



OLD BASING & LYCHPIT PARISH COUNCIL

FULL PARISH COUNCIL MEETING - MINUTES

Meeting Date:	TUESDAY 5th SEPTEMBER 2023
Location:	PARISH OFFICE, OLD BASING
Time:	7.30 PM
Members Present:	Councillors P Bloyce (Chairman), R Doust, D Whiter, S Grassi, S Brown, C Butfoy, M Campbell, F Maritan, M Hermitage
Members Absent:	Councillors K Tuck, A Renwick
In Attendance:	Mrs S Tuck (Clerk)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE Apologies were received on behalf of Cllr Tuck and from Cllr Renwick.	
2.	CONFIRMATION OF MINUTES The Minutes of the Ordinary Parish Council Meeting held on Tuesday 1 st August were received and confirmed as a true record of the business conducted.	
3.	DECLARATIONS OF INTEREST Cllr Maritan declared an interest in Item 10.1 as a resident living near the Bake Shop.	
4.	PUBLIC PARTICIPATION SESSION No members of the public present.	
5.	MATTERS RELATING TO FINANCE	
	5.1. The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs & bank balances was received and agreed .	
	5.2. Renewal of the Council's insurance for the year totalling £8,034.81 (inc IPT) under the long-term agreement with Hiscox Insurance Co Ltd. was noted.	
	5.3. An updated CIL Monitoring Report was received. Cllr Whiter explained the changes. The Clerk will follow up progress on the common entrance from 5-ways with the Borough Council who had indicated it would address the safety issues identified.	Clerk
	Cllr Butfoy was unhappy with the wording relating to the 20mph speed limit suggesting "throughout the village" was open to misinterpretation – this will be amended to read "in parts of the village".	Clerk
	It was agreed that it was unlikely there would be sufficient funding for all the pending projects and that other sources of funding should be sought	

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	and that the reference to “priority” in column 1 is removed and items agreed for funding according to need and funds available. Cllr Hermitage suggested considering signage under Milkingpen Lane bridge and Cllr Whiter said a “road priority” sign on one side of bridge should be discussed with Highways if the footpath goes ahead.	Clerk Clerk/DW
6.	ANNUAL AUDIT 2022/23 The Annual Governance and Accountability Return (AGAR) for 2022/23 and the External Auditor’s Certificate and Report confirming that no matters of concern had been identified was received and noted .	
7.	REPORTS FROM DISTRICT & COUNTY COUNCILLORS None present and no reports submitted	
8.	MONTHLY MONITORING REPORT <ul style="list-style-type: none"> • Bake Shop Parking – Agenda item. • Tennis Club Lease – No progress. • Action on CLPM Survey – 3 insulation quotes for cavity wall/loft insulation received – recommended contractor is Ignite. CB expressed concern re value for money and requested information on cost benefits. DW explained the main objective is to reduce carbon footprint but Clerk will forward Ignite quote demonstrating cost savings. Chairman reminded all that the decision had been delegated to DW & SB and the recommendation was agreed by 8 votes to 1 against. The next move will be to determine the brief for solar panels and heat pumps. SB has contacted BDAPTC re grants and there is good chance of funding for the Village Hall, Beddington Centre and possibly the Tea Room but community use of the parish office needs to be demonstrated. Insulation will be dealt with first followed by heat pumps & solar panels. • Eden Garage Parking – No response from Hyundai. • Little Basing/Oliver’s Walk Footpath – no progress on resurfacing. 	Clerk
9.	CHAIRMAN’S COMMUNICATIONS No Chairman’s communications.	
10.	CORRESPONDENCE RECEIVED 10.1 Correspondence from a resident to the CEO of Basingstoke & Deane Borough Council regarding the ongoing parking problems associated with the Bake Shop was received and noted. Photos had been circulated showing showing the impact on pedestrians and damage to the pavement. All agreed that this was a safety issue and that installation of bollards along the stretch of paving would, to some extent, resolve the problem. Cllr Maritan will research the cost of bollards suitable for this conservation area. The Clerk will follow up with Highways and the Conservation Officer.	FM Clerk
11.	REPORTS FROM COMMUNITY REPRESENTATIVES 11.1 OB Village Hall (MH) – Refurbishment of men’s toilets completed. 11.2 Beddington Centre (AR) – no report. 11.3 Basinga (AR) – no report. 11.4 BDAPTC (PB/MC) – PB & MC will attend next meeting via Zoom.	

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	<p>11.5 Transport (RD) – No. 55 regular driver on holiday & replacement only picks up at designated stops. The return journey will now stop at Tesco bus stop on request.</p>	
	<p>11.6 Carnival (SG) – AGM next meeting to agree donations – no future plans due to lack of volunteers but foundations now in place for a new group in the future.</p>	
	<p>11.7 Footpaths & Rights of Way (RD) – most overgrown. SG/GM cleared path behind Church.</p>	
	<p>11.8 Speedwatch (PB) – no contact from Chineham. Volunteers still not trained by police.</p>	
	<p>11.9 LCRA (SG) – spoken to HCC officer re overgrowth at Lychpit Centre. AGM to be rescheduled to November. Another Quiz Night arranged. Fundraising going well.</p>	
12.	MISCELLANEOUS MATTERS	
	<p>12.1 Members noted that due to time constraints the responses on behalf of the Council and by OBLEC in relation to the HCC Consultation on development of Land East of Basingstoke had been issued under delegated powers and had been circulated to Councillors for information.</p>	
	<p>12.2 A report by the Security Working Group was received and noted. The Chairman commented that, following the recent break-in, there was no alternative and the proposals set out in the report were agreed as follows:</p> <ul style="list-style-type: none"> i) To install an automated security gate at a cost of £11,000. ii) To upgrade the existing CCTV cameras and install additional cameras as recommended by Careguard at a cost of £6,000. <p>The Clerk is waiting for a quote being obtained by Larkstel for a new security door and will check the Council’s insurance arrangements with a view to re-claiming this cost.</p>	Clerk
13.	<p>13.1 Cllr Doust’s request to join the Planning & Development Committee was agreed.</p>	
	<p>13.2 The draft Minutes of the Planning Committee Meeting of 22 August 2023 were received.</p>	
14.	<p>CONFIDENTIAL ITEMS No confidential items.</p>	
There were no other matters for discussion and the meeting closed at 20.45.		

SIGNED:..... (Chairman)

DATED: