

**OLD BASING & LYCHPIT PARISH COUNCIL
AGENDA**

Invitation to members of the public to attend the following meeting

Meeting: FACILITIES MANAGEMENT COMMITTEE
Date: 16 November 2021
Location: PAVILION TEA ROOM
OLD BASING
Time: 7.30 pm
Signed by Clerk to the Council: *Sandra Tuck (10/11/2021)*

Item No	Item
1.	ELECTION OF CHAIRMAN To elect a Chairman following the resignation of the former Chairman Cllr Richard Barker from the Parish Council.
2.	APOLOGIES FOR ABSENCE To receive apologies for absence.
3.	CONFIRMATION OF MINUTES To confirm the Minutes of the Facilities Management Committee held on Tuesday 21 September 2021.
4.	DECLARATIONS OF INTEREST To receive declarations of interest relevant to items on this Agenda.
5.	PUBLIC PARTICIPATION SESSION The Chairman will suspend Standing Orders to allow members of the public present to address the meeting.
6.	CHAIRMAN'S COMMUNICATIONS To receive such communications as the Chairman may wish to lay before the Council.
7.	MONTHLY MONITORING REPORT To receive the monthly monitoring report.
8.	GROUNDS & FACILITIES MANAGER'S REPORT Report on items not included on this Agenda.
9.	LYCHPIT COMMUNITY HALL To note closure of the hall during the Christmas & New Year period from 24 December to 1 January inclusive.
10.	ALLOTMENTS To receive a report on the Allotment Inspection on 13 October.
11.	CEMETERY To receive a report on the Cemetery Inspection on 13 October.
12.	CLUBS & ORGANISATIONS No items.

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13.	FACILITIES MANAGEMENT BUDGET 2022/23
13.1	To agree fees and charges for 2022/23 relating to Facilities Hire, Allotments & Cemetery.
13.2	To agree club charges for 2022/23.
13.3	To agree the Facilities Management Budget for 2022/23 for recommendation to full Parish Council.
14.	MISCELLANEOUS MATTERS
14.1	To receive and note a report from the Play Inspection Company relating to the Recreation Ground and Belle Vue Sites.
14.2	To note a further quote for repairs to damaged play surfaces.
14.3	To receive quotes and information relating to a wall mounted bottle filler for the recreation ground and agree further action.
14.4	To note the reduction in cleaning the public toilets for the period 1 November 2021 – 31 March 2022 due to reduced use.
14.5	To receive and agree a quote for an internal access way from the Parish Office to the Tea Room.
14.6	To agree removal of sanitisers from the recreation grounds and public toilets due to constant vandalism.
15.	CONFIDENTIAL ITEMS
	The Chairman will resolve to exclude members of the press and public present at this meeting.
	No items.