

**OLD BASING & LYCHPIT PARISH COUNCIL  
AGENDA**

Members of the public are welcome to attend the meeting but due to the limited capacity of our meeting room we would appreciate it if those wishing to attend would notify the Clerk by mid-day on the day of the meeting  
(contact [clerk@oldbasing.gov.uk](mailto:clerk@oldbasing.gov.uk) or 01256 462847)

**Meeting:** **FACILITIES MANAGEMENT COMMITTEE**

**Date:** **TUESDAY 17 MAY 2022**

**Location:** **Pavilion Meeting Room, Old Basing**

**Time:** 7.30 pm

**Signed by Clerk to the Council:** 

**Dated:** 11 May 2022

Item No	Item
1.	<b>APPOINTMENT OF CHAIRMAN &amp; VICE-CHAIRMAN</b> The current Chairman will open the meeting prior to a vote being taken to appoint a Chairman and Vice-Chairman.
2.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.
3.	<b>AGREE TERMS OF REFERENCE</b> To review and agree the current Terms of Reference.
4.	<b>CONFIRMATION OF MINUTES</b> To receive the Minutes of the Facilities Management Committee held on Tuesday 15 March 2022.
5.	<b>DECLARATIONS OF INTEREST</b> To receive declarations of interest relevant to items on this Agenda.
6.	<b>PUBLIC PARTICIPATION SESSION</b> The Chairman will resolve to suspend Standing Orders to allow members of the public present to address the meeting.
7.	<b>CHAIRMAN'S COMMUNICATIONS</b> To receive such communications as the Chairman may wish to lay before the Council.
8.	<b>MONTHLY MONITORING REPORT</b> To receive the monthly monitoring report.
9.	<b>LYCHPIT COMMUNITY HALL</b> To receive a summary of quotes for decorating at Lychpit Hall and agree a suitable contractor. Cllr Doust to report.

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Item No	Item
<b>10.</b>	<b>ALLOTMENTS</b> To receive a report following the inspection in April.
<b>11.</b>	<b>CEMETERY</b> <b>11.1</b> To receive a report following the Cemetery inspection in April and agree suggested action to deal with unlawful waste disposal. <b>11.2</b> To receive an email from a relative following the inspection. <b>11.3</b> To receive and agree a request for a memorial bench to be sited in the Cemetery.
<b>12.</b>	<b>CLUBS &amp; ORGANISATIONS</b> <b>11.1</b> To receive and agree a quote for replacement fencing around the cricket square requested by the Cricket Club. <b>11.2</b> To receive and agree a quote for replacement posts for the Bowls Club gate.
<b>13.</b>	<b>MISCELLANEOUS MATTERS</b> <b>12.1</b> To receive and agree a quote totalling £1,410.00 (ex VAT) for replacement lighting and associated works in the Pavilion changing rooms and tea room. <b>13.2</b> To receive and consider a quote for £490 (ex VAT) to repair a memorial bench at the rear of the recreation ground.
<b>14.</b>	<b>CONFIDENTIAL ITEMS</b> <b>To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.</b> No items.