

Old Basing & Lychpit Neighbourhood Plan
Notes of NPT Meeting on January 27, 2015

1. Present: Jeremy van Hagen, David Whiter, Mark Oszczyk, Vera Riley-Shaw.

2. Progress

Action

Item 1 –The Basinga notice has produced one volunteer so far, Will Sarell.
JvH to contact.

JvH

We still need more and hopefully the Newsletter and Meetings will find them.

Items 2,3 complete.

Item 4. DW had circulated notes of meeting with Emma Clarke.

Item 5 The Project Plan had been revised in line with Emma Clarke's comments.

Item 6 The £880 interim grant had been received.

Item 7 Publicity was discussed later.

Item 8 Questionnaire must wait for volunteers.

3. Feedback from Odiham

Their meetings had been well attended, in the form of exhibitions and questions on display stands with scope for public responses. Pictures were circulated.

4. OB & L Public Meetings

- It was agreed to follow the Odiham format with aims of 1) publicising the Neighbourhood Plan & 2) getting volunteers.

- Dates were set as follows.

Saturday March 14 for OB Village Hall, 10am till 2pm

Wednesday March 18 for Lychpit Village Hall 19pm to 21 pm

Wednesday March 25 for British Legion hall 19pm to 21pm

Bookings to be made allowing set-up/clear away time

DW

- Displays needed on Join the Roadshow theme

1 – Plastic banner for external notice

2 - Introduction, effects of B&D Local Plan, what it means for OB& L

3 – housing, development & design style

4 – traffic & transport

5 – landscape & environment

6 – culture & heritage

7 – Our Vision & sign up as volunteers

- A3 & A1 flyers needed (300 ?) as pre-publicity on notice boards, in shops & clubs etc
- Printers should include Greenhouse Graphics, Adline & Emerald colour. We need quotes for displays on board & possible design input. MO to work on flyers & displays. MO
- OB has an easel & 4 display stands. DW has asked B&D if they can help with five more. If not printers may be able to help. DW/MO
- We need 4 people to act as hosts at each meeting – one to log them in & explain the post-it note idea, and others to answer questions/explain etc. JvH, DW,MO,VR-S,PB
- We will invite leaders of local clubs, groups, organisations to attend & put up flyers. DW, VR-S,JvH

5. Administration

We should consider at the next meeting allocating ourselves subcommittees & functions. VR-S would take on Leisure & Culture, MO has picked up the publicity role, DW undertake editorial/secretarial/clerical.

As we act as a PC subcommittee we must follow PC standing orders & seek quotes for orders over £500, especially the flyer & display printing. There must also be a formal order (copy to DW Sandra Tuck) & invoice. Sandra will arrange payment of invoices. If petty cash items need to be bought (printer ink etc) invoices must be given to Sandra. All

6. Next Meeting

Tuesday February 24th.