# OLD BASING & LYCHPIT PARISH COUNCIL

## FULL PARISH COUNCIL MEETING - MINUTES

**Meeting Date**: **TUESDAY 16 MAY 2023**

**Location:** **PARISH OFFICE, OLD BASING**

**Time:** **7.30 PM**

**Members Present:** Councillors P Bloyce (Chairman), A Renwick, R Doust K Tuck, G Moore, M Campbell, S Grassi, S Brown, C Butfoy

**Members Absent:**

**In Attendance:** Mrs S Tuck (Clerk); Mr L Orvis (Finance Officer), former Councillors D Whiter, F Maritan, M Hermitage

| Item No | Item | Action |
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| 1. | **APOLOGIES FOR ABSENCE**<br>No apologies for absence. | |
| **2.** | **COUNCILLOR CO-OPTION**<br>Applications for co-option were received from 3 former Councillors, David Whiter, Francesca Maritan and Mark Hermitage. All had omitted to complete nomination forms for re-election on 4 May but confirmed their wish to continue as Councillors.<br>Cllr Butfoy queried why the usual interview process was not being followed. Both the Chairman and Cllr Renwick pointed out that all having previously served as Councillors the 3 candidates had proven their ability.<br>A vote was taken – Cllr Butfoy abstained – all others voted in favour.<br>After signing Declarations of Acceptance of Office the three co-opted Councillors joined the meeting. | |
| **3.** | **CONFIRMATION OF MINUTES**<br>The Minutes of the full Parish Council meeting of 7 March 2023 were received and **confirmed as a true record of the business conducted**. | |
| **4.** | **DECLARATIONS OF INTEREST**<br>There were no declarations of interest. | |
| **5.** | **REPORTS FROM DISTRICT & COUNTY COUNCILLORS**<br>Cllr Elaine Still sent apologies but confirmed she expected to attend the Annual Parish Assembly next week.<br>Cllr Onnalee Cubitt apologized for being unable to attend the recent OBLEC meeting and reported on changes within the Borough Council following the | |

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| | elections and the forthcoming motion on Thursday for removal of the current administration.<br>In answer to a query whether changes might lead to a delay in the Local Plan Cllr Cubitt said Reg 18 should still take place in the Autumn due to cost issues and stressed the need to focus on the 5 year housing supply with Manydown now delayed for a further 2 years.<br>Cllr Cubitt also confirmed her support for the Biodiversity Policy suggested by Cllr Tuck at the preceding meeting and suggested this should be incorporate in the Neighbourhood Plan.<br>Cllr Cubitt then excused herself from the meeting. | |
| **6.** | **PUBLIC PARTICIPATION SESSION**<br>None present. | |
| **7.** | **CHAIRMAN'S COMMUNICATIONS**<br>The newly co-opted Councillors were asked to let the Clerk know which committees they wish to join. | |
| **8.** | **MATTERS RELATING TO FINANCE**<br>**8.1.** The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs & bank balances were **received and agreed**<br>**8.2.** The End of Year Management Accounts for the period January – March 2023 had been circulated in advance. The Finance Officer will report in detail on these to the next Finance & Resources Committee meeting but wished it to be noted that the newly appointed External Auditor requires CIL funding to be incorporated in the income for the year which which distorts the end of year figures as CIL funding is considered a "cash asset" that has to be repaid if not spent.<br>Cllr Doust would like information on what qualifies for CIL expenditure.<br>**8.3.** Receipt of a third instalment of CIL funding totalling £121.813.73 **was noted.** | |
| **9.** | **ANNUAL AUDIT 2022/23**<br>**9.1** The Annual Governance & Accountability Return (AGAR) for 2022/23 was received and agreed as follows:<br>**i) Annual Internal Audit Report – signed by the Internal Auditor**<br>**ii) Section 1 – Annual Governance & Accountability Return.**<br>**iii) Section 2 – Accounting Statements for 2022/23.**<br>**9.2** The Clerk confirmed that the date of Exercise of Public Rights would run from 5 June – 14 July 2023. | |
| **10.** | **CORRESPONDENCE RECEIVED**<br>No items. | |
| **11.** | **MONTHLY MONITORING REPORT**<br>• **D of E Oak –** include with Jubilee Trees on Facilities Management Monitoring Report. Clerk to liaise with new Tree Officer.<br>• **New Unity Trust Bank Account** – application submitted.<br>• **Rural England Prosperity Fund** – Clerk still to investigate. No progress.<br>• **Bake Shop Parking –** County Councillor contacted re yellow lines. Refuse at the site now causing a problem. | **Remove**<br>**Close**<br>**Ongoing**<br>**Ongoing** |

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| | **Tennis Club Lease –** final draft & side letter with Club's solicitors. | **Ongoing** |
| | **CLPM Survey –** Action Plan agreed and being progressed. | **Ongoing** |
| | **Coronation Badges –** distributed. | **Close** |
| **12.** | **MISCELLANEOUS** | |
| | **12.1** A meeting recently took place between the Chairman, Clerk and representatives of the Lychpit Community Residents' Association (LCRA) and details circulated to Councillors. The Association plans to engage with Hampshire Highways regarding the speed limit along Gt Binfields Road. It also wishes to ensure the Borough Council's Planning Department enforces restrictions imposed on the INTEC development and has asked for Parish Council support.<br>Cllr Butfoy expressed concern that residents had not been sufficiently consulted on the speed limit and the Chairman explained that HCC would be obliged to consult on this.<br>Whilst not wishing to raise expectations, the Chairman indicated the Parish Council's support in principle for the INTEC initiative. | |
| | **12.2** A meeting had also recently taken place between Cllrs Brown and Renwick and representatives from the Village Hall Committee when the Committee's energy saving proposals were presented. A note of the meeting and the accompanying presentation was received and noted. The Committee is seeking further CIL funding to implement the measures and were advised that no decision could be made on further grants from the Parish Council until the cost of carrying out a similar exercise on its own buildings. | |
| **13.** | **REPORTS FROM COMMUNITY REPRESENTATIVES** | |
| | **13.1** OB Village Hall (GM) – SG reported on plans to refurbish the men's toilets and the floor in the main hall which is reaching the end of its life. Replacement could cost in the region of £56k. Hire fees are increasing to cover outgoings. Further CIL funding would be welcome if available. | |
| | **13.2** Beddington Centre (AR) – no report. | |
| | **13.3** Basinga (GM) – IT issues temporarily solved. Main problem is lack of advertising revenue. | |
| | **13.4** BDAPTC (PB/MC) – no report. | |
| | **13.5** Transport (RD) – no changes – no response from stagecoach about re-routing no. 7 bus through Lychpit. | |
| | **13.6** Carnival (GM) – all going well. | |
| | **13.7** Footpaths & Rights of Way (RD) – blocked footpaths due to overgrowth. FP20 – chase resurfacing promised for this year. | |
| | **13.8** Speedwatch (PB) – has enquired about "gun" and need for warning signs – police say it is not a legal requirement. SID back in June. | |
| | **13.9** Lychpit Community Residents Association (LCRA) – SG now appointed and will report at future meetings. | |
| **14.** | **MATTERS RELATING TO COMMITTEES** | |
| | **14.1** The Minutes of following meetings were **received:**<br>Planning & Development Committee Meeting – 28 March & 25 April (draft Minutes)<br>Facilities Management Committee Meeting – 2 May (draft Minutes). | |

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| **15.** | **CONFIDENTIAL ITEMS**<br>No items. | |
| | **There were no other matters for discussion and the meeting closed at 20.56** | |

SIGNED:…….. (Chairman) DATED: ……