



OLD BASING & LYCHPIT PARISH COUNCIL
FULL PARISH COUNCIL MEETING - MINUTES

Meeting Date: TUESDAY 6th FEBRUARY 2024
Location: PARISH OFFICE, OLD BASING
Time: 7.30 PM
Members Present: Cllrs P Bloyce, F Maritan, R Doust, S Grassi, C Butfoy, K Tuck, A Renwick, M Hermitage, M Campbell, D Whiter
Members Absent: Cllr S Brown
In Attendance: Mrs S Tuck (Clerk); Mr L Orvis (Finance Officer);
2 members of the public & a representative from HCC

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE Apologies were received from Cllr Brown who is on holiday.	
2.	CONFIRMATION OF MINUTES Minutes of the Full Parish Council Meeting held on Tuesday 9 th January 2024 were received and confirmed as a true copy of the business conducted.	
3.	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.	PRESENTATION Tim Crouch from HCC introduced himself and said he was representing Tibbalds Planning & Urban Design Ltd who were unable to attend. He then presented updated plans for the development of land east of Basingstoke. Questions raised related to the following: Changes to the access road/Whitmarsh Lane – HCC is liaising with Veolia. The Memorandum of Understanding between Taylor Wimpey and HCC – confirmed this is no longer relevant and that the eastern boundary is where the development will stop. Planning application being submitted this year prior to Local Plan being agreed – this is for the 450 houses identified in Local Plan. The proposed bus gate - spine road connection is key & HCC still working with Stagecoach - possible ANR cameras at final section. Request HCC consider alternative exit off Pettys Brook to A33.	

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	<p>ICB contribution - will there be local provision – HCC don't know what the plan is but will contribute. HCC can commit to BDBC climate change target.</p> <p>Comment was made that there were no local secondary schools.</p> <p>Wo carries out the environmental impact survey – Tibbalds on HCC behalf. Scoping in and out explained.</p> <p>Who decides housing style - BDBC as planning authority.</p>	
5.	<p>REPORTS FROM DISTRICT & COUNTY COUNCILLORS</p> <p>County Councillor Elaine Still sent apologies with a written report as follows:</p> <p>Milkingpen Lane Footpath – HCC visited Milkingpen Lane before Christmas and are now considering options with the aim of completing costed feasibility designs by April for discussion with the Parish Council.</p> <p>Entrance to the Common from Park Lane – HCC is contacting the Countryside Service for comments and/or assistance regarding the requested improvements.</p>	
6.	<p>PUBLIC PARTICIPATION SESSION</p> <p>Both members of the public present confirmed they did not wish to address the meeting.</p>	
7.	<p>MATTERS RELATING TO FINANCE</p> <p>7.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs and bank balances was received and agreed.</p> <p>7.2 Information from the Borough Council regarding the 2024-25 Council Tax Base and Budget Setting was received and noted.</p> <p>7.3 The Financial Risk Assessment for 2023-24 agreed and signed by the Clerk/RFO and the Internal Auditor was received and it was noted there were no queries or recommendations.</p> <p>7.4 The Finance Officer presented the Q3 Management Accounts for the period October – December 2023 which would be discussed in detail at Finance & Resources Committee meeting.</p> <p>Cllr Renwick queried two figures on the income sheet where two figures had been transposed – this will be corrected. He then asked why the Earmarked Reserves sheet had not been included as previously. It was explained these figures are only changed at the start of the new financial year when the actual end of year figures are available and at this stage have no impact on the accounts. Cllr Renwick expressed his disquiet at this and the Clerk agreed to forward the relevant sheet to Councillors and include it in future reports.</p>	
8.	<p>CHAIRMAN'S ITEMS</p> <p>No items.</p>	
9.	<p>MONTHLY MONITORING REPORT</p>	

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	The Monitoring Report was received and is attached to these Minutes.	
10.	CORRESPONDENCE RECEIVED	
	10.1 An email was received from the Archery Club requesting the height of the bund at the rear of the shooting range is increased to comply with Archery GB safety requirements following a recent safety inspection. Councillors noted the Club had approached Larkstel to carry out the work and that the Club would cover all costs involved. The request for the work as recommended by Larkstel was agreed subject to suitable planting to improve the landscaping aspect.	
11.	REPORTS FROM COMMUNITY REPRESENTATIVES	
	11.1 OB Village Hall (MH) – waiting for grant funding documents for solar panels.	
	11.2 Beddington Centre (AR) – Nothing to report.	
	11.3 Basinga (AR) – Nothing to report.	
	11.4 BDAPTC (PB/MC) – Nothing to report.	
	11.5 Transport (RD) – delays to no. 14 due to Bramley crossing works.	
	11.6 Carnival (SG) – meeting tomorrow.	
	11.7 Footpaths/Rights of Way (RD) – no report.	
	11.8 Speedwatch (PB) – No report.	
	11.9 LCRA (SG) – clearance work on footpath behind Tesco Express – excess collected by BDBC.	
12.	MISCELLANEOUS MATTERS	
	12.1 The Clerk’s report on the recent break-in at the workshop was received and noted . The Clerk also reported on remedial work carried out by Careguard since the report was written.	
	12.2 A list of items to be included in the Autumn Community Newsletter was agreed .	
	12.3 Correspondence from a resident addressed to Cllr Renwick regarding unloading transporters at Eden Garage was received and noted . The Clerk reported that she has asked Cllr Still to take this matter up with Highways and has also spoken to the local PCSO about the problem. Clerk to email Mark Lane.	Clerk
13.	MATTERS RELATING TO COMMITTEES	
	13.1 The draft Minutes of the Planning & Development Committee Meeting dated 16 th January 2024 were received .	
	13.2 The draft Minutes of the Facilities Management Committee Meeting dated 23 rd January were received .	
14.	CONFIDENTIAL MATTERS	
	The Chairman resolved to exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 in order to consider the following confidential contractual	

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	<p>and staffing matters that meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1:</p>	
	<p>14.1. Councillors were updated on progress with the review of staffing within the Parish Office and a recruitment panel consisting of the Chairman or Vice-Chairman, Clerk and Deputy Clerk plus former Cllr John Robinson was agreed.</p>	
	<p>There were no other matters for discussion and the Chairman closed the meeting at 21.15 pm.</p>	

SIGNED:.....

DATED:.....