



## **BURIAL POLICY**

The Cemetery and Garden of Remembrance is available to residents of Old Basing & Lychpit and to those living outside the parish and a “resident” or “non-resident” rate is applicable (see current rates sheet for relevant charge).

Resident charges will apply to the following:

- **A “resident” of the Parish of Old Basing & Lychpit**  
Someone who has lived within the Parish for at least the last 5 years and is on the Electoral Role. Proof of the term of residence is required.
- **A “non-resident qualifier”**  
Someone who does not fit the above criteria but has been a regular attendee at either of the two churches in the Parish. This should be verified by the appropriate incumbent.
- **An “exception”**  
Someone who resided in the Parish 5 years prior to death but has latterly resided in a local care home, sheltered accommodation or hospice or has died after extended time in hospital. Circumstances should be verified by a Parishioner.  
A stillborn child or a child under the age of 12 months born to a family currently resident in the Parish should also be considered an exception. NO BURIAL CHARGES WOULD APPLY IN THIS INSTANCE.
- **An “anomaly”**  
This is any circumstance that falls outside the aforementioned criteria but may be deserving of possible qualification for “exception” status. Such situations should be considered by an extraordinary meeting of the Facilities Management Committee (at least 4 members).  
Examples of an “anomaly” would be:  
The death of an elderly member of a family who lived in the Parish prior to death but not in the past 5 years but the family **have** lived in the Parish for 5 years or more.  
Or  
Someone who has made a considerable voluntary contribution to the community whilst resident in the Parish.

### **A “non-resident”**

Any person who has requested or whose relatives have requested burial in the Parish but who does not qualify under the above criteria.

### **Reservation and allocation of Burial Plots**

Burial plots may **not** be purchased or reserved in advance unless a double depth grave is purchased at the time of burial of one spouse.

Relatives may select which side of the Cemetery (Riley Lane or Railway) the grave may be situated (subject to advice from the Grounds & Facilities Manager in adverse weather conditions); however allocation of a plot is strictly the next in line on the side selected.

Headstones must be of a specified size and fixing in accordance with details provided by the Parish Council to the Stonemason at the time of application.

Placing of flowers and other tributes on graves is strictly limited as detailed in the current Rules & Regulations booklet.

### **Garden of Remembrance**

The Garden of Remembrance is only for the interment of ashes.

The garden is divided into sections and relatives may select a preferred section.

No headstones are permitted and commemorative plaques must be laid flat and of a designated size as detailed in the current Rules & Regulations booklet.

No tributes permitted **other than one bouquet/spray of flowers** to be laid on or alongside the plaque and dead flowers will be removed by the grounds staff.

No vase or other container is permitted, **other than one simple flower spike**.

### **Memorial Trees or Seats**

The Parish Council welcomes the provision of memorial trees or seats subject to discussion with the Grounds & Facilities Manager as to location and specimen of tree/type of seating.