

# OLD BASING & LYCHPIT PARISH COUNCIL MINUTES

**Meeting:** FULL PARISH COUNCIL

**Date:** Tuesday 2 February 2021

**Location:** Conducted remotely via Zoom

**Time:** 7.30 pm

**Members Participating:** Cllrs A Renwick (Chairman), R Barker, P Bloyce, D Whiter, S Brown, K Tuck, A Jones, R Doust, Cllr J Robinson, G Moore, S Grassi, M Campbell

**Members Absent:**

**In Attendance:** Mrs S Tuck (Clerk), L Orvis (Finance Officer)  
1 Football Club Representative; 2 Archery Club Representatives

Item No	Item	Action
	<b>The Chairman opened the meeting by reminding members of the Parish Council’s Standing Orders. If necessary, a proposal received too late for inclusion in this meeting will be put before a future meeting. He also asked members not to conduct discussions by email prior to a meeting as this negates the need for the meeting. Cllr Bloyce commented on the difficulties of conducting discussions over Zoom.</b>	
1.	<b>APOLOGIES FOR ABSENCE</b> No apologies received.	
2.	<b>CONFIRMATION OF MINUTES</b> Minutes of the last Full Parish Council Meeting held on 8 December 2020 (via Zoom) were received. The word “and” had been omitted from the first bulleted point in item 13. Following this insertion the Minutes were <b>confirmed as a true record of the business conducted.</b> Chairman to visit the office to sign the Minutes.	Chairman
3.	<b>DECLARATIONS OF INTEREST</b> No declarations of interest.	
4.	<b>MATTERS RELATING TO FINANCE</b>	
	<b>4.1</b> The Invoice Log detailing the previous month’s invoices, petty cash expenditure and salary costs had been circulated in advance. No queries were raised and the <b>Invoice Log was ratified.</b>	
	<b>4.2</b> Information from the Borough Council regarding the <b>2021/22 Tax Base was noted.</b>	
	<b>4.3</b> The Q3 Management Accounts (1 October – 31 December 2020) had been reviewed by the Chairman and Clerk with the Finance Officer and circulated in advance of the meeting together with an explanatory briefing by the Finance Officer. Cllr Whiter queried whether the heating at Lychpit Hall was on a low setting during	

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	lockdown – confirmed. No other queries were raised and the accounts were ratified.	
<b>5.</b>	<p><b>PUBLIC PARTICIPATION SESSION</b></p> <p><b>An invitation to members of the public to submit queries or issues and join the meeting via Zoom had been published on the Agenda.</b> The Chairman introduced the football club representative and explained to him the Parish Council’s Standing Orders.</p> <p><b>The Chairman then resolved to suspend Standing Orders</b> and invited the representative to explain why a storage container was needed and what equipment would be stored. After explaining what items were needed for matches and training he said that the existing metal storage shed was too small and insecure, having been broken into on several occasions, costing the club money to replace items broken or missing.</p> <p><b>At this point the two Archery Club representatives joined the meeting and the Chairman invited them to address the meeting.</b> They commented that the storage container at the rear of the recreation ground currently used by the Archery Club was only ever considered a temporary solution and that the long-term plan was to build a larger clubhouse to include sufficient storage. This plan was currently on hold due to loss of members and consequently income over the past 12 months. They expressed concern that the container would be removed leaving them without sufficient storage to run events and beginners training courses.</p> <p><b>The Chairman assured them this was not the Parish Council’s intention.</b></p> <p><b>The Chairman resolved to resume Standing Orders and the meeting continued.</b></p>	
<b>6.</b>	<p><b>REPORTS FROM DISTRICT &amp; COUNTY COUNCILLORS</b></p> <p><b>CLlr Cubitt was unwell and had asked CLlr Tuck to convey her apologies.</b></p> <p>The Chairman suggested she may have wished to report on the Milkingpen Lane yellow lines consultation and said that information received from the Borough Officer indicated that 13 responses had been received some of which were objections. These were being considered and this process could take up to 6 months.</p> <p><b>CLlr Still sent apologies as she was attending another meeting.</b></p> <p>Her written report covering the following had been circulated in advance:</p> <ul style="list-style-type: none"> <li>• Progress regarding the riverbank footpath from the Millstone Pub.</li> <li>• Follow-up drainage work under the Milkingpen Lane Bridge.</li> <li>• Crossways Childrens Home planning application.</li> </ul>	
<b>7.</b>	<p><b>MONTHLY MONITORING REPORT</b></p> <ul style="list-style-type: none"> <li>• Castle Water – Abatement review now due – Clerk to provide actual meter readings and follow up with Castle Water.</li> <li>• Milkingpen Lane Yellow Lines – consultation now closed.</li> </ul>	<b>Clerk</b>

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	<ul style="list-style-type: none"> <li>ES to check HCC Plans to resolve the following: Flooding – Junction of Olivers Walk &amp; Gresley Road Bridge. Removal of waste following tree/hedge felling – RD said action to clear had been promised. Re-painting white lines under Milkingpen Lane Bridge – JR said the width from the bridge to the painted lines is too narrow for pedestrian safety. Clerk to raise with ES/Highways. Cllr Still confirmed she is following up.</li> <li>Lychpit Hall heating system – boiler room inspection by councillors. To be carried out once lockdown restrictions eased.</li> </ul>	<p>Clerk ES</p> <p>SR/DW/SB</p>
<b>8.</b>	<b>CHAIRMAN'S COMMUNICATIONS</b>	
	<p>The Chairman reported as follows:</p> <p>A letter of thanks from the Basingstoke Foodbank for the donation of £250.00 had been received and circulated.</p> <p>Further Covid Grants from the Borough Council totalling £14,555.87 have been received for Lychpit Hall and the Pavilion.</p> <p>Cllr Still had agreed a grant of £500 towards the cost of the allotment notice board.</p> <p>The Parish Council had declined to attend a Zoom meeting with a TV company regarding the allotments but had prepared a written statement if needed – Clerk to circulate.</p> <p>Both the Archery and Cricket Clubs have now signed SLAs.</p> <p>The calculations of the second instalment of ground charges have been reviewed and the findings will be considered at the Finance &amp; Resources Committee Meeting on 16 February.</p> <p>The Tennis Club has agreed to take over management of the courts from 1 April.</p> <p>The 3 year plan will be discussed at the next Finance &amp; Resources Committee meeting and any suggestions for inclusion should be sent to the Clerk.</p> <p>The Clerk reminded the Chairman that, following representations from Cllr Elaine Still, HCC has waived the rental on Lychpit Hall for the final quarter of 2020/21 and will credit the first 3 quarters' rental already paid against the 2021/22 year (a total of £1300).</p>	<p>Clerk</p>
<b>9.</b>	<b>CORRESPONDENCE RECEIVED</b>	
	No items.	
<b>10.</b>	<b>REPORTS FROM COMMUNITY REPRESENTATIVES</b>	
<b>10.1</b>	Village Hall – Cllr Grassi reported that, as a Village Hall Vice-Chair and Trustee, she is precluded from representing the Parish Council on the Committee. Cllr Moore offered to take her place as Parish Council Representative. <b>Accepted.</b>	
<b>10.2</b>	Beddington Centre – No report.	
<b>10.3</b>	Basinga – still seeking an Advertising Manager.	
<b>10.4</b>	BDAPTC – an email had been received today reporting the Borough Council grass cutting grant will continue at present.	
<b>10.5</b>	Transport – AJ reported on use of the No. 55 bus.	
<b>10.6</b>	Carnival – Cllr Moore offered to take over as Parish Council	

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	Representative on this Committee. <b>Accepted.</b>	
10.7	ILP/ERF – No report.	
10.8	Footpaths/ROW – a team has been cutting back and cleaning footpaths around the Parish and is doing a good job.	
10.9	Speedwatch – currently suspended but a new resident has expressed an interest in joining the volunteers. PB to follow up.	PB
<b>11.</b>	<b>MISCELLANEOUS MATTERS</b>	
11.1	<p>A request from the Old Basing Rovers Football Team to erect a storage container on Parish Council land had sparked considerable interest amongst Councillors, drawing attention to the 2 containers already sited at the rear of the recreation ground and on the allotment site. The Clerk confirmed that erection of the container would be subject to planning consent.</p> <p>The Chairman invited each Councillor in turn to express their views on siting an additional container and on those currently in place. He then asked members to vote on a proposal to erect a container on the suggested allotment site. There were <b>7 votes against</b> the proposal, <b>3 in favour</b> and <b>2 abstentions</b>.</p> <p>The Chairman then put forward an alternative proposal that Cllrs Robinson and Barker consider alternative options to put to a future Parish Council meeting. Cllr Robinson declined due to other commitments and was excused. Cllrs Tuck and Whiter asked to have input to the deliberations and Cllr Bloyce wished to be consulted on any related planning issue.</p>	RB
11.2	<p>The Chairman’s proposal to set up a working group to consider the future management of the Lychpit Community Hall had been circulated in advance of the meeting. <b>All voted in favour of the proposal</b> and the following members will form a working group:</p> <p>Cllrs Doust (Chair – subject to being elected at the first meeting), Moore (Minutes), Brown, Whiter, Renwick and Campbell.</p>	
11.3	<p>An email from the new Chairman of the Tennis Club circulated in advance of the meeting and confirming the decision at the Clubs recent EGM to take over management of the courts from 1 April 2021 was <b>received and the decision noted</b>.</p>	
11.3	<p>Cllr Jones had reviewed the HCC Transport Survey and asked for members’ comments to enable him to respond on behalf of the Parish Council. He said encouraged everyone to also respond individually.</p>	
<b>12.</b>	<b>MATTERS RELATING TO COMMITTEES</b>	
12.1	<p>The co-option of Cllrs Campbell and Grassi to the Facilities Management and Planning Committees respectively was <b>noted</b>.</p>	
12.2	<p>The Minutes of the following meetings had been circulated in</p>	

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	<p>advance and were ratified:</p> <ul style="list-style-type: none"> <li>• Planning &amp; Development Committee of 24 November, 15 December and 12 January (draft).</li> <li>• Facilities Management Committee of 19 January (draft) subject to an addition to indicate the misunderstanding regarding the allotment expenditure had been clarified.</li> </ul>	
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<b>13.</b>	<b>CONFIDENTIAL ITEMS</b>	
	No items for discussion.	
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<b>The Chairman resolved to close the meeting at 9.09 p.m.</b>		
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SIGNED:.....

DATED:.....