



## OLD BASING & LYCHPIT PARISH COUNCIL

### FULL PARISH COUNCIL MEETING - MINUTES

<b>Meeting Date:</b>	<b>TUESDAY 6 SEPTEMBER 2022</b>
<b>Location:</b>	<b>PAVILION MEETING ROOM, OLD BASING</b>
<b>Time:</b>	<b>7.30 PM</b>
<b>Members Participating:</b>	Councillors P Bloyce (Chairman), A Renwick, S Grassi, D Whiter, R Doust, S Brown, K Tuck, G Moore, C Butfoy, F Maritan
<b>Members Absent:</b>	Councillor M Campbell,
<b>In Attendance:</b>	Mrs S Tuck (Clerk); L Orvis (Finance Officer): 1 member of the public (Mark Hermitage)

Item No	Item	Action
1.	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence were received from Cllr Campbell.	
2.	<b>CONFIRMATION OF MINUTES</b> The Minutes of the full Parish Council meeting of 2 August 2022 and the Extraordinary Parish Council Meeting dated 30 September were received and <b>confirmed as a true record of the business conducted.</b>	
3.	<b>DECLARATIONS OF INTEREST</b> Cllr Butfoy declared an interest in item 6.5 as a member of the Millfield Conservation Group.	
4.	<b>COUNCILLOR CO-OPTION</b> An application for co-option to the Old Basing vacancy left by the resignation of Cllr John Robinson was considered. Following a number of questions from Councillors <b>Mark Hermitage was co-opted on to the Parish Council and, after signing a Declaration of Acceptance of Office, invited to join the meeting.</b>	
5.	<b>REPORTS FROM DISTRICT &amp; COUNTY COUNCILLORS</b> Apologies were received from County Councillor Elaine Still and Borough Councillor Onnalee Cubitt. Cllr Tuck reported in her capacity as a Borough Councillor on the recent Economic, Planning & Housing Committee (EPH) meeting. Cllr Maritan queried what Special Measures entail – Cllr Tuck will circulate information. The Chairman suggested Councillors needing further information check the minutes of previous meetings.	KT
6.	<b>MATTERS RELATING TO FINANCE</b>	

Item No	Item	Action
6.1.	The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs & bank balances were <b>received and agreed</b> .	
6.2.	Renewal documents and quote for the AJG Community Schemes Long Term Insurance Policy covering the Parish Council's properties, assets and required indemnities was <b>received and agreed</b> .	
6.3.	A quote for the supply and set-up of InspectEDGE to better manage allotment and cemetery inspections was <b>received and agreed</b> .	
6.4.	The Clerk's report and a quote to upgrade the office IT system was received and the following agreed: i) To carry out the work required but to first explore whether installing a server would be a more suitable option to that quoted. It was decided that items ii) – iv) in the Clerk's report needed further consideration.	Clerk
6.5.	A grant application for CIL funding from the Millfield Conservation Group was received and <b>a grant of £2000 agreed to cover the work outlined in the application</b> .	
6.6.	Councillors had considered information received regarding the appointment of an independent External Auditor <b>and voted to remain in the SAAA sector led scheme</b> .	
7.	<b>CORRESPONDENCE RECEIVED</b>	
7.1	Correspondence relating to the dissolution of Country Watch was received and noted and <b>all agreed the subscription refund of £290 should be returned to the earmarked Environmental Contingency</b> .	
7.2	The Clerk read an email from the Chairman of the Village Hall Committee thanking the Council for the CIL funding grant of £10,000.	
8.	<b>PUBLIC PARTICIPATION SESSION</b>	
	None present but the Finance Officer expressed concern regarding damage from lorries visiting the Redrow development.	
9.	<b>MISCELLANEOUS ITEMS</b>	
9.1	Cllr Whiter's report on the meeting he and Cllr Bloyce attended with representatives of the Scout & Guide hut had been circulated and was <b>noted</b> . Cllr Maritan expressed concern about the number of children using the building at any one time. Cllr Whiter confirmed that there would be different groups at different times. Both Councillor Bloyce and Whiter expressed their view that the project needed Parish Council support and the Clerk will ask Andy Molloy whether he wishes to submit an application for a grant as specified by Cllr Whiter in his report.	Clerk
9.2	The revised Long Term Action Plan incorporating comments from Councillors and comments provided by Cllr Renwick was considered and the following agreed: The Chairman suggested adopting the aims & objectives which should be in plain language. Cllr Maritan said the review times should be commensurate with the objectives and offered to work with the Clerks to finalise the document. The Chairman suggested accepting document with the suggested changes for ratification at the October meeting. All voted in support of this with the exception of Cllr Renwick who voted against.	Clerk/FM



Item No	Item	Action
	<p><b>12.9</b> Speedwatch (PB) – Chineham did not use in August. SID with OB this month will try 1 outing towards end of month.</p>	
<p><b>13.</b></p>	<p><b>MATTERS RELATING TO COMMITTEES</b></p> <p><b>12.1</b> The Minutes of the Planning &amp; Development Committee of 26 July and draft Minutes of 23 August were received.</p>	
<p><b>14.</b></p>	<p><b>CONFIDENTIAL ITEMS</b></p> <p>No items.</p>	
	<p><b>There were no other matters for discussion and the meeting closed at 21.05 hrs..</b></p>	

SIGNED:..... (Chairman)

DATED: .....