



OLD BASING & LYCHPIT PARISH COUNCIL

MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING

DATED TUESDAY 20th FEBRUARY 2024

Location: PAVILION MEETING ROOM, OLD BASING
Time: 7.30 PM
Members Participating: Councillors P Bloyce (Chairman), M Campbell, S Brown,
D Whiter, K Tuck, S Grassi, A Renwick, R Doust
Members Absent:
In Attendance: Mrs S Tuck (Clerk); L Orvis (Finance Officer)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE No apologies.	
2.	CONFIRMATION OF MINUTES The Minutes of the Finance & Resources Committee held on Tuesday 17 th October 2023 were received and agreed as an accurate record of the business conducted.	
3.	DECLARATIONS OF INTEREST No declarations of interest.	
4.	PUBLIC PARTICIPATION SESSION There were no members of the public present.	
5.	CHAIRMAN'S COMMUNICATIONS No items.	
6.	MANAGEMENT ACCOUNTS	
6.1.	The Q3 Management Accounts for the period 1 st October – 31 st December 2023 were presented by the Finance Officer a summary of which had been forwarded to Councillors in advance of the meeting. A positive result at year end is expected if expenditure to end March remains stable. Cllr Brown commented on how useful the summary was and no queries were raised.	
6.2.	The Finance Officer then presented a breakdown of current expenditure under Earmarked Reserves covering Environmental Contingency, OBLEC and Neighbourhood Plan. This had been circulated in advance of the meeting and was noted.	
6.3.	At the request of Cllr Renwick a discussion took place regarding the importance of maintaining the Environmental Contingency to ensure funds were maintained to fight possible future development. All agreed with this sentiment and that this should be addressed when	

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	<p>the earmarked reserves were reviewed at year end. In answer to Cllr Whiter’s query about the extent of environmental threat Cllr Renwick cited the land East of Basingstoke (Site 001) proposed increase from 450 – 900 houses and suggested the developer would put forward a planning application for Lodge Farm. In addition, possible changes of administration at Borough Council could influence decision making – Manydown in particular was mentioned.</p>	
7.	S.106 FUNDING	
	<p>7.1. Members were asked to consider what planned projects might be put forward for future S.106 funding in the following areas: Open Space; Equipped Play; Sports Facilities; Allotments. Suggestions were: Play area at Lychpit; Tree at Lychpit; Improvements to Common entrances; Lychpit benches; Wildflower planting; Woodland area Clerk to submit updated schedule to the Borough Council.</p>	Clerk
8.	CIL FUNDING	
	<p>8.1. A summary of CIL funding received and spent to date was received and noted. Total funds available are £350,671 to be used by October 2028 of which £31,000 needs to be used by June 2027. Cllr Whiter commented on current projects as follows: Tenders for solar panels and heat pumps being reviewed - a contingency is needed as companies had not quoted exactly for what was requested. £104,000 allocated - estimated cost not expected to exceed £60,000. Milkingpen Lane footpath – awaiting estimate from HCC – offered £170,000 towards cost and currently awaiting feasibility study which is due in April. HCC figures suggest this could cost up to £200,000 and it is not yet known whether will HCC want the Parish Council to cover the additional £30,000. Other projects might include: Cemetery improvements – drainage – survey under way – quote awaited. Public toilets – approx. £50,000. Lychpit Centre Courtyard – Planters Info boards - Saxon Way Village Hall upgrades Lychpit Hall upgrade Five Ways entrance Wildflower areas Scout Hut River restoration & water quality Environmental restoration of water meadows/chalk stream habitat</p>	
9.	BUDGET	
	<p>9.1 A Budgeting Process drafted by the Clerk to be implemented when setting the budget for 2025/26 later this year was received and agreed as drafted.</p>	
10.	CONFIDENTIAL MATTERS	

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	<p>In accordance with the Public Bodies (Admission to Meetings) Act 1960 the Chairman resolved to exclude the press and public from the meeting at this point to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.</p> <p>10.1. Members were then asked to consider the level of remuneration for the new Finance Officer role effective from June this year following the retirement of the current Finance Officer.</p> <p>It was noted this would be a self-employed contractor and after discussion an hourly rate of up to £25.00 per hour subject to qualifications was agreed.</p>	
	<p>There were no further matters for discussion and the meeting closed at 20.45.</p>	

Signed: Dated: