

Old Basing & Lychpit Neighbourhood Plan

Minutes of NPT Meeting on July 21, 2015

Present: David Botting, Peter Bloyce, Stephen Durman, Mark Oszczyk, Will Sarell, David Whiter

Action

1. Welcome

The team welcomed Stephen Durman of Lychpit, a co-opted parish councillor to the team.

2. Questionnaire

Distribution was nearly complete and some 3312 Questionnaires had been put out to households, groups, businesses and clubs. So far 387 responses had been received [454 as of July 22]. The cut-off date was agreed as the end of August. Analysis using the MO sheet would start from mid-August, and ALL

all were asked to help.

3. Continuing Public Engagement and Options Consultation

When the Questionnaire responses had been analysed, we need to feed them back to the parish. This

can be done via posters (Feedback 2). It was agreed that reaction to Feedback 2 and exploring options for

action could be done through three public Options Consultations (Old Basing Village Hall, Royal British

Legion and Lychpit Community Hall in mid- October. PB will make bookings (Thursday evenings/ PB

Saturday morning over two weeks) and set dates. DW will draft a piece to go into Basinga (copy DW

deadline September 8) and the Parish Newsletter.

The proposed format for Options Consultation was to follow the first Exhibitions, with introductory information on board and the four stalls with the committee Chairs discussing possible options
Committee Chairs

with members of the public. We can set up correx boards with options and space for proposed options

that can be refined into Objectives for the Plan.

4. Consultants

We met Jenny Lampert of JFLplanning who was clearly experienced, and her team of three were involved

in Neighbourhood Plan exercises. She will make a costed proposal for advice on our evidence, drafting

policies and the pre-submission document. We will meet Liz Bourne of Planet Community on **August 12** at

7.00pm. Jenny Lambert charges £400 per day and Liz Bourne £350 per day. Based on initial comment they

would cost £4800 and £4200 respectively.

5. Evidence Logs and Options and Objectives

Since asking Chairs for any additional evidence they might rely on for drafting the Plan, DW had received nothing. PB has passed on some maps but DW wanted to know if Chairs had any Committee Chairs

further material beyond what is noted in the Evidence Log. Landscape & Environment and Community

& Heritage had very little so far and more was needed.

If Chairs were not familiar with material in their relevant Evidence Log they should ask for a copy from DW.

PB asked for a copy of the Conservation Areaaisal and WS asked for photo evidence of Traffic. DW would

also circulate for comment our report on traffic congestion in June 2015.

DW

Chairs should also consider options and possible objectives for their committees for discussion in the September meetings in readiness for the Options Consultation.
Committee Chairs

6. Finance and Grants

Expenditure on this round amounted to £1258 so far, and we were committed to the Freepost replies (£180?).

DW had been awaiting information from the consultants before completing the second grant application. DW

7. Forthcoming Meetings

August 12	Consultant, Liz Bourne
September 1	Steering Group
WEDNESDAY September 30	Steering Group
October 27	Steering Group

November 24

Steering Group

December 15

Steering Group

Mid-October

Options Consultations - 3 meetings