.3 Reports were received from the previous evening's meeting with Tennis Club. The parish council would hand over responsibility for the courts and resurfacing to the tennis club and would give them money in the earmarked reserves to resurface the courts when necessary (approx. £36,000) The tennis club stated that if they take over the courts they would not be willing to open the courts to the public, and the councillors generally would be prepared to reluctantly accept this. Issues such as cleaning, the areas round the club hut and the fencing would need to be ironed out. It was decided to bring a motion to the next meeting of the Parish Council to offer a lease including responsibility for resurfacing to the tennis club. The clerk to liaise with the tennis club and see if they are in principle willing to go ahead with this, before raising at the meeting.

11.4 A letter regarding refurbishment work at the Beddington Centre was received and noted.

12 RECREATION GROUNDS

12.1 A verbal assessment on the condition of the MUGA – Grounds & Facilities Manager stated that the area is in good condition and will the carpet will not need replacing for 10 years. This would cost £16-£20,000 at today's prices.

12.2 A quote was received for a new piece of adult exercise equipment. Cllr Riley Shaw stated that the new piece of equipment would cost £1800.00 which left £200.00 spare. This would be used to repair a bench at the Belle Vue Play area.

13 MISCELLANEOUS MATTERS

13.1 To agree Facilities Management Budget for 2019/20. Budget was agreed at £19,300 after the removal of the main driveway and parking along the pathway.

Signed .....

Dated .....