

**OLD BASING & LYCHPIT PARISH COUNCIL  
AGENDA**

**Invitation to members of the public**

We are keeping Councillors and members of the public safe by conducting this meeting remotely, via ZOOM. If you wish to participate please contact [clerk@oldbasing.gov.uk](mailto:clerk@oldbasing.gov.uk) detailing the query or issue you wish to raise and to obtain a Zoom meeting ID and Password.

**Meeting:** FACILITIES MANAGEMENT COMMITTEE  
**Date:** TUESDAY 29 SEPTEMBER 2020  
**Location:** TO BE CONDUCTED REMOTELY VIA ZOOM TO COMPLY WITH GOVERNMENT GUIDELINES  
**Time:** 7.30 PM  
**Signed by Clerk to the Council:** *Sandra Tuck*  
**Dated:** 22 September 2020  
  
**Signed by Clerk to the Council:** *Sandra Tuck (22/09/2020)*

Item No	Item
1.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.
2.	<b>CONFIRMATION OF MINUTES</b> To confirm the Minutes of the Facilities Management Committee held on Tuesday 18 August 2020.
3.	<b>DECLARATIONS OF INTEREST</b> To receive declarations of interest relevant to items on this Agenda.
4.	<b>PUBLIC PARTICIPATION SESSION</b> The Chairman will suspend Standing Orders to allow members of the public present to address the meeting.
5.	<b>CHAIRMAN'S COMMUNICATIONS</b> To receive such communications as the Chairman may wish to lay before the Council.
6.	<b>MONTHLY MONITORING REPORT</b> To receive the monthly monitoring report.
7.	<b>GROUNDS &amp; FACILITIES MANAGER'S REPORT &amp; UPDATE ON ALL FACILITIES</b> Report on items no included on this Agenda.
8.	<b>LYCHPIT COMMUNITY HALL</b> 8.1 To note the current situation regarding bookings.
9.	<b>ALLOTMENTS</b> 9.1 To consider and agree new documentation including a Rules & Regulations booklet.
10.	<b>CEMETERY</b> No items.

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Item No	Item
<b>11.</b>	<b>CLUBS &amp; ORGANISATIONS</b> <b>11.1</b> To receive a report on the condition of the Tennis Club paving around the Clubhouse and agree action. <b>11.2</b> To receive a request from the Tennis Club regarding a replacement net for Court 1 and agree action. <b>11.3</b> To note the current situation regarding the Archery and Cricket Club SLAs.
<b>12.</b>	<b>MISCELLANEOUS MATTERS</b> <b>12.1</b> To discuss the feasibility of installing automatic gate at the entrance to the recreation ground (Grounds & Facilities Manager to report).
<b>13.</b>	<b>CONFIDENTIAL ITEMS</b> <b>The Chairman will resolve to exclude members of the press and public present at this meeting.</b> <b>13.1 FACILITIES MANAGEMENT BUDGET</b> To discuss and agree the budget for 2021/22 (to be presented by the Finance Officer).