

Old Basing & Lychpit Neighbourhood Plan

Minutes of NPT Meeting on August 12, 2015

Present: David Botting, Peter Bloyce, Stephen Durman, Mark Oszczyk, Vera Riley-Shaw, Will Sarell, David Whiter

Guest: Liz Bourne of Planet

Apologies: Alan Gibberd

Action

1. Planet Consultants

The NP team welcomed Liz Bourne of Planet Consultants and outlined their approach and progress to date - exhibitions, feedback and receipt of responses to the Questionnaire. They were seeking a review

of the evidence base accumulated so far, then advice on drafting policies and eventually assistance putting the

pre-submission document together.

Liz Bourne presented CVs of Planet's three principal members, adding that other resources were available.

They had completed four NPs and were in process eleven others along with other clients on planning matters.

They had offered a quotation on the OB & L's stated basis but could do more if needed. She stressed that it was

important to define objectives which should not duplicate the Local Plan. OB & L would need to have a

strong evidence base and could identify further possible sites for future development. In response to questions

she was confident that Planet could accommodate the likely new work with their existing workload and

indicated how loose Local Plan policies might be strengthened.

DW explained that no decision or commitment would be made until grant for the next six months had NPT

been secured. LB stayed in the meeting as an observer.

2. Objectives and Options

DW said he had not yet received any suggested objectives. He asked members to let him have them by

August 26 so that preliminary discussion could take place on September 1, with a view to finalizing the list

at the following meeting on Wednesday September 30. DW would circulate the tentative list of DW

objectives and Village Design Statement Guidelines. Members should consult policies already in the emerging Local Plan.

ALL

3. Questionnaire Analysis

Some 387 Questionnaire responses had been returned and there was approximately another ninety on

SurveyMonkey. This was a return in excess of 14%, and cut-off date was the end of August. Batches of responses were handed to each for analysis through the sheet MO would circulate. DW asked for analysis

of the first batch of responses to be returned by August 26.

ALL

4. Feedback 2

When the Questionnaire responses had been analysed, we need to feed them back to residents etc.

Analysis of the four topics would go on to 50(?) A3 posters and 2 A1 correx boards. DB volunteered DB

to draft mockups for printing.

5. Feedback 2 Meetings

The format proposed was four boards setting out the responses to each topic with each chairman available to talk to members of the public who attend. There would be a fifth board offering possible objectives and options for comment.

PB had set up the following dates:-

Old Basing Village Hall, Saturday October 10, 10 am to 2 pm

Lychpit Community Hall, Thursday October 29, 5.30 pm to 8.00 pm

The other proposed meeting at RBL was Thursday October 15 **OR** 22, 5.30 pm to 8.00 pm

PB

MO suggested using tables if we needed more display boards with Steven moving them.

6. Finance & Grants

So far in this phase we had incurred costs of £1347 with liabilities of about £150 for pre-paid replies to the Questionnaire.

We have submitted a grant application for £4625 to cover costs from end of August to end of February 2016

and had had an initial acknowledgement. Further sifting by Locality would follow. We could apply for a maximum of £2580 thereafter.

Grant breakdown	consultants	£3300	
	printing	£480	
	hall hire	£350	
	pre-paid replies	£155	
	stationery	£100	
	mapping	<u>£240</u>	<u>£4625</u>

7. Programme of Dates

August 26 Return List of Objectives and Questionnaire analysis

Sept 1 7.30 NP team

WED Sept 30 7.30 NP team

Oct 27 7.30 NP Team

Nov 24 7.30 NP Team

Dec 15 7.30 NP Team

Oct 10 Old basing Village Hall 10 am to 2 pm

Oct 15 **OR** 22 RBL 5.30 pm to 8.00 pm

Oct 29 Lychpit Community Hall 5.30 pm to 8.00 pm