



OLD BASING & LYCHPIT PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING - MINUTES

Meeting Date: TUESDAY 16 MAY 2023
Location: PAVILION MEETING ROOM, OLD BASING
Time: 7.30 PM
Members Present: Councillors P Bloyce, A Renwick, M Campbell, S Brown, R Doust, K Tuck, G Moore, S Grassi, C Butfoy,
Members Absent:
In Attendance: Mrs S Tuck (Clerk); Mr L Orvis (Finance Officer), 3 former Councillors, Borough Cllr Onnalee Cubitt

Item No	Item	Action
1.	ELECTION OF CHAIRMAN AND VICE-CHAIRMAN 1.1 The current Chairman, Cllr Bloyce indicated his intention to stand again and was seconded by Cllr Doust. There were no other nominations and Cllr Bloyce was re-elected by a total of 7 votes in favour & 1 against. 1.2 The current Vice-Chairman, Cllr Campbell, was nominated by Cllr Bloyce seconded by Cllr Doust and was unanimously re-elected.	
2.	APOLOGIES FOR ABSENCE There were no apologies for absence.	
3.	CONFIRMATION OF MINUTES The Minutes of the Annual Parish Council Meeting held on 3 May 2022 were received and re-confirmed as a true record of that meeting.	
4.	ELECTION OF COMMITTEE MEMBERS Councillors elected to join the following Committees: 4.1 Planning & Development <ul style="list-style-type: none">• Cllrs Bloyce; Tuck; Campbell; Butfoy; Grassi; Moore 4.2 Facilities Management <ul style="list-style-type: none">• Cllrs Bloyce; Campbell; Renwick; Grassi; Brown; Doust; Tuck 4.3 Finance & Resources <ul style="list-style-type: none">• Cllrs Bloyce; Campbell; Brown; Grassi; Tuck	
5.	ELECTION OF REPRESENTATIVES The following Councillors were elected to represent and attend meetings of those organisations listed below: 5.1 Old Basing Village Hall (OBVH) – Cllr G Moore 5.2 Beddington Centre – Cllr A Renwick 5.3 Basinga Committee – Cllr G Moore	

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- 5.4 Basingstoke & Deane Association of Parish & Town Councils (BDAPTC) – Cllrs P Bloyce & M Campbell
- 5.5 Transport Forum – Cllr R Doust
- 5.6 Carnival Committee – Cllr G Moore
- 5.7 Footpaths & Rights of Way – Cllr R Doust
- 5.8 Community Speedwatch – Cllr P Bloyce & Cllr R Doust
- 5.9 Lychpit Community Residents’ Association (LCRA) – Cllr S Grassi
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6. POLICIES & PROCEDURES

The following Policies & Procedures had been reviewed by the Clerks and together with a Summary of amendments had been circulated in advance of the meeting.

- Action Plan 2023/23
- Councillors’ Code of Conduct
- Standing Orders
- Financial Regulations
- Social media Guidance & Email Policies
- Scheme of Delegation
- Training & Development Policy
- Complaints Procedure
- Data Subject Request Policy
- Data Protection Policy
- Health & Safety Policy

All were adopted as amended with the following additions to the Action Plan:

Action Plan

- Clerk to investigate the removal of specific ward designations for Councillors or to split the allocation of Councillors evenly between the two wards and report back to the Council – proposed by Cllr Butfoy.
- A Biodiversity Plan to be agreed for Lychpit – proposed by Cllr Tuck.

New Policy

- To consider a Biodiversity & Environmental Policy – proposed by Cllr Tuck.

The meeting closed at 17.46 and was immediately followed by the Ordinary Parish Council Meeting.

Signed:(Chairman)

Dated: