



OLD BASING & LYCHPIT PARISH COUNCIL
FULL PARISH COUNCIL MEETING - MINUTES

Meeting Date: TUESDAY 4 APRIL 2023
Location: PAVILION TEA ROOM, OLD BASING
Time: 7.30 PM
Members Present: Councillors P Bloyce (Chairman), A Renwick, D Whiter, R Doust, M Hermitage, K Tuck, G Moore, M Campbell, S Grassi, C Butfoy, S Brown, M Hermitage
Members Absent: F Maritan
In Attendance: Mrs S Tuck (Clerk); Mr L Orvis (Finance Officer)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE Apologies were received from Cllr Maritan.	
2.	CONFIRMATION OF MINUTES The Minutes of the full Parish Council meeting of 7 March 2023 were received and confirmed as a true record of the business conducted.	
3.	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.	REPORTS FROM DISTRICT & COUNTY COUNCILLORS None present.	
5.	PUBLIC PARTICIPATION SESSION None present.	
6.	CHAIRMAN'S COMMUNICATIONS The Chairman asked Councillors to consider a possible speaker and format for the Annual Parish Assembly at the end of May.	
7.	MATTERS RELATING TO FINANCE 7.1. The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs & bank balances were received and agreed 7.2. Confirmation from the outgoing External Auditors that the challenge to the 2020/21 accounts has not been allowed together with the completed AGARs for 2020/21 and 2021/22 were received and noted. 7.3. The appointment of BDO LLP as the new External Auditor was noted. All Councillors present confirmed they had no conflict of interest with that company. Clerk to complete and return the relevant declaration.	Clerk

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	<p>7.4. The Clerk reported that the Borough Council has agreed the allocation of S.106 funding totaling £3145.00 to cover the cost of the security posts agreed by the recent Facilities Management Committee.</p>	
8.	<p>CORRESPONDENCE RECEIVED No items.</p>	
9.	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> • D of E Oak – new Tree Officer appointed – need to re-start process. Due to the lapse of time Cllr Doust suggested it may be more appropriate for this to commemorate the Coronation. • New Unity Trust Bank Account – application submitted. • Rural England Prosperity Fund – Clerk still to investigate. No progress. • Cottage Drainage Leak – work completed. • Use of Community Payback Scheme to decorate changing rooms – completed by decorator due to time constraints. • Bake Shop Parking – County Councillor contacted re yellow lines. Update received from owner on long-term plans. • Bank Account Signatories – Barclays signatories submitted. 	<p>Ongoing</p> <p>Close</p> <p>Ongoing</p> <p>Close</p> <p>Close</p> <p>Ongoing</p> <p>Close</p>
10.	<p>MISCELLANEOUS</p> <p>10.1 A note of a meeting between the Clerk and the Club Chairman and Treasurer together with an amended copy of the Tennis Club Lease had been circulated to Councillors in advance of the meeting. The Chairman reminded Councillors that the matter for discussion at this meeting was the Lease. The solicitor’s response to queries raised prior to the meeting were noted. Recommended amendments were as follows:</p> <ul style="list-style-type: none"> • Letter to be attached to the Lease relating to a Deed of Variation to cover the following: <ul style="list-style-type: none"> ○ the eventuality of floodlights or other structure on the courts being agreed in the future; ○ a review of the 40% subsidy at the end of the 5-year power-washing contract with ETC. • A Clause to be included referring to the availability of Court 1 to non-members to be booked via the Club’s booking system. • Minor amendments were also agreed. <p>There was some feeling amongst Councillors that the charge for residents who were not club members was too high and that handing over management of Court 1 to the Club left those residents without an affordable tennis facility. It was pointed out that this had already been agreed with the Club and was not up for discussion. A vote was then taken with 8 voting in favour of approving the Lease subject to the amendments, 2 Councillors voted against and 1 abstained.</p> <p>10.2 Cllr Renwick reported on progress with the OBLEC campaign as follows: He thanked those speakers and others that attended the recent rehearsal, commenting that WWA had not been asked to attend in order to keep costs down. Spending to date is approximately £2170.00 and still within the agreed allocation.</p>	

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10.3	<p>The Report and Action Plan on the recommendations of the CLPM survey to reduce the carbon footprint of parish council buildings and approved by the Facilities Management Committee was received and the Action Plan agreed as follows:</p> <ul style="list-style-type: none"> ● Obtain planning consents for changes to the Workshop and Beddington Centre roofs ● Seek quotations from the following: <ul style="list-style-type: none"> ○ Insulation specialists ○ Solar panel specialists ○ Heat pump specialists ○ Others (changing room enviro controls & heating, new workshop door) ● Check quotations against budget ● Begin installation, checking & monitoring. <p>Cllr Whiter reported that a rough estimate of costs indicates these are still within the CIL allocation of £120k.</p> <p>Cllr Tuck suggested seeking possible grant funding from the Borough & County Councils.</p> <p>Cllrs Whiter and Brown will report as the Action Plan progresses.</p>	
10.4.	<p>A proposal by the Clerks to use powers under S.137 to purchase Coronation Commemorative pins for children attending the OB Infants and Junior Schools and the OB Village Nursery was agreed unanimously.</p>	
10.5	<p>Councillors noted the contribution of a Chineham resident in painting the gazebo and gates at the Cemetery and Garden of Remembrance.</p>	
10.6	<p>The closure of the Warm hub at the end of March was noted and Councillors noted the contribution of 3 residents that had helped with this. The Clerk will write to all 4 volunteers expressing thanks on behalf of the Parish Council.</p>	Clerk
11.	<p>REPORTS FROM COMMUNITY REPRESENTATIVES</p> <p>11.1 OB Village Hall (GM) – meeting on 19th.</p> <p>11.2 Beddington Centre (AR) – no report.</p> <p>11.3 Basinga (GM) – no report.</p> <p>11.4 BDAPTC (PB) – no report.</p> <p>11.5 Transport (RD) – RD to contact resident re No. 10 bus in response to a query. PB noted Stagecoach changing timetable which will affect No.10.</p> <p>11.6 Carnival (GM) – newsletter distributed. Publicity going well. Need more volunteers on the day. Unable to attend meeting on 19th but minutes will be made available.</p> <p>11.7 Footpaths & Rights of Way (RD) – Basing Road footpath completed. LCRA carried out footpath clearance at the weekend.</p> <p>11.8 Speedwatch (PB) – SID with Chineham. Putting forward a case for a “gun”. PB will look into possible solar operated speed indicators. New volunteer recruited as a result of the Basinga page.</p>	
12.	<p>MATTERS RELATING TO COMMITTEES</p> <p>12.1 The Minutes of following meetings were received: Planning & Development Committee Meeting – 14 March. Facilities Management Committee Meeting – 121 March (draft Minutes).</p>	

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	12.2 Cllr Renwick's request to join the Planning & Development Committee was agreed.	
13.	CONFIDENTIAL ITEMS No items.	
	There were no other matters for discussion and the meeting closed at 20.31.	

SIGNED:..... (Chairman)

DATED: