

**OLD BASING & LYCHPIT PARISH COUNCIL
AGENDA**

Invitation to members of the public to contribute to the meeting

In these unprecedented times, we are keeping Councillors and members of the public safe by conducting this meeting remotely, via ZOOM. If you wish to participate in the meeting please contact clerk@oldbasing.gov.uk with details of the query or issue you wish to raise and to obtain a Zoom meeting ID and Password. Please also indicate if you wish to join from the start of the meeting or whether you just wish to be included for Item 6 on the Agenda.

Meeting: FULL PARISH COUNCIL MEETING
Date: TUESDAY 5 MAY 2020
Location: TO BE CONDUCTED REMOTELY VIA ZOOM TO COMPLY WITH GOVERNMENT GUIDELINES
Time: 7.30 PM
Signed by Clerk to the Council: *Sandra Tuck*

| Item No | Item | Action |
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| 1. | TO RECEIVE APOLOGIES FOR ABSENCE & DECISION REGARDING VIRTUAL MEETINGS 1.1. To receive apologies for absence and Chairman to welcome new Councillor, Kate Tuck. 1.2. To note the decision regarding the use of Zoom. | |
| 2. | CONFIRMATION OF MINUTES To confirm the Minutes of the Ordinary Meeting conducted by email on Tuesday 7 April 2020. | |
| 3. | DECLARATIONS OF INTEREST To receive declarations of interest relevant to items on this Agenda. | |
| 4. | MATTERS RELATING TO FINANCE 4.1. To receive details of the previous month's invoices, petty cash expenditure and salary costs and approve schedule of invoices. 4.2. To agree to Cllr Steve Brown being added as a signatory on the Lloyds Bank Account. 4.3. To agree the rollover of funds in the Barclays Treasury Deposit Account. 4.4. To receive and ratify the Year End Management Accounts (Q4). 4.5. To ratify a quote from Purbeck regarding supply and installation of oak sleepers as part of the driveway works. 4.6. To note receipt of the first instalment of the precept . 4.7. To receive an invoice and agree renewal of HALC membership. | |
| 5. | ANNUAL AUDIT 2019/20 5.1. To receive and ratify Section 1 of the Annual Governance & Accountability Return (AGAR) for 2019/20 to be signed by the Chairman and Clerk/RFO. 5.2 To receive and ratify Section 2 of the AGAR (Accounting Statements for 2019/20) to be signed by the Chairman. | |

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|---------|---|--------|
| 6. | <p>PUBLIC PARTICIPATION SESSION To consider matters raised by members of the public – Chairman to suspend Standing Orders if public participating via Zoom.</p> | |
| 7. | <p>REPORTS FROM DISTRICT & COUNTY COUNCILLORS To receive reports from District and County Councillors.</p> | |
| 8. | <p>MONTHLY MONITORING REPORT To receive the monthly monitoring report.</p> | |
| 9. | <p>CHAIRMAN’S COMMUNICATIONS To receive such communications as the Chairman may wish to lay before the Council.</p> | |
| 10. | <p>CORRESPONDENCE RECEIVED No items.</p> | |
| 11. | <p>REPORTS FROM COMMUNITY REPRESENTATIVES To receive information and a request for funding from the Citizens Advice Bureau.</p> | |
| 12. | <p>MISCELLANEOUS MATTERS 12.1 Covid-19 – To receive and ratify the Working Group Action Plan dated 17 April. 12.2 To note Councillors’ decision to cancel the Annual Parish Council Meeting (AGM) – Chairman and Vice-Chairman to remain in office until May 2021 and existing Committees to continue for a further 12 months.</p> | |
| 13. | <p>MATTERS RELATING TO COMMITTEES 13.1 To receive the Minutes of the following meetings: Planning & Development Committee of 14 April. 13.2 To agree requests from Councillors Kate Tuck to join Facilities Management and Planning Committees and Steve Brown to join Facilities Management Committee.</p> | |
| 14. | <p>CONFIDENTIAL ITEMS No items.</p> | |