

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Meeting:	FULL PARISH COUNCIL
Date:	2 November 2021
Location:	The Pavilion Tea Room, Old Basing
Time:	7.30 pm
Members Participating:	Cllrs A Renwick (Chairman), P Bloyce, D Whiter, R Doust, A Jones, S Brown, M Campbell, K Tuck, G Moore & S Grassi
Members Absent:	Cllr J Robinson,
In Attendance:	Mrs S Tuck (Clerk); L Orvis (Finance Officer); Borough Councillor Mark Ruffell; 1 member of the public

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1.	APOLOGIES FOR ABSENCE & COUNCILLOR RESIGNATION Apologies were received from Cllr Robinson who was attending other meetings.	
2.	CONFIRMATION OF MINUTES The Minutes of the Ordinary Parish Council Meeting held on Tuesday 5 October 2021 had been circulated and were confirmed as a true record of the business conducted.	
3.	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.	MATTERS RELATING TO FINANCE 4.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure, salary costs and bank balances had been circulated in advance of the meeting. No queries were raised and the Invoice Log was received and ratified. 4.2 The Finance Officer presented the Management Accounts for the period July – September 2021 (Q2) that had been circulated to Councillors in advance of the meeting. He commented that the current situation was favourable and on-budget. No queries were raised and the Accounts were received and ratified.	
5.	PUBLIC PARTICIPATION SESSION The Chairman resolved to suspend Standing Orders and invited the member of the public present to address the meeting. The resident, who lives in Park Lane, had previously raised concerns about the double yellow lines in Park Lane and other areas and this was discussed at the September Parish Council meeting which he was unable to attend. He understood that the double yellow lines were to prevent parking at school drop off/pick up times but suggested single yellow lines would be a deterrent whilst not disadvantaging residents at other times. He did not understand the explanation that single yellow lines were "harder to police". Cllr Bloyce queried said the double lines around 5-ways were to stop parking close to the	

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	<p>corners/traffic lights for safety reasons. The discussion then turned to the number of out-of-catchment area children attending the schools which the resident considered was the main cause of the problem and suggested the PC talks to the education authority to request it looks at the wider issue. Councillors disputed this explanation as some parents living within the catchment area drop children off on the way to work. Councillors agreed that this was a matter for the schools and no decision was made as to what action could be taken. The Chairman resolved to resume Standing Orders and thanked the resident for attending. The resident then left the meeting.</p>	
<p>6.</p>	<p>REPORTS FROM DISTRICT & COUNTY COUNCILLORS</p> <p>CLlr Still (HCC) sent apologies due to a prior engagement. Her report on HCC Climate Change initiatives and other activities for inclusion in the Winter Newsletter was received and noted.</p> <p>Borough Councillor Ruffell joined the meeting at 20.15 during Chairman’s Items (Item 8) and reported as follows:</p> <p>He is launching a climate change interactive toolkit on the Borough Council website to enable residents & groups to access ways to make a difference and will be writing to the Chairman/Clerk about this. Climate Change policies are being road-tested in relation to the local plan with new homes being built as near carbon neutral as possible. There has been no further talk about site-selection BAS101 & Lime Pits previously promoted are no longer being considered and he finds it hard to conceive how BAS003, an identified flood plain area, can be promoted and this needs to be fought. He said there may be a sequential shift in emphasis and has spoken to Cliddesden Parish Council regarding water quality and suggested the need for an ecologist’s report on the importance of Basing Fenn and the detrimental effect of the proposed service station.</p> <p>The Chairman said comments regarding the Local Plan should go to the Planning Sub-Committee and invited CLlr Ruffell to attend those meetings. CLlr Whiter asked CLlr Ruffell to send his comments on sites 001,002,007 to the Planning sub-committee.</p> <p>CLlr Ruffell left the meeting following his report.</p>	
<p>7.</p>	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> • Castle Water – sufficient meter readings now available and will be analysed. • Lychpit Centre fly tipping – BDBC has removed some bins. The Litter Warden bin will remain but may need to be moved. Clerk is querying with HCC whether the Air Ambulance Clothing Bank will also be removed. • Garden vouchers – purchased and presented. Close. • Bake Shop parking – Signs produced by Bake Shop now erected and frontage tarmacked with marked parking bays. Effect of these measures to be monitored. Close. 	<p>Finance Officer</p> <p>Clerk</p>

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	<ul style="list-style-type: none"> • Speedwatch parking – PB has agreed parking for 1 car with the Manager of the Assisted Accommodation Development when needed. Close • Provision of Lychpit Benches – BDBC responsible for grass area off Gt Binfields Road – siting of bench agreed subject to BDBC supplying and installing – PC to cover cost of £1000.00. BDBC contacted to check whether this is eligible for available S106 Open Space funding. Awaiting decision on Lychpit Centre bench but sites suggested unlikely to be considered suitable. • Review of website – Following training from VisionICT changes are being implemented. Close • FOI request – All information provided to resident. Information now with the External Auditor (see Item 5.1). Awaiting response. • Contact with Carnival Committee Chairman re meeting attendance. Delayed until Spring. Close. • Councillor Vacancy – no election required – PC is free to co-opt. • Pear Mapping for Cemetery – ordered. Close • Basinga copy re Annual Parish Award – Close. • Hedge between Saxon Way and Lambs Row –no further action - close. • Community Partnership event – invitations still to be sent - close. 	
8.	<p>CHAIRMAN’S COMMUNICATIONS</p> <p>The Chairman circulated a thank you letter from former residents, Sandy & Terry Rice.</p> <p>Members were advised of the demise of Lychpit resident, Chris Hall, a former Chairman of Old Basing WI and an OBAGS committee member who had assisted the Parish Council for many years with allotment inspections.</p>	
9.	<p>CORRESPONDENCE RECEIVED</p> <p>9.1 Correspondence from the Park Lane resident mentioned earlier in these minutes raising issues regarding parking and the installation of double yellow lines had been considered and discussed during the public participation session (Item 5).</p>	
10.	<p>REPORTS FROM COMMUNITY REPRESENTATIVES</p> <p>10.1 Village Hall (GM) – The committee is appealing for members.</p> <p>10.2 Beddington Centre (AR/MC) – no report.</p> <p>10.3 Basinga (PB)– no report.</p> <p>10.4 BDAPTC (AR/PB) – No report.</p> <p>10.5 Transport (AJ) – The last 2 months has seen a record number of passengers (1600). AJ reported on the recent HCC transport forum.</p> <p>10.6 Carnival (GM) – no report.</p> <p>10.7 ILP/ERF (DW/RD) – DW has now contacted the new Manager who was unaware of the previously held meetings but would consider if/when these could resume.</p> <p>10.8 Footpaths/ROW (RD) – footpath 19 – there is a dip where water from a garden lake and run off from network rail land</p>	

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	accumulates. GM commented that this has now cleared. The Clerk has reported the problem to the footpaths officer and said the footpath is also on the Lengthsman list for clearance.	
10.9	Speedwatch (PB) – 6 outings planned for November.	
11.	MISCELLANEOUS MATTERS	
11.1	Cllr Brown updated Councillors on progress and format for the Climate Emergency Meeting to be held on 13 November. He will be meeting tomorrow with contributors and asked Councillors attending to volunteer as stand-in table hosts if needed. He has volunteers with expertise in various areas although only 7 people have signed up on Facebook to attend so far. A volunteer will be needed to take names.	
11.2	A schedule of dates for Parish Council meetings and events during 2022 had been circulated in advance and was received and agreed .	
11.3	A list of content for the Winter Community Newsletter was noted and agreed . Cllr Tuck will provide an article on behalf of SOLVE.	
11.4	The Borough Council's draft Code of Conduct had been circulated in advance of the meeting with a request that the Parish Council determines whether it is willing to adopt. The Clerk advised that this followed recommended guidelines and that the Parish Council's own Code of Conduct is currently being reviewed and would follow a similar format. Members voted to approve the adoption . Clerk to advise the Borough Council.	Clerk
12.	MATTERS RELATING TO COMMITTEES	
12.1	The appointment of Councillor Campbell to the Planning & Development Committee and the appointment of Cllrs Grassi and Moore to the Planning Response Sub-Committee was agreed .	
12.2	The Minutes of the following meetings had been circulated in advance and were received and ratified : <ul style="list-style-type: none"> • Planning & Development Committee 12 October. The note of the Planning Strategy Group Meeting of 19 October had not yet been prepared due to the Deputy Clerk being on leave.	
13.	CONFIDENTIAL ITEMS	
	The Chairman resolved to exclude the press and the public from the meeting for discussion of the following item.	
13.1	A report from the Facilities Working Group regarding Grounds Maintenance and details of the tender documents considered by the group had been circulated to Councillors in advance of the meeting. The Chairman thanked all involved for their efforts and asked whether there were any queries or comments. Cllr Tuck queried the termination notice period, suggesting 3	

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	<p>months' notice would be more appropriate. This suggestion was agreed and the Clerk will follow up.</p> <p>A vote was taken on the four proposals as follows:</p> <ol style="list-style-type: none"> 1. The proposed contractor – agreed unanimously. 2. Facilities Management Committee to consider Club Charges – agreed unanimously. 3. The contract to be reviewed by a solicitor – agreed unanimously. 4. Consideration to be given to employing a new member of staff or "odd job" person – agreed unanimously. <p>It was also agreed that the Working Group's report should be published with these Minutes on the Parish Council website.</p>	
<hr/> <p>There were no further items for discussion and the Chairman resolved to close the meeting at 20.52 hrs.</p> <hr/>		

SIGNED:.....

DATED: