

**OLD BASING & LYCHPIT PARISH COUNCIL
AGENDA**

Members of the public are invited to contribute to the meeting

To protect Councillors and others attending, we are conducting this meeting remotely, via ZOOM. If you wish to participate please contact clerk@oldbasing.gov.uk with details of the matter you wish to raise and to obtain a Zoom meeting ID and Passcode.

Meeting: **FACILITIES MANAGEMENT COMMITTEE**

Date: **TUESDAY 18 FEBRUARY 2022**

Location: **To be conducted via Zoom**

Time: 7.30 pm

Signed by Clerk to the Council: *Sandra Tuck*

Dated: 10 February 2021

Item No	Item
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.
2.	CONFIRMATION OF MINUTES To receive the Minutes of the Facilities Management Committee held on Tuesday 16 November 2021.
3.	DECLARATIONS OF INTEREST To receive declarations of interest relevant to items on this Agenda.
4.	PUBLIC PARTICIPATION SESSION The Chairman will resolve to suspend Standing Orders to allow members of the public present to address the meeting.
5.	CHAIRMAN'S COMMUNICATIONS To receive such communications as the Chairman may wish to lay before the Council.
6.	MONTHLY MONITORING REPORT To receive the monthly monitoring report.
7.	GROUNDS & FACILITIES MANAGER'S REPORT Report on items not included on this Agenda.
8.	LYCHPIT COMMUNITY HALL To note the next Working Group meeting to discuss the Lease and other related matters will take place on 24 January at 10.30 a.m.
9.	ALLOTMENTS To receive quotes for replacement/repairs to damaged gates & fences and discuss what action should be taken.

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10.	CEMETERY To receive a request for a mature memorial tree to be planted in the Cemetery and discuss what action should be taken.
11.	CLUBS & ORGANISATIONS No items.
12.	MISCELLANEOUS MATTERS 12.1 To receive a report and quotes relating to repairs to damaged play equipment identified in the Annual Audit and discuss what action should be taken. 12.2 To receive quotes for replacement of or repairs to damaged benches and discuss what action should be taken. 12.3 To discuss suitable wording for a commemorative plaque for the bench to be sited adjacent to Gt Binfields Road, Lychpit if the committee feels that a such a commemorative bench is appropriate.
13.	CONFIDENTIAL ITEMS To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1. No items.