



OLD BASING & LYCHPIT PARISH COUNCIL

FACILITIES MANAGEMENT COMMITTEE MEETING AGENDA

Members of the public are welcome to attend the meeting but due to limited capacity we would appreciate it if those wishing to attend notify the Clerk by mid-day on the day of the meeting
(contact clerk@oldbasing.gov.uk or 01256 462847)

Date: TUESDAY 23rd JANUARY 2024
Location: THE PARISH OFFICE
RECREATION GROUND, OLD BASING
Time: 7.30 pm
Signed by Clerk to the Council: *Sarah Nichol* (17/01/2024)

Item No	Item
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.
2.	CONFIRMATION OF MINUTES To receive the Minutes of the Facilities Management Committee held on 21 st November 2023.
3.	DECLARATIONS OF INTEREST To receive declarations of interest relevant to items on this Agenda.
4.	CHAIRMAN'S COMMUNICATIONS To receive such communications as the Chairman may wish to lay before the Council.
5.	PUBLIC PARTICIPATION SESSION The Chairman will invite members of the public if present to address the meeting.
6.	MONTHLY MONITORING REPORT To receive the monthly monitoring report.
7.	CLUBS & ORGANISATIONS 7.1. To receive and agree a proposal relating to Club Charges, subsidy and non-parishioner levy following a review by Cllrs Brown and Bloyce, the Clerk and Finance Officer.
8.	ALLOTMENTS



OLD BASING & LYCHPIT PARISH COUNCIL

FACILITIES MANAGEMENT COMMITTEE MEETING AGENDA

Item No	Item
8.1.	To note completion of the landscaping work and plot clearance carried out at the allotments and along the Cemetery boundary agreed at the November meeting.
9.	CEMETERY
9.1.	To receive the Clerk's report relating to drainage at the Cemetery and agree what action should be taken.
9.2.	To receive and agree a draft updated Cemetery Rules & Regulations booklet and quote for printing.
10.	LYCHPIT COMMUNITY HALL
	No items.
11.	MISCELLANEOUS ITEMS
11.1.	To note the expiry of the Larkstel grounds maintenance contract at the end of March 2025 and agree the option to extend this contract for a further 2 years subject to any revisions to be agreed between Larkstel and the Parish Council.
12.	CONFIDENTIAL ITEMS
	To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.
	No items.