

**OLD BASING & LYCHPIT PARISH COUNCIL
AGENDA**

Members of the public are welcome to attend the meeting but due to the limited capacity of our meeting room we would appreciate it if those wishing to attend would notify the Clerk by mid-day on the day of the meeting
(contact clerk@oldbasing.gov.uk or 01256 462847)

Meeting: FACILITIES MANAGEMENT COMMITTEE
Date: WEDNESDAY 5 OCTOBER 2022
Location: Pavilion Meeting Room, Old Basing
Time: 7.30 pm

Signed by Clerk to the Council: 
Dated: 27 September 2022

Item No	Item
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.
2.	CONFIRMATION OF MINUTES To receive the Minutes of the Facilities Management Committee held on Tuesday 19 July 2022.
3.	DECLARATIONS OF INTEREST To receive declarations of interest relevant to items on this Agenda.
4.	PUBLIC PARTICIPATION SESSION The Chairman will invite members of the public if present to address the meeting.
5.	CHAIRMAN'S COMMUNICATIONS To receive such communications as the Chairman may wish to lay before the Council.
6.	2023/24 FACILITIES MANAGEMENT BUDGET 6.1 To agree the Facilities Management budget for 2023/24 for recommendation to full Parish Council. 6.2 To consider and agree Fees and Charges for 2023/24 for the following: i) Recreation Facilities (Pitch fees, Hire of Tea Room and/or Changing Rooms. ii) Allotment fees. iii) Cemetery fees. iv) Hire of Lychpit Community Hall. v) Club charges.
7.	MONTHLY MONITORING REPORT To receive the monthly monitoring report.
8.	LYCHPIT COMMUNITY HALL 8.1 To note information relating to leaks in the boiler room relating to the heating system and action taken

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9.	ALLOTMENTS
9.1	To receive a report on the increasing cost of plot clearance and agree a working group to review existing procedures and determine how this should be managed in future.
10.	CEMETERY
	No items.
11.	CLUBS & ORGANISATIONS
11.1	To note information and quote for repairs to the bowling green irrigation tank and consider who is responsible and the wider implications.
11.2	To receive a quote and comments from ETC relating to repairs or replacement of the bowed fencing around the tennis courts and determine action.
11.3	To note a proposal by the Cricket Club to replace both sets of double doors and other changes to improve the appearance and access to the clubhouse and to offer any advice that may be relevant.
12.	MISCELLANEOUS MATTERS
12.1	To receive a note and quote regarding repairs to the Combi adult exercise equipment following discussions at the July meeting.
12.2	To receive a quote to remove and replace 3 vandalised silver birch trees at the recreation ground and decide whether or not they should be replaced.
12.3	To receive and agree a proposal for waste disposal from Larkstel together with a comparison of charges with the current provider.
12.4	To note a report and quote relating to a Legionella Risk Assessment on The Cottage and agree to proceed accordingly.
13.	CONFIDENTIAL ITEMS
	To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.
	No items.