



## OLD BASING & LYCHPIT PARISH COUNCIL

### ANNUAL PARISH COUNCIL MEETING - MINUTES

**Meeting Date:** TUESDAY 7<sup>th</sup> MAY 2024  
**Location:** PAVILION MEETING ROOM, OLD BASING  
**Time:** 7.30 PM  
**Members Present:** Councillors P Bloyce, S Brown, R Doust, K Tuck, S Grassi, C Butfoy, D Neat, F Maritan, D Whiter  
**Members Absent:** A Renwick, M Campbell  
**In Attendance:** Mrs S Tuck (Clerk); Mr L Orvis (Finance Officer)

Item No	Item	Action
1.	<b>ELECTION OF CHAIRMAN AND VICE-CHAIRMAN</b>	
1.1	Nominations for Chairman: Cllr M Campbell – 3 nominations - There were no other nominations and Cllr Campbell was unanimously voted in as Chairman in his absence.	
1.2	Nominations for Vice-Chairman: Cllr Bloyce – 3 nominations – There were no other nominations and Cllr Bloyce was unanimously voted in as Vice-Chairman and continued to chair the meeting.	
2.	<b>APOLOGIES FOR ABSENCE</b> Cllr Campbell sent apologies and an explanation for his absence and a statement he had prepared in advance should he be elected as Chairman was read to the meeting. Cllr Renwick also sent apologies for non-attendance.	
3.	<b>CONFIRMATION OF MINUTES</b> The Minutes of the Annual Parish Council Meeting held on 16th May 2023 were received and re-confirmed as a true record of that meeting subject to the closing date of the meeting being corrected to 19.46.	
4.	<b>ELECTION OF COMMITTEE MEMBERS</b> Councillors elected to join the following Committees:	
4.1	Planning & Development <ul style="list-style-type: none"><li>• Cllrs Bloyce; Campbell, Renwick; Butfoy; Doust; Tuck.</li></ul>	
4.2	Facilities Management <ul style="list-style-type: none"><li>• Cllrs Bloyce; Campbell; Renwick; Brown; Tuck; Doust.</li></ul>	
4.3	Finance & Resources <ul style="list-style-type: none"><li>• Cllrs Bloyce; Campbell; Renwick; Brown; Tuck; Whiter; Grassi.</li></ul>	
5.	<b>ELECTION OF REPRESENTATIVES</b> The following Councillors were elected to represent the Parish Council at meetings of organisations listed below:	
5.1	Old Basing Village Hall (OBVH) – Cllr Grassi.	

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- 5.2 Beddington Centre – Cllrs Renwick & Campbell
  - 5.3 Basinga Committee – Cllr Renwick
  - 5.4 Basingstoke & Deane Association of Parish & Town Councils (BDAPTC) – Cllrs Bloyce & Campbell
  - 5.5 Transport Forum – Cllr Doust
  - 5.6 Carnival Committee – Cllr Grassi
  - 5.7 Footpaths & Rights of Way – Cllr Doust
  - 5.8 Community Speedwatch – Cllr Bloyce
  - 5.9 Lychpit Community Residents’ Association (LCRA) – Cllr Doust
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**6. POLICIES & PROCEDURES**

- 6.1 Policies & Procedures with the exception of the Financial Regulations have been reviewed by the Clerk & Deputy Clerk and a list provided to Councillors in advance of the meeting. **There were no legislative changes and no requests for amendment were made by Councillors.** All documents are available on the Parish Council website.  
The Clerk explained that new Financial Regulations produced by NALC had only been received today leaving insufficient time for review for this meeting and these will be presented to the June meeting.
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- 7. 7.1. The Asset Register for the year ending 31<sup>st</sup> March 2024 was received and agreed.
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**The meeting closed at 19.50 and was immediately followed by the Ordinary Parish Council Meeting.**

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Signed: .....(Chairman)

Dated: .....