

**OLD BASING & LYCHPIT PARISH COUNCIL**  
**MINUTES of the FACILITIES MANAGEMENT COMMITTEE MEETING**  
**Held on TUESDAY 20 FEBRUARY 2018 in the Pavilion, Old Basing**

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**MEMBERS PRESENT:** Councillors V Riley-Shaw, S Durman, M Oszczyk, P Bloyce, C Fowler, C Millett

**MEMBERS ABSENT:** Councillors B Waller, K-A Chamberlain,

**IN ATTENDANCE:** Mrs S Tuck (Clerk), S Richardson (Grounds & Facilities Manager), L Orvis (Finance Officer), I Kershaw & G Taylor (St Mary's PCC), T Atkins (OB Bowling Club)

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1. **APOLOGIES FOR ABSENCE**

Apologies received from Cllrs Waller and Chamberlain

2. **CONFIRMATION OF MINUTES**

The Minutes of the meeting held on 16 January 2018 had been circulated and were **agreed** as a true record of the business conducted.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **PUBLIC PARTICIPATION SESSION**

Mr I Kershaw addressed the meeting on behalf of the PCC and explained the proposals under item 13.1 on the Agenda. CM will discuss eligibility for possible grant funding when he meets the Countryside Access Officer. Subject to further investigation as to ownership of the footpath and available grant funding members agreed the Parish Council would support the proposal.

**ACTION: CM**

5. **CHAIRMAN'S COMMUNICATIONS**

No items.

6. **MONTHLY MONITORING REPORT**

LIF funding application – HCC Leader funding now being explored – unable to progress until building quotes obtained - ongoing.

S106 Contributions – Pavilion build funding agreed but re-profiled to 2018/19. Other funding being checked – ongoing.

Pavilion Build – plans out for tender (1 month) – specification needs to be reviewed – ongoing.

Cottage rental – recently re-let at revised rental – new tenant will move in end February – close.

7. **LYCHPIT COMMUNITY HALL**

7.1 The Legionella Risk Report was **received and noted**. The options were considered and due to the low risk level it was decided to continue monitoring.

8. **GROUNDS & FACILITIES REPORT**

No report.

9. **ALLOTMENTS**

No report.

10. **CEMETERY**

10.1 The Clerk reported on the recent inspection – 10 letters to be sent. **ACTION: CLERK**

11. **CLUBS & ORGANISATIONS**

- 11.1 The report on the Tennis Club meeting was **received and items noted**.
- 11.2 The report on the Cricket Club meeting was **received and items noted**. The request for sponsorship banners to be displayed was **agreed subject to siting and size to be agreed with the Grounds & Facilities Manager with a maximum of 3**. Clerk to advise Club.  
**ACTION: Clerk/SR**
- 11.3 The report on the Village Hall meeting was **received and items noted**.

12. **RECREATION GROUNDS**

- 12.1 The Legionella Risk Report for the Pavilion was **received and noted**. The heating contractors' recommendation to replace the tanks was accepted due to age and the cost being only marginally more than cleaning. **It was agreed that the work should be done as soon as possible to fall within the current budget. ACTION: SR**

13. **MISCELLANEOUS MATTERS**

- 13.1 Covered under Item 4.
- 13.2 Due to the poor condition of the telephone kiosk at the corner of Belle Vue/Hatch Lane members agreed the Clerk should contact BT to request its removal. **ACTION: CLERK**

There were no other matters for discussion and the meeting closed at 8.25 p.m.

Signed .....

Dated .....