

**OLD BASING & LYCHPIT PARISH COUNCIL**  
**AGENDA**

**Invitation to members of the public to attend the following meeting**

(If you wish to attend and have mobility issues, please advise the Clerk prior to the meeting)

**Meeting:** FACILITIES MANAGEMENT COMMITTEE  
**Date:** 17 September 2019  
**Location:** Pavilion Committee Room  
**Time:** 7.30 pm  
**Signed:** Sandra Tuck (Clerk) (06/09/2019)

| Item No | Item   |
|---------|--|
| 1.      | <b>APOLOGIES FOR ABSENCE</b><br>To receive apologies for absence.  |
| 2.      | <b>CONFIRMATION OF MINUTES</b><br>To confirm the Minutes of the Facilities Management Committee held on Tuesday 20 August 2019.  |
| 3.      | <b>DECLARATIONS OF INTEREST</b><br>To receive declarations of interest relevant to items on this Agenda.   |
| 4.      | <b>PUBLIC PARTICIPATION SESSION</b><br>The Chairman will suspend Standing Orders to allow members of the public present to address the meeting.  |
| 5.      | <b>CHAIRMAN'S COMMUNICATIONS</b><br>To receive such communications as the Chairman may wish to lay before the Council.   |
| 6.      | <b>MONTHLY MONITORING REPORT</b><br>To receive the monthly monitoring report.  |
| 7.      | <b>LYCHPIT COMMUNITY HALL</b><br>No report.  |
| 8.      | <b>GROUNDS &amp; FACILITIES MANAGER'S REPORT</b><br>Report on items not included on this Agenda.   |
| 9.      | <b>ALLOTMENTS</b><br>No report.  |
| 10.     | <b>CEMETERY</b><br>10.1 To agree amendments to the Addendum to the Cemetery Rules & Regulations.   |
| 11.     | <b>CLUBS &amp; ORGANISATIONS</b><br>11.1 To note the decision of the full Parish Council regarding the new Events Policy and Application Form.   |
| 12.     | <b>MISCELLANEOUS MATTERS</b><br>12.1 To review and agree draft Facilities Management Budget for 2020/21.<br>12.2 To receive and agree a quote for a replacement overhead net for the MUGA.<br>12.3 To receive and agree quotes for various resurfacing works.<br>12.4 To consider a proposal to re-design the Riley Lane car park.<br>12.5 To agree location and species of commemorative tree for Countrywatch. |