

OLD BASING & LYCHPIT PARISH COUNCIL
MINUTES of the FACILITIES MANAGEMENT COMMITTEE MEETING
Held on TUESDAY 16 JANUARY 2018 in the Pavilion, Old Basing

MEMBERS PRESENT: Councillors V Riley-Shaw, S Durman, M Oszczyk, P Bloyce, C Fowler, J Catchpole,

MEMBERS ABSENT: Councillors B Waller, K-A Chamberlain, C Millett

IN ATTENDANCE: Mrs S Tuck (Clerk), S Richardson (Grounds & Facilities Manager), Chris Hall - OBAGS Representative

1. **APOLOGIES FOR ABSENCE**

Apologies received from Cllrs Waller, Chamberlain and Millett. It was **noted** this was Cllr Catchpole's last meeting prior to moving from the area.

2. **CONFIRMATION OF MINUTES**

The Minutes of the meeting held on 17 October 2017 had been circulated and were **agreed** as a true record of the business conducted.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **PUBLIC PARTICIPATION SESSION**

The OBAGS representative was offered the opportunity to speak during Item 9. No other members of the public were present.

5. **CHAIRMAN'S COMMUNICATIONS**

No items.

6. **MONTHLY MONITORING REPORT**

Tennis Club SLA & Lease – no progress – to be discussed at Spring Club meeting.
Cricket Club lease of cricket square – no progress – to be discussed at Spring Club meeting.
Floodlighting on Tennis Courts – no progress – CF to follow up. **ACTION: CF**
LIF funding application – HCC Leader funding now being explored – unable to progress until building quotes obtained - ongoing.
Lengthsman Scheme – started and working well – Close.
S106 Contributions – Pavilion build – contribution agreed but re-profiled to 2018/19. Other contributions – options being explored – ongoing.

7. **LYCHPIT COMMUNITY HALL**

7.1 The Clerk reported on the current situation on regular hirers.

8. **GROUND & FACILITIES REPORT**

No report.

9. **ALLOTMENTS**

Standing orders were suspended. Matters raised by the OBAGS representative were:

- Renewal letters were a bit "terse" and had upset some members. Letters had also been sent to the wrong plot-holders.
- There is a post down by the gate.
- The toilet code has been changed.

Minutes of Facilities Management Committee 16 January 2018 cont'd.....

- OBAGS no longer has a chairperson but is now Committee run – Chris Hall is the main contact.

Standing Orders resumed.

9.1 An update on the allotment waitlist was **noted**.

9.2 SR confirmed an annual inspection was sufficient and **date agreed as 11 July**.

10. CEMETERY

One inspection annually not considered sufficient therefore dates agreed were **14 February, 11 July and 7 November**.

11. CLUBS & ORGANISATIONS

No items.

12. RECREATION GROUNDS

12.1 The Agents' **recommendation was noted**. It was **decided to continue to market at the current rate** but **give** the Agents' discretion to reduce to a minimum of £1150.00. This decision will be reviewed at the April meeting. Clerk to advise Agents. **ACTION: CLERK**

12.2 The Clerk reported on recent progress re building plans. VRS/MO/CF/SR agreed to review tenders along with the Clerk and Finance Officer.

13. MISCELLANEOUS MATTERS

13.1 Members agreed use of the red telephone kiosk at the recreation ground as a book exchange provided this was managed by the resident enquiring. Possible purchase and refurbishment of the red kiosk at the corner of Belle Vue Road/Hatch Lane was discussed and SR asked to produce actual cost to re-locate/refurbish for discussion at February meeting. **ACTION: SR**

There were no other matters for discussion and the meeting closed at 8.32 p.m.

Signed

Dated