

OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

Meeting: FULL PARISH COUNCIL
Date: Tuesday 6 April 2021
Location: Conducted remotely via Zoom
Time: 7.30 pm
Members Participating: Cllrs A Renwick (Chairman), R Barker, P Bloyce, D Whiter, K Tuck, R Doust, Cllr J Robinson, G Moore, S Grassi, M Campbell, S Brown; A Jones

Members Absent:

In Attendance: Mrs S Tuck (Clerk), L Orvis (Finance Officer)
1 member of the public (Chairman of Old Basing Rovers)

Item No	Item	Action
1.	APOLOGIES FOR ABSENCE No apologies received.	
2.	CONFIRMATION OF MINUTES Minutes of the last Full Parish Council Meeting held on 2 March (via Zoom) were received and agreed and confirmed as a true record of the business conducted. Chairman to visit the office to sign the Minutes.	Chairman
3.	DECLARATIONS OF INTEREST No declarations of interest.	
4.	MATTERS RELATING TO FINANCE 4.1 The Invoice Log detailing the previous month's invoices, petty cash expenditure and salary costs had been circulated in advance. Expenditure on the public toilets and utilities at Lychpit Hall were queried and explained. The Invoice Log was then ratified. 4.2 Confirmation of satisfactory completion of the internal audit for the period 1/10/2020-28/2/21 was received and noted. 4.3 A quote from Cromax Systems for supply and installation of an audio/video entry system for the Parish Office at a total cost (inclusive of VAT) of £1854.60 with an annual maintenance contract after the first year of £144.00 had been circulated in advance of the meeting. Whilst it was agreed the quote was reasonable, the Clerk was asked to obtain a comparative quote. 4.4 Details of the percentage difference in the 3% precept agreed by the Parish Council and the 4.2% allocated to the Parish by the Borough Council had been prepared and circulated in advance of the meeting. It was agreed this should be retained for use if the figures were queried and the Chairman thanked those involved for preparing the explanation.	Clerk / Grounds Mgr

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5.	<p>PUBLIC PARTICIPATION SESSION</p> <p>An invitation to members of the public to submit queries or issues and join the meeting via Zoom had been published on the Agenda. The Chairman suspended Standing Orders and thanked the Chairman of Old Basing Rovers for sharing the initial plans for developing the club and invited him to address the meeting.</p> <p>The plans for expansion of the Football Club into the field at the rear of the recreation ground had been circulated in advance of the meeting and the Club Chairman briefly outlined the growing needs of the club.</p> <p>CLLrs Bloyce, Doust, Whiter, Brown, Tuck, and Jones all raised questions and outlined the concerns the Parish Council had regarding access to the site via Riley Lane, potential future development of the adjacent land, provision of services to the site and possible breach of current planning policy relating to the Settlement Policy Boundary, Village Design Statement and Local Plan.</p> <p>The Club Chairman appreciated the issues raised and said the club wished to work with the Parish Council to address any concerns. Cllr Robinson suggested that more detailed plans were needed to enable the Parish Council to usefully comment.</p> <p>The Chairman said that the matter had been brought to the meeting for two reasons:</p> <ol style="list-style-type: none"> 1) This was a matter on which all members should be given the opportunity to comment; 2) The Club wishes to submit plans to the Borough Council towards the end of April/early May and wanted to offer the Parish Council the opportunity to comment and provide feedback in advance to enable these to be incorporated in the plans. <p>When asked whether he required anything in writing the Club Chairman said he understood that one of the main concerns was access to the site from Riley Lane.</p> <p>There were no further queries or comments and Standing Orders were resumed and the Club Chairman left the meeting.</p>	
6.	<p>REPORTS FROM DISTRICT & COUNTY COUNCILLORS</p> <p>No Councillors were present. Cllr Still is unwell and sent apologies but confirmed she is aware of the outstanding issues relating to footpaths and tree felling in Lychpit and is still following up with HCC.</p>	
7.	<p>MONTHLY MONITORING REPORT</p> <ul style="list-style-type: none"> • Castle Water – meter readings are ongoing in readiness for a review to be requested in the Autumn. • Milkingpen Lane Yellow Lines – consultation now closed. Clerk has confirmed PC support. • White lines under Milkingpen Lane Bridge – Highways have confirmed that the white lines are guidance for drivers to avoid the lower part of the bridge and not for pedestrians. Close. • ES to check HCC Plans to resolve the following: 	Clerk

Item No	Item	Action
	Flooding – Junction of Olivers Walk & Gresley Road Bridge. Olivers Walk problem has been reported – Clerk to follow up & enlist ES support.	ES/Clerk
	Removal of waste following tree/hedge felling – RD said action to clear had been promised but only 1 tree removed. Daneshill wood now scheduled for felling work and same situation could arise. It was queried whether this should go ahead now due to bird nesting.	ES/Clerk
	<ul style="list-style-type: none"> Lychpit Hall heating system – boiler room inspection by councillors. To be carried out once lockdown restrictions eased. Video of boiler room and Lease sent to working group. Some did not receive video. It was agreed to wait until April to carry out a site visit and postpone meeting until this can be held in person. 	SR/DW/SB/ RD/MC/GM
8.	CHAIRMAN'S COMMUNICATIONS	
	The Chairman reported on 2 recent instances of anti-social behaviour: <ul style="list-style-type: none"> Drug related activity around the workshop and Archery clubhouse prior to the bank holiday weekend. The Clerk confirmed the police had been informed and had carried out patrols over the bank holiday but no further activity was detected. Fire damage to a bench at the recreation ground caused by a portable BBQ. The Deputy Clerk had been there at the time and spoken to those involved but was ignored. 	
9.	CORRESPONDENCE RECEIVED	
	No items.	
10.	REPORTS FROM COMMUNITY REPRESENTATIVES	
	10.1 Village Hall – no report.	
	10.2 Beddington Centre – No report.	
	10.3 Basinga – still seeking Advertising Manager.	
	10.4 BDAPTC – following up on Play Area Inspections – Clerk is liaising with them on this.	
	10.5 Transport – use remains constant but service reduced due to staff sickness.	
	10.6 Carnival – No report.	
	10.7 ILP/ERF – No report.	
	10.8 Footpaths/ROW – work at Oliver's Walk carried out on the wrong area.	
	10.9 Speedwatch – may resume in May.	
11.	MISCELLANEOUS MATTERS	
	11.1 The Clerk advised that the Government legislation states that face to face meetings should resume from 7 May and the recommendation from HALC & NALC was that Annual Parish Meetings should be held remotely prior to that date to avoid problems with distancing. It was therefore agreed the meeting should be moved to 26 April and held via Zoom.	Clerk
	11.2 Further consideration was given to the number of Newsletters produced and the Chairman explained the advertising requirements. He said the Deputy Clerk was keen	

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	to share responsibility with the Clerk in future with Community Ad providing copy when required and proposed going ahead on this basis. Proposal agreed.	
11.3	Cllr Bloyce's suggested signage to reduce traffic speed in Riley Lane was agreed. Permission from Highways was not considered necessary as this is a private road but the Clerk will contact them to check whether they have suitable signage.	Clerk
11.4	The Clerk's report and photographs of ongoing fly-tipping at the Lychpit Centre car park had been circulated in advance. Members were all agreed that the Clerk should write to the portfolio holder requesting removal of the bins.	Clerk
11.5	Cllr Moore reported on the latest situation regarding the Broadhurst Grove and Saxon Way open spaces and requested Parish Council support for a registration of the land as Assets of Community Value. Members appreciated the difficulties the residents faced and, with the exception of Cllr Robinson, voted to support a registration made by the residents. Cllr Robinson voted against the registration, urging caution and advising that any ACV registration might be challenged by the land owner leaving the applicant open to a compensation claim by the landowner.	
11.6	Details of VE Day Commemorative figures had been circulated in advance of the meeting and members were asked to consider whether the Parish Council should purchase a figure and where it could be located. After some discussion members voted in favour of purchasing a post or wall mounted figure and suggested the Clerk contact the Royal British Legion to check whether they could provide a suitable location.	Clerk
11.7	A proposal to provide a storage container for the Old Basing Football Team had been circulated in advance of the meeting and the Chairman thanked all those involved in preparing the proposal. A monthly rental fee of £10.00 was also proposed. No comments were raised and all voted in favour of the proposal.	
11.8	The Chairman explained the reasons for the proposal to hold a meeting with the Chairman of the Old Basing Rovers Football Club. All agreed this was a Planning matter with wider implications that should be considered by the full Planning Committee and a meeting should be postponed until detailed plans were available.	
12.	MATTERS RELATING TO COMMITTEES	
12.1	The Minutes of the following meetings had been circulated in advance and were ratified : <ul style="list-style-type: none"> • Planning & Development Committee of 23 February & 9 March, 2021. 	

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	<ul style="list-style-type: none"> Facilities Management Committee of 16 March 2021 (draft) – date to be corrected on Minutes. Covid Action Group Meeting of 24 March 2021. 	
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13.	CONFIDENTIAL ITEMS	
	There were no members of the press or public present and Cllr Barker left the meeting due to his personal connection to the Grounds Manager.	
13.1	The Finance Officer reported on the recent salary changes effective for all staff from 1 April 2021.	
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	There were no further items for discussion and the Chairman resolved to close the meeting at 9.14 p.m.	
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SIGNED:.....

DATED:.....