

## Old Basing & Lychpit Neighbourhood Plan

### Notes of Meeting on November 25, 2014

1. Present: Jeremy van Hagen, David Whiter
2. The purpose of the meeting was to review progress and next steps following the Parish Council's decision to proceed.
3. The draft programme has now had dates attached as the Project Programme and is used below as the basis of assessment of progress. Part of the Project Programme with the initial tasks is attached.
4. Programme Item 1 – Establishment implementation team & subcommittees. Five councillors (JvH, DW, MO, PB & V R-S) have come forward. DW has volunteered as editor/mentor/grant finder. No-one is yet appointed for Publicity & Community Engagement, Recruitment, Subcommittee Chairs and there are no subcommittee recruits (though JvH has 8 or 9 names). These roles and recruits will be time consuming (equal to about one day a week for a year or so) but they are necessary to move the questionnaire preparation and other tasks forward.

What do we do without recruits? If we are unable to find enough recruits or people with time to devote to the Neighbourhood Plan we shall to adopt another approach. DW contacted Liz Bourne of Planet who is organising Odiham's and others' NPs, and she is willing to come and address the Parish Council free. She would also consider taking on the organization of our NP.

5. Programme Item 4 – Meet LPA Mentor. We are trying to organise a meeting with Emma Clarke of Basingstoke & Deane on a range of items including grant.
6. Programme Item 6 – Seek grants. Bridging grants are available from now to March 31 (they must be spent by then) and we are about to apply. It is now likely that grants will also be available after April 1, 2015, which means applying for two grants.
7. Programme Item 7 – Publicise Neighbourhood Plan. MO is moving forward with an announcement, though other means should be considered.
8. Programme Item 8 – Questionnaire. Recruits from the public are needed to help frame the questionnaire. An initial draft of a questionnaire is attached which incorporates elements from the Village Design Statement and the Traffic Reports.
9. Next Meeting  
One for you, Jeremy. Mid-Jan?

