



OLD BASING & LYCHPIT PARISH COUNCIL

FULL PARISH COUNCIL MEETING - MINUTES

Meeting Date: TUESDAY 2nd APRIL 2024
Location: PARISH OFFICE, OLD BASING
Time: 7.30 PM
Members Present: Cllrs P Bloyce, S Brown, C Butfoy, M Campbell, R Doust, S Grassi, F Maritan, D Neat, K Tuck, A Renwick, D Whiter
Members Absent: Cllr M Hermitage
In Attendance: Mrs K Hope (Deputy Clerk), Mr L Orvis (Finance Officer)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE No apologies received.	
2.	CONFIRMATION OF MINUTES Minutes of the Full Parish Council Meeting held on Tuesday 5 th March 2024 were received and confirmed as a true copy of the business conducted.	
3.	DECLARATIONS OF INTEREST Cllr Grassi declared an interest in relation to item 11.3, as she is a member of the Village Hall Committee.	
4.	REPORTS FROM DISTRICT & COUNTY COUNCILLORS No County Councillor present and no report.	
5.	PUBLIC PARTICIPATION SESSION No members of the public were present.	
6.	MATTERS RELATING TO FINANCE 6.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs and bank balances was received and agreed.	
7.	CHAIRMAN'S ITEMS There were no Chairman's items.	
8.	MONTHLY MONITORING REPORT The Monitoring Report was received and is attached to these Minutes.	

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9.	<p>CORRESPONDENCE RECEIVED</p> <p>9.1 Correspondence from a Lychpit resident expressing concerns about speeding along the stretch of Great Binfields Road between Lambs Row and the roundabout was received and noted. Councillors agreed this was a highways matter and noted that the Clerk had passed details to the County Councillor to raise with Hampshire Highways. The Chair stated that Speedwatch has monitored this section of highway in recent years and did not feel that there was any significant issue. However, Councillors were largely sympathetic and would hope that the Highways team is able to keep the road as safe as possible for ALL users.</p>	
10.	<p>REPORTS FROM COMMUNITY REPRESENTATIVES</p> <p>10.1 OB Village Hall (MH) – no report. SG confirmed that the next meeting is being held on 8th May 2024.</p> <p>10.2 Beddington Centre (AR) – A meeting has been arranged with 2 Beddington Centre representatives on 9th April 2024.</p> <p>10.3 Basinga (AR) – no report.</p> <p>10.4 BDAPTC (PB/MC) – no report.</p> <p>10.5 Transport (RD) – no report.</p> <p>10.6 Carnival (SG) – no report.</p> <p>10.7 Footpaths/Rights of Way (RD) – no report.</p> <p>10.8 Speedwatch (PB) – slow progress, due to lack of volunteers and management.</p> <p>10.9 LCRA (SG) – no report. Councillors decided to invite LCRA for a meeting with the Parish Council. Also suggested that County Councillor is invited to join next meeting, to discuss the lack of investment in improvements around Lychpit.</p>	
11.	<p>MISCELLANEOUS MATTERS</p> <p>11.1 Cllr Whiter’s report on his recent meeting with Hello Renewables had been circulated in advance of the meeting and he asked Councillors for their approval to proceed subject to the tender being as previously quoted. All agreed.</p> <p>11.2 The Clerk’s report on arrangements for the Annual Parish Assembly on 28th May was received and the proposed arrangements agreed.</p> <p>11.3 A request from a resident for a “pop-up” pizza wagon in the Village Hall car park that had been forwarded by the Village Hall Committee was received. Cllr Grassi indicated that the Village Hall Committee would not object if the Parish Council were in agreement. The Councillors were broadly in agreement with the idea in principle, but recommended that the event is begun on a ‘trial basis’ initially.</p>	
12.	<p>MATTERS RELATING TO COMMITTEES</p> <p>12.1 The draft Minutes of the Facilities Management Committee Meeting dated 19TH March 2024 were received.</p>	

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12.2 The draft Minutes of the Planning & Development Committee Meeting dated 26th March were received. **Cllr Campbell explained to the Council that during the Planning Committee meeting of 26th March, it had been agreed that an Odour Report which had been prepared as part of the bundle of papers submitted to BDBC in response to the Regulation 18 Consultation was removed from the final submission. This was because BDBC had separately announced that its limitations relating to the OUEm² emissions were lower than the national requirement. The Planning Committee, and its Planning Consultants, had agreed that the report should be withheld, despite its cost, and used at a future date when more impactful.**

13. CONFIDENTIAL MATTERS

The Chairman resolved to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 for discussion of the following item:

13.1 A report and recommendations relating to staffing restructuring within the Parish Office had been circulated in advance of the meeting. It was noted that the Finance Officer (a contractor) would be retiring at the end of May and that the recruitment process for this role was under way. The Clerk will be retiring in August and the restructuring focused around this role which will be filled by the Deputy Clerk, recruitment of a replacement Assistant/Deputy Clerk (depending on the applicant’s qualifications) plus a new appointment of an Administration Officer. **The terms of employment for these roles as set out in the report were discussed and unanimously agreed. Cllr Renwick asked that a female Councillor also join the recruitment panels and it was agreed that Cllr Maritan would be invited to attend interviews with potential candidates.**

There were no other matters for discussion and the Chairman closed the meeting at 8.45pm.

SIGNED:.....

DATED:.....