




## OLD BASING & LYCHPIT PARISH COUNCIL

### FULL PARISH COUNCIL MEETING - AGENDA

#### Invitation to members of the public

If you wish to attend this meeting, please contact [clerk@oldbasing.gov.uk](mailto:clerk@oldbasing.gov.uk) (01256 462847) no later than mid-day on the day of the meeting to confirm your attendance. Please advise the Clerk if you have mobility issues and we will make every effort to accommodate the meeting in a ground floor room.

**Meeting Date:** TUESDAY 7<sup>th</sup> MAY 2024  
**Location:** PAVILION MEETING ROOM, OLD BASING  
**Time:** 7.30 pm

**Signed by Clerk to the Council:**  (Sandra Tuck)  
**Dated:** 30<sup>th</sup> April 2024

Item No	Item
1.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.
2.	<b>RESIGNATIONS</b> 2.1 To receive the resignation of Cllr Mark Hermitage due to pressure of work. 2.2 To receive the formal resignation of the Clerk effective from end August 2024 as advised by the Clerk verbally in January this year.
3.	<b>CONFIRMATION OF MINUTES</b> To confirm the Minutes of the Ordinary Meeting held on Tuesday 2 <sup>nd</sup> April 2024.
4.	<b>DECLARATIONS OF INTEREST</b> To receive declarations of interest relevant to items on this Agenda.
5.	<b>REPORTS FROM DISTRICT &amp; COUNTY COUNCILLORS</b> To receive reports from District and County Councillors.
6.	<b>PUBLIC PARTICIPATION SESSION</b> <b>The Chairman will suspend Standing Orders to allow members of the public present to address the meeting.</b>
7.	<b>MATTERS RELATING TO FINANCE</b> 7.1 To receive details of the previous month's invoices, petty cash expenditure and salary costs and approve invoices for payment. 7.2 To receive and agree the End of Year Management Accounts for the period 1 <sup>st</sup> January – 31 <sup>st</sup> March 2024. 7.3 To agree renewal of HALC membership for 2024/25. 7.4 To note receipt of the 1 <sup>st</sup> instalment of the Parish Precept and associated Borough Council grants totalling £157,928.79

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7.5	To note the lack of progress regarding the appointment of a Finance Officer and to agree extending the current Finance Officer's contract on a rolling basis at the new rate agreed for this role.
8.	<p data-bbox="363 383 667 412"><b>ANNUAL AUDIT 2023/24</b></p> <p data-bbox="363 423 1315 490">8.1 To receive and agree the Annual Governance &amp; Accountability Return for 2023/24 as follows:</p> <ul style="list-style-type: none"> <li data-bbox="459 495 863 524">i) <b>Annual Internal Audit Report</b></li> <li data-bbox="459 528 1182 557">ii) <b>Section 1 - Annual Governance &amp; Accountability Return</b></li> <li data-bbox="459 562 1086 591">iii) <b>Section 2 – Accounting Statements for 2023/24</b></li> </ul> <p data-bbox="363 595 1331 624">8.2 To note the date of Exercise of Public Rights from 3<sup>rd</sup> June – 12<sup>th</sup> July 2024.</p> <p data-bbox="363 629 1299 696">8.3 To agree the re-appointment of Fair Account as the Internal Auditor for 2024/25.</p>
	<p data-bbox="363 723 608 752"><b>CHAIRMAN'S ITEMS</b></p> <p data-bbox="363 757 1331 824">Chairman to report on any matters of interest received after publication of this Agenda.</p>
9.	<p data-bbox="363 846 772 875"><b>MONTHLY MONITORING REPORT</b></p> <p data-bbox="363 880 868 909">To receive the monthly monitoring report.</p>
10.	<p data-bbox="363 936 724 965"><b>CORRESPONDENCE RECEIVED</b></p> <p data-bbox="363 969 1378 1070">11.1 To receive and note ongoing correspondence between the LCRA Secretary and Hampshire County Council regarding the footpath from Little Basing to Oliver's Walk.</p>
11.	<p data-bbox="363 1093 963 1122"><b>REPORTS FROM COMMUNITY REPRESENTATIVES</b></p> <ul style="list-style-type: none"> <li data-bbox="363 1126 687 1155">12.1 <b>OB Village Hall (MH)</b></li> <li data-bbox="363 1160 730 1189">12.2 <b>Beddington Centre (AR)</b></li> <li data-bbox="363 1193 592 1223">12.3 <b>Basinga (AR)</b></li> <li data-bbox="363 1227 651 1256">12.4 <b>BDAPTC (PB/MC)</b></li> <li data-bbox="363 1261 619 1290">12.5 <b>Transport (RD)</b></li> <li data-bbox="363 1294 596 1323">12.6 <b>Carnival (SG)</b></li> <li data-bbox="363 1328 799 1357">12.7 <b>Footpaths/rights of Way (RD)</b></li> <li data-bbox="363 1361 651 1391">12.8 <b>Speedwatch (PB)</b></li> <li data-bbox="363 1395 560 1424">12.9 <b>LCRA (SG)</b></li> </ul>
12.	<p data-bbox="363 1473 699 1503"><b>MISCELLANEOUS MATTERS</b></p> <p data-bbox="363 1507 1378 1574">13.1 To note and agree restrictions to be included in the Deed of Transfer relating to the Broadhurst Grove Village Green.</p>
13.	<p data-bbox="363 1608 826 1637"><b>MATTERS RELATING TO COMMITTEES</b></p> <p data-bbox="363 1641 1378 1709">No Items – the Planning &amp; Development Committee scheduled to take place on 23<sup>rd</sup> April was cancelled due to lack of applications.</p>
14.	<p data-bbox="363 1742 628 1771"><b>CONFIDENTIAL ITEMS</b></p> <p data-bbox="363 1776 480 1805">No items.</p>