



OLD BASING & LYCHPIT PARISH COUNCIL

FACILITIES MANAGEMENT COMMITTEE MEETING MINUTES

Meeting Date: TUESDAY 17 JANUARY 2023
Location: PAVILION MEETING ROOM, OLD BASING
Time: 7.30 PM
Members Participating: Councillors S Brown (Chairman), A Renwick, R Doust, P Bloyce, K Tuck, S Grassi, M Campbell
Members Absent:
In Attendance: Mrs S Tuck (Clerk), Chairman of Archery Club

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE No apologies – all present.	
2.	CONFIRMATION OF MINUTES Minutes of the meeting held on 15 November 2022 had been circulated in advance and were agreed as a true record of the business conducted.	
3.	DECLARATIONS OF INTEREST No declarations of interest.	
4.	CHAIRMAN'S COMMUNICATIONS No items.	
5.	PUBLIC PARTICIPATION SESSION The Chairman of the Archery Club confirmed he wished to hear the discussions on items 7.1 and 7.2 and did not wish to address the meeting.	
6.	MONTHLY MONITORING REPORT <ul style="list-style-type: none">Tennis Club – The Lease covering the Clubhouse and Courts has been drafted and minor amendments agreed. The solicitors are currently drawing up a new plan. No further progress.LH heating system – survey and assessment of lifespan - Corrigenda contacted – awaiting response.Jubilee Trees at recreation ground – Larkstel quote received – 2 further quotes required to obtain S106 funding – Hortus Loci & Hilliers contacted – Hilliers quote for supply only also received. Clerk to follow up.Cottage Water Tank – Clerk to obtain quote to drain & connect to mains.	Ongoing Ongoing Ongoing Ongoing
7.	CLUBS & ORGANISATIONS 7.1 Plans relating to proposed improvements to the Cricket Pavilion were received and noted. No comments were raised.	

Item No	Item	Action
7.2	<p>A meeting note and report on future use of the recreation grounds for football was received. Councillors agreed the recommendations in the meeting note, namely:</p> <ul style="list-style-type: none"> Football will re-commence in September 2023 subject to restrictions on dates allocated to other groups or clubs. Use of the grounds for football will be in accordance with the guidelines set out in the Clerk's report. Old Basing Rovers Football (now Rovers FC) should not return to the recreation grounds for the reasons stated in the note. <p>Full Council to consider and ratify the above proposal at the February meeting. The meeting note and report will be published with the Minutes of that meeting. Proposed by Cllr Renwick and seconded – all in agreement.</p>	
8.	ALLOTMENTS	
8.1	The Clerk advised that the 5 vacant plots and rubbish adjacent to the OBAGS huts discussed at the November meeting were being cleared this week following which the plots will be re-let.	
9.	LYCHPIT COMMUNITY HALL	
9.1	The Clerk is still waiting for an update from Corrigenda regarding action to address problems with the heating system.	
10.	CEMETERY	
10.1	A request for a memorial bench in the Cemetery was received and agreed subject to this being of a suitable standard and in a suitable location as agreed with the Grounds Manager.	
11.	MISCELLANEOUS MATTERS	
11.1	<p>Councillors were advised that the leak at the Cottage is not covered by the Parish Council's insurance and a quote from the plumber that had originally investigated the leak was received and noted. The first option to excavate the bank along Riley Lane, although less expensive, may not resolve the problem.</p> <p>The second option to run a new pipe from a supply on the recreation ground would then be the only solution and was a better long-term solution. This was therefore agreed with the proviso that a check-meter is fitted at the Cottage to enable the Council to invoice the tenants for the future water supply.</p>	
11.2	The extension of the Cottage Rental Agreement from 1 March at the increased rate recommended by the letting agents was noted.	
11.3	The Clerk advised that the agreed new arrangements for waste collection by Veolia facilitated by Larkstel came into effect from today's date. It is expected that this will result in a slight decrease in the regular waste removal charges.	
12.	CONFIDENTIAL ITEMS.	
	No items.	
Meeting closed at 20.10 hrs.		

SIGNED:.....

DATED:.....